



- 1.5. Classroom discipline is maintained in accordance with democratic practices.



**SURIGAO STATE COLLEGE OF TECHNOLOGY
SURIGAO CITY**

STUDENT HANDBOOK

2018 EDITION

**Narciso Street, Surigao City 8400, Philippines
Tel. No.: (086) 826-6346
Registrar's Office Tel No.: (086) 826-3908
Website: www.ssct.edu.ph**

TABLE OF CONTENTS

	Page
FOREWORD	2
HISTORICAL BACKGROUND	4
PHILOSOPHY, VISION, MISSION, AND GOALS	6
SYSTEM OF INSTRUCTION	7
FACULTY	7
ORGANIZATIONAL STRUCTURE	8
PHYSICAL FACILITIES	9
CURRICULAR OFFERINGS	10
Article I ACADEMIC POLICIES, PROCEDURE AND GUIDELINES	
Admission Requirements	13
Student Classification	14
Enrolment Policy/Procedure	15
Curricular Policies and Guidelines	16
Retention Policies	19
Examination and Grading System	20
Academic Recognition	21
Graduation Requirements	23
Article II SCHOOL FEES	23
Article III SCHOLARSHIPS AND GRANTS-IN-AID	23
Article IV STUDENT CONDUCT AND DISCIPLINE	
School Uniform	24
Classification and Sanctions of Offenses	26
Disciplinary Procedure and Due Process	27
Article V RIGHTS OF THE STUDENTS	28
Article VI STUDENT DEVELOPMENT AND SERVICES	29
Article VII LIBRARY RULES	30
GENERAL NOTICE	31
REPEALING CLAUSE	31
SEPARABILITY CLAUSE	31
CERTIFICATE OF PROCESS	31

FOREWORD

This handbook serves as a guide of every student of the Surigao State College of Technology (SSCT). It contains information on the basic policies, guidelines and procedures covering enrolment, curricular offerings and requirements, grading system and the rules of conduct. It intends to inform parents on the school's philosophy, vision, mission and goals; historical background, administration and staff; facilities and services; and other information relevant to the academic and vocational programs of the school.

It presumes that enrolling at SSCT means willful acceptance of the total program of education of this college by the students and parents and the commitment of the college to render the highest quality of service. Hopefully, the students are expected to make an extensive use of this information for their welfare, transformation and development of their personality.

Section 3. Special Grants / Assistance**Student Assistants**

The college offers assistance to financially challenged students who will be assigned in offices to render service for a maximum of 20 hours per week.

Section 4. Scholarship Services**7.1. Academic Counseling**

Academic Counseling is an opportunity to exchange information designed to help students reach the educational and career goals. Advising is a shared responsibility between an adviser and the student. Ultimately, it is the responsibility of the student to make decisions about his/her life goals by creating a plan to reach those goals.

7.2. Career Planning

Career planning is a process that can help student in managing their learning and development.

7.3 Orientation

Students are given information about scholarships and financial grants guidelines and student responsibilities to maintain the availed scholarship / grants.

**ARTICLE IV
STUDENT CONDUCT AND DISCIPLINE**

The college intends to develop and maintain a healthy atmosphere to promote and preserve academic freedom therefore, they are expected to observe proper behavior and decorum such as refined manners, discipline, courtesy, observing silence, proper attire, refined speech, honesty, poise, and respect for authority at all times.

The right of the College to impose sanctions against uncalled for conduct of students rests on its inherent and primary obligation to:

- a. Exemplify moral values, ethics and ideals;
- b. Protect government and private properties;
- c. Protect the health of the people in the academic community;
- d. Preserve peace and order;
- e. Protect its good reputation as an educational institution;
- f. Maintain and strengthen student's morale.

The students shall at all times abide by all laws of the country, all memoranda issued by the Commission on Higher Education (CHED) and Technical Education Skills and Development Authority (TESDA), as well as directives issued by the Student-Personnel-Services Office.

Section 1. School Uniform**A. Prescribed Uniform for College Students**

- **Male** – White short-sleeve polo with college logo complemented with black long pants and black-leather shoes. "Maong" pants are not allowed except during washdays. Only white undershirt is recognized.
- **Female** – checkered green pencil-cut skirt at knee level with white collared short-sleeve blouse with necktie embossed with college logo and with at least one-inch heel black shoes to be worn on Monday and Thursday.
A – checkered green slacks with white collared short-sleeved blouse with necktie embossed with college logo and with at least one-inch heel black shoes to be worn on Tuesday and Friday.

B. Prescribed Uniform for High School Students

- **Male** – White short-sleeve polo with college logo is prescribed and must be complemented with black long pants and a leather shoes. "Maong" pants are not allowed. Only white sando or plain white T-shirt is permitted as an inner shirt and should be tucked-in.
- **Female** – checkered green box-pleated skirt; white collared short-sleeve blouse with belt and necktie, embossed with the college logo. Shoes must be black with at least one-inch heel (for Monday and Thursday).
– checkered green slacks with white collared short-sleeve blouse with necktie embossed with college logo and with belt and paired with one-inch heel black shoes. (For Tuesday and Friday)
– Washday is every Wednesday.
– Boots are not allowed when used with uniforms.

C. Wearing of school ID is a MUST.

1. During school days, all students must wear their school uniform from Monday to Friday except on Wednesday, which is declared as "Wash Day". Exempted from these rules are married students on their family way.
2. Other Uniforms
Practice Teachers uniform may be allowed as substitute to the school uniform upon prior approval by the school head. Likewise, shop teachers may prescribe working uniform of students that shall be worn during shop classes but in no case shall be allowed as a substitute for the prescribed uniform. This rule is also applicable to P.E. students.

Section 2. Unauthorized Attire in the Campus

1. Sleeveless shirts, short pants and short skirts.
2. Bare-midriff blouses, plunging necklines, and exposed torso, or spaghetti straps;
3. Body-hugging tops with scandalous prints;
4. Wearing of slippers;
5. Wearing of para-military uniform during ROTC activities.

Section 3. Haircut

Minimum allowable length of haircut should be "barely touching the normal collar line with ears closely exposed".

For Male only: Dyeing of hair with attractive colors is discouraged.

Section 4. Wearing of Earring

Wearing of earrings by male students is discouraged.

Section 5. Vandalism

It is a policy of the College to maintain a clean campus, as such, the following are prohibited:

1. Writing graffiti using pen, ballpens, paint, chalk on walls, chairs, and tables;
2. Throwing of chewed gums everywhere, especially under the table and armchairs;
3. Destroying chairs, tables and other property of the State College; and
4. Playing with electrical appliances such as electric fans, TV sets, sound systems, and air-conditioning units.
5. Improper use of restroom facilities like flushing papers and other items into the toilet bowls
6. Posters and tarpaulins which are not granted permit by the proper authorities.

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5. Improper use of restroom facilities like flushing papers and other items into the toilet bowls
6. Posters and tarpaulins which are not granted permit by the proper authorities.

Section 6. Smoking

The College is a non-smoking institution, therefore, smoking is prohibited.

Section 7. Sanctions

1. Reprimand – a warning issued when an offense is committed for the first time and the act is less serious in nature.
2. Suspension – a penalty imposed where the offender is not allowed to attend his/her class.
3. Expulsion – the highest penalty imposed on the offender under the acts committed is or/are grave in nature. Imposition of this sanction must be approved first by the Commission on Higher Education before it is implemented.
4. Payment for damages- the student-offender will be compelled to pay the equivalent of any property damaged, whether intentional or not.

Section 8. Classification of Offenses

1. Offenses are classified into three (3) categories
 - a. **Light Offenses:** The following are considered light offenses:
 1. Loitering;
 2. Not wearing the prescribed school uniform during school days (except Wednesday);
 3. Not wearing of official school ID and/or not using the proper sling (e.g. ID slings of other schools/organizations) inside the school campus;
 4. Spitting in public areas inside the campus;
 5. Improper use of urinals and comfort rooms facilities;
 6. Defacing posters and bulletin of information materials;
 7. Creating unnecessary noised where such disturb classes and meetings;
 8. Habitual tardiness;
 9. Sitting on the railings;
 10. Wearing of earrings (male students)

Sanction for Light Offenses

- 1st offense.....warning or reprimand
 2nd offense.....dialogue with parents
 3rd offense.....suspension for one week

b. Serious Offenses:

1. Using another student's ID for official transactions and entry into the campus.
2. Tampering of school ID and library card by using another picture
3. Vandalism
4. Insubordination/ defiance to school authorities
5. Destruction of school properties causing major damages
6. Cheating during examination
8. Acts of dishonesty (i.e. forging teacher's signatures, etc.)
7. Highly intoxicated when attending classes.
8. Gambling
9. Manifests scandalous attitude inside the campus.
10. Vulgarly and any acts that displays personal affection towards opposite sex; i.e. embracing tightly, kissing, etc.
11. Bullying

Sanction for Serious Offenses:

- 1st offense.....suspension for (3) days
 2nd offense.....expulsion

c. Grave Offenses:

1. Willful destruction of school properties resulting to serious damages.
2. Illegal possession of firearms and carrying of deadly weapons such as guns, explosive, knives, etc.
3. Possession of prohibited drugs, i.e. Marijuana, shabu, etc.
4. Falsification of documents, tampering of academic or official record of any kind.
5. Engaged in drug pushing inside the campus.
6. Hazing which results in death, mutilations, injuries, and physical disability of a fellow student.
7. Staging a strike resulting to loss of life or major damages to school properties.
8. Theft.
9. Creating serious trouble while intoxicated.
10. Deliberately insulting persons in authority.
11. Publishing or circulating false and destructive information about the university and its officials or faculty members in the social media.
12. Viewing pornographic materials, movie inside the campus.

Sanction for Grave Offenses:

- 1st offense.....expulsion

Section 9. Disciplinary Procedure and Due Process

- A. Members of the Committee on Student Discipline may imposed disciplinary measures on light offenses on the offender even without a formal complaint.
- B. Observance on Due Process:
 1. A formal complaint duly notarized shall be submitted to Disciplinary Committee. A copy of which shall be furnished to the offender, compelling him to file his/her answer within a specified period.
 2. Failure on the part of the offender- student to answer the complaint would mean a waiver of his/her right to answer the allegations.
 3. If an answer is submitted, the Committee shall call a preliminary investigation where all the parties, including their witnesses and evidences are presented.
 4. Lawyer's presence is only needed when so desired by the party.
 5. The hearing shall be attended composed of members of the committee, the complainant, the respondent student, the witnesses they will present, their counsel, parents or guardians.

6. The Committee shall immediately give their decisions; the parties must be furnished of this copy.
7. If the decision is not acceptable to the parties, the Committee may entertain this in the form of an appeal, after which the former may consider or reject the grounds.
8. A copy of the Committee's decision shall furnish the Office of the President. Should the decision is expulsion, members of the BOT shall have the final say, where it becomes final and executor.

Section 10. Disciplinary Committee

The committee on Student Discipline is composed of:

Chairperson: College Legal Officer

Members: Class Adviser, Division Chair, The SSG President, The Student-Personnel Services Officer

Section 11. Security Measures in the Campus

11.1. Security guards from private agencies are tasked to secure the premises, and the properties of the college. They are also required to protect the lives of the college personnel against any incidence that may endanger their well-being. As such, the following shall be made:

1. Checking on visitor's identity and their belongings, as well as their purpose(s).
2. Incoming and outgoing vehicles and/or motorcycles can be checked at random to ensure no properties are brought outside without the necessary permit.
3. Visitors and students may be prohibited to enter the campus during CS exams, election period, meetings, among others.

Section 12. Campus Curfew

- 12.1. Campus curfew is at 9:30 PM. No student or student organization even with the moderator/ adviser may stay after curfew hour without a written permission from the College President.
- 12.2. No student or student organizations with or without their adviser/instructor may stay during SUNDAYS and HOLIDAYS. Exception to this maybe done provided the purpose is clearly specified.

ARTICLE V RIGHTS OF THE STUDENTS

Section 1. Academic Freedom

1. The students have the right to receive, competent instruction, relevant quality education in line with national goals and conducive to their full development as person with human dignity.
2. The right to choose their field of study and to continue their course therein without any interference except in academic deficiency.
3. Freedom of expression shall not be curtailed, whether in writing or verbal as long as it is exercise within the bounds of law.

Section 2. Due Process

The Students have the right to be heard before being condemned

The right to have a legal counsel of their own choice

The right to be heard by competent authorities

The right to appear to an impartial Committee on Students' Discipline.

The right to be presumed innocent until proven otherwise.

Section 3. Right against Self-incrimination

The students have the right against being forced, intimidated, and persuaded and other means to be witness against themselves.

Section 4. Access to School Records

Students have the right to have access to their own school records; which are deemed confidential in nature. Release of student's records shall not be allowed unless a written authorization is presented and after a clearance is secured.

Section 5. Association

The students have the right to form; join or not to join any association to which they are qualified based on the Constitution and By-laws of the association. The following are considered mandatory:

Section 6. Compensation

The students have the right to be compensated for services rendered subject to the agreement entered into.

ARTICLE VI STUDENT DEVELOPMENT AND SERVICES

Section 1. Student Organization and Activities

Students are encourage to participate and join in co-curricular and extra-curricular activities, which provide opportunities to increase their understanding on contemporary social, political, moral, economic, and other problems. These activities are likewise offered to students to develop leadership, teamwork, sportsmanship, social dynamism, community involvement, loyalty and sense of responsibility.

Every student is required to attend any school activities except for religious activities which are optional.

Section 2. General Policies

As a general rule, only bona fide students of the State College can join student/campus organization;

1. To participate in any elective student organization, one must be currently enrolled in at least 18 units, and have no failing grades and no subject dropped in the previous semester;
2. Campus organization must be duly accredited by the Student Personnel Service Office;
3. Every organization must have a Constitution and By-Laws which gives a clear, define reason for its formation, a list of objectives and purposes which should conform to the objectives of the Philippine Constitution, CHED Orders, and other laws issued by duly constituted authorities;
4. Action Plan of the organization must cover a semester or academic year;
5. List of officers with ID picture, school ID number, address and contact number of the organization for the current school year must be submitted to the SPSO;
6. Fieldtrips, as a general rule, shall only be allowed if they are part of the syllabi and the necessary guidelines are observed and provided that permission has been secured from the Office of the Dean, noted by the SPSO and duly approve by the College President;
7. Performance/accomplishment Report and Financial Statement prior to the application for recognition must be submitted;

Section 3. Recognition of Campus Organization

Recognition of campus organization shall be done annually, based upon the previous year's performance, considering the following criteria for evaluation.

1. Submission of all necessary requirements for recognition;
2. Eighty percent (80%) organization's Action Plan for the year must have been accomplished;
3. Service to the college must be determined from the performance report.

Section 4. Supervision and Coordination

All student organizations are directly under the general supervision of the SPSO. Campus organizations, which are duly recognized, are allowed to:

1. Hold social functions, benefits or social activities during the semester/year;
2. Enjoy free use of school facilities (quadrangle and the academic center);
3. Compete for the College Outstanding Student Organization Award for organization that has contributed most to campus and student life during the current academic year.

Section 5. Student Roles and Responsibilities

The student must bear ultimate responsibility for the development of his academic program and for satisfying all graduation requirements. In the advisor-advisee relationship, he will meet with his advisor frequently as necessary to keep him well-informed about the changes and progress, course selection, course dropping, career goals, and pre-registration.

In addition, the student shall:

1. Exert his utmost effort to develop his potentials and abilities, in order that he will become a professional and an asset to his family and to the community;
1. Uphold the academic integrity of the College, endeavor to achieve academic excellence and abide by the rules and regulations governing his academic responsibilities and moral integrity;
2. Promote and maintain the peace and tranquility of the College by observing the rules discipline, and by exerting efforts to attain harmonious relationship with fellow students, the teaching and academic staff, and other school personnel;
3. Participate actively in civic affairs in the promotion of the general welfare, particularly in the social, economic and cultural development of his community and in the attainment of a just, compassionate and orderly society; and
4. Exercise his rights responsibility with knowledge that he is accountable for any infringement or violation of the public welfare and of the rights of others.

**ARTICLE VII
LIBRARY RULES**

- Section 1.** The school's library and its facilities are available to all bona fide students, faculty members and school personnel who want to read, do research work and/or borrow books and other reference materials.
- Section 2.** Alumni and walk-in clients may enjoy library service only on Saturdays, but they are not allowed to loan out books overnight.
They will be charge P20.00 per visit.
- Section 3.** The library is open from 8:00am to 12nn and from 1:00pm to 6:00pm Monday to Friday and 8:00am to 12:00nn on Saturday.
- Section 4.** Each student must follow strictly the following library rules and regulations.
- i. Observe silence. Unnecessary noise, laughter and idle conversation must be avoided inside the library. Talking in extreme necessity must be done in subdued tones. Cellular phones must be muted.
 - ii. Eating, smoking and sleeping are strictly.
 - iii. Use of library card.
 1. A properly validated and countersigned library card issued to the students at the start of the school year must be presented to the librarian whenever a library material is called for. This card bears the owner's photo, non-transferable and entitles the student to borrow library materials.
 2. When returning borrowed materials, the student gets back his library card. The library will assume no responsibility for exchange or loss of library card after one has left the library.
- Section 5.** Rules on borrowing library materials:
- a. Books loaned out for photocopying shall be returned within 30minutes otherwise the borrower will be fined. Second offense to this rule would mean exclusion from library services for 1week (5 school days). No photocopying transaction 30 minutes before closing time.
 - b. Unpublished materials (Theses, Dissertations, Research Papers, etc.) are to read inside the library only. General References (Encyclopedias, Dictionaries, atlas, etc.) and serial publications (magazines, newspapers, journals, etc.) are also for inside reading only but may be lent out for photocopying use.
- Section 6.** Fines
- a. Fines will be imposed on the borrower for failure to return a borrowed material on the specific date and time.
 - a.1. Fiction book = P10.00 per day.
 - a.2. Reference materials = P2.00 for the 1st hour and P1.00 for the succeeding hours.
 - a.3. Photocopied library materials = P5.00 for the 1st hour and P3.00 for the succeeding hours
 - b. Books lent out and lost shall be replaced with the same edition or the latest edition, or be paid with the recent price of the book.

GENERAL NOTICE

The College reserves the right to initiate action for adding, interpreting, amending, supplementing and enforcing the rules printed herein upon consultation with the Legislative Branch of the SSG.

Other subsequent and supplementary rules and regulations promulgated by the institution shall take effect 5 days upon the date of their official adoption.

Directives, prescriptions and regulations issued by the Department of Education (DepEd), Technical Education and Skills Development Authority (TESDA) and the Commission on Higher Education (CHED) shall be effective on the date prescribed.

REPEALING CLAUSE

All existing college policies, rules and regulations inconsistent with this manual are hereby repealed and superseded accordingly.

SEPARABILITY CLAUSE

Any provision in part or in whole that are found unconstitutional or in contravention of any existing laws, circulars and memoranda of the national government authorities shall be automatically become null and void but retains other provisions in full force and effect.

All organization must be registered within 5 weeks after classes have started during the first semester. The President/secretary of every organization must report to the SPSO. Financial statement should be submitted to the SPSO every end of the school year.

CERTIFICATE OF PROCESS

THIS IS TO CERTIFY THAT the Student Handbook passed the final review of the Academic Council per Resolution Number 28 s. 2016 on June 8, 2016 at the Academic Center of Surigao State College of Technology, Surigao City and duly approved by the Board of Trustees per Resolution No. 82, s. 2016 on September 30, 2016 at CHED Central Office, UP Diliman, Quezon City.

REPUBLIC ACT NO. 7877

AN ACT DECLARING SEXUAL HARASSMENT UNLAWFUL IN THE EMPLOYMENT, EDUCATION OR TRAINING ENVIRONMENT, AND FOR OTHER PURPOSES

Be it enacted by the Senate and House of Representatives of the Philippines in Congress assembled:

SECTION 1.Title. This Act shall be known as the "Anti-Sexual Harassment Act of 1995."

SECTION 2.Declaration of Policy. The State shall value the dignity of every individual, enhance the development of its human resources, guarantee full respect for human rights, and uphold the dignity of workers, employees, applicants for employment, students or those undergoing training, instruction or education. Towards this end, all forms of sexual harassment in the employment, education or training environment are hereby declared unlawful.

SECTION 3. Work, Education or Training -Related, Sexual Harassment Defined. Work, education or training-related sexual harassment is committed by an employer, employee, manager, supervisor, agent of the employer, teacher, instructor, professor, coach, trainor, or any other person who, having authority, influence or moral ascendancy over another in a work or training or education environment, demands, requests or otherwise requires any sexual favor from the other, regardless of whether the demand, request or requirement for submission is accepted by the object of said Act.

- a) In a work-related or employment environment, sexual harassment is committed when:
1. The sexual favor is made as a condition in the hiring or in the employment, reemployment or continued employment of said individual, or in granting said individual favorable compensation, terms of conditions, promotions, or privileges; or the refusal to grant the sexual favor results in limiting, segregating or classifying the employee which in any way would discriminate, deprive or diminish employment opportunities or otherwise adversely affect said employee;
 2. The above acts would impair the employee's rights or privileges under existing labor laws; or
 3. The above acts would result in an intimidating, hostile, or offensive environment for the employee.
- b) In an education or training environment, sexual harassment is committed:
1. Against one who is under the care, custody or supervision of the offender;
 2. Against one whose education, training, apprenticeship or tutorship is entrusted to the offender;
 3. When the sexual favor is made a condition to the giving of a passing grade, or the granting of honors and scholarships, or the payment of a stipend, allowance or other benefits, privileges, or consideration; or
 4. When the sexual advances result in an intimidating, hostile or offensive environment for the student, trainee or apprentice.

Any person who directs or induces another to commit any act of sexual harassment as herein defined, or who cooperates in the commission thereof by another without which it would not have been committed, shall also be held liable under this Act.

SECTION 4. Duty of the Employer or Head of Office in a Work-related, Education or Training Environment. It shall be the duty of the employer or the head of the work-related, educational or training environment or institution, to prevent or deter the commission of acts of sexual harassment and to provide the procedures for the resolution, settlement or prosecution of acts of sexual harassment. Towards this end, the employer or head of office shall:

- a) Promulgate appropriate rules and regulations in consultation with and jointly approved by the employees or students or trainees, through their duly designated representatives, prescribing the procedure for the investigation of sexual harassment cases and the administrative sanctions thereof.

Administrative sanctions shall not be a bar to prosecution in the proper courts for unlawful acts of sexual harassment.

The said rules and regulations issued pursuant to this subsection (a) shall include, among others, guidelines on proper decorum in the workplace and educational or training institutions.

- b) Create a committee on decorum and investigation of cases on sexual harassment. The committee shall conduct meetings, as the case may be, with officers and employees, teachers, instructors, professors, coaches, trainors, and students or trainees to increase understanding and prevent incidents of sexual harassment. It shall also conduct the investigation of alleged cases constituting sexual harassment.

In the case of a work-related environment, the committee shall be composed of at least one (1) representative each from the management, the union, if any, the employees from the supervisory rank, and from the rank and file employees.

In the case of the educational or training institution, the committee shall be composed of at least one(1) representative from the administration, the trainors, instructors, professors or coaches and students or trainees, as the case may be.

The employer or head of office, educational or training institution shall disseminate or post a copy of this Act for the information of all concerned.

SECTION 5. Liability of the Employer, Head of Office, Educational or Training Institution. The employer or head of office, educational or training institution shall be solidarily liable for damages arising from the acts of sexual harassment committed in the employment, education or training environment if the employer or head of office, educational or training institution is informed of such acts by the offended party and no immediate action is taken.

SECTION 6. Independent Action for Damages. Nothing in this Act shall preclude the victim of work, education or training-related sexual harassment from instituting a separate and independent action for damages and other affirmative relief.

SECTION 7. Penalties. Any person who violates the provisions of this Act shall, upon conviction, be penalized by imprisonment of not less than one (1) month nor more than six (6) months, or a fine of not less than ten thousand pesos (P10,000) nor more than twenty thousand pesos (P20,000), or both such fine and imprisonment at the discretion of the court.

Any action arising from the violation of the provisions of this Act shall prescribe in three (3) years.

SECTION 8. Separability Clause. If any portion or provision of this Act is declared void or unconstitutional, the remaining portions or provisions hereof shall not be affected by such declaration.

SECTION 9. Repealing Clause. All laws, decrees, orders, rules and regulations, other issuances, or parts thereof inconsistent with the provisions of this Act are hereby repealed or modified accordingly.

SECTION 10. Effectivity Clause. This Act shall take effect fifteen (15) days after its complete publication in at least two (2) national newspapers of general circulation.

Approved.

(Sgd.) EDGARDO J. ANGARA

(Sgd.) JOSE DE VENECIA, JR.

President of the Senate

Speaker of the House of Representatives

This Act which is a consolidation of House Bill no. 9425 and Senate Bill No. 1632 was finally passed by the House of Representatives and the Senate of February 8, 1995.

(Sgd.) EDGARDO E. GUMANGAN
Secretary of Senate

(Sgd.) CAMILO L. SABIO
Secretary General
House of Representative

(Sgd.) FIDEL V. RAMOS
President of the Philippines

REPUBLIC ACT No. 8049

AN ACT REGULATING HAZING AND OTHER FORMS OF INITIATION RITES IN FRATERNITIES, SORORITIES, AND OTHER ORGANIZATIONS AND PROVIDING PENALTIES THEREFOR

Section 1. Hazing, as used in this Act, is an initiation rite or practice as a prerequisite for admission into membership in a fraternity, sorority or organization by placing the recruit, neophyte or applicant in some embarrassing or humiliating situations such as forcing him to do menial, silly, foolish and other similar tasks or activities or otherwise subjecting him to physical or psychological suffering or injury.

The term "organization" shall include any club or the Armed Forces of the Philippines, Philippine National Police, Philippine Military Academy, or officer and cadet corp of the Citizen's Military Training and Citizen's Army Training. The physical, mental and psychological testing and training procedure and practices to determine and enhance the physical, mental and psychological fitness of prospective regular members of the Armed Forces of the Philippines and the Philippine National Police as approved by the Secretary of National Defense and the National Police Commission duly recommended by the Chief of Staff, Armed Forces of the Philippines and the Director General of the Philippine National Police shall not be considered as hazing for the purposes of this Act.

Section 2. No hazing or initiation rites in any form or manner by a fraternity, sorority or organization shall be allowed without prior written notice to the school authorities or head of organization seven (7) days before the conduct of such initiation. The written notice shall indicate the period of the initiation activities which shall not exceed three (3) days, shall include the names of those to be subjected to such activities, and shall further contain an undertaking that no physical violence be employed by anybody during such initiation rites.

Section 3. The head of the school or organization or their representatives must assign at least two (2) representatives of the school or organization, as the case may be, to be present during the initiation. It is the duty of such representative to see to it that no physical harm of any kind shall be inflicted upon a recruit, neophyte or applicant.

Section 4. If the person subjected to hazing or other forms of initiation rites suffers any physical injury or dies as a result thereof, the officers and members of the fraternity, sorority or organization who actually participated in the infliction of physical harm shall be liable as principals. The person or persons who participated in the hazing shall suffer:

1. The penalty of reclusion perpetua (life imprisonment) if death, rape, sodomy or mutilation results there from.
2. The penalty of reclusion temporal in its maximum period (17 years, 4 months and 1 day to 20 years) if in consequence of the hazing the victim shall become insane, imbecile, impotent or blind.

3. The penalty of reclusion temporal in its medium period (14 years, 8 months and one day to 17 years and 4 months) if in consequence of the hazing the victim shall have lost the use of speech or the power to hear or to smell, or shall have lost an eye, a hand, a foot, an arm or a leg or shall have lost the use of any such member shall have become incapacitated for the activity or work in which he was habitually engaged.
4. The penalty of reclusion temporal in its minimum period (12 years and one day to 14 years and 8 months) if in consequence of the hazing the victim shall become deformed or shall have lost any other part of his body, or shall have lost the use thereof, or shall have been ill or incapacitated for the performance on the activity or work in which he was habitually engaged for a period of more than ninety (90) days.
5. The penalty of prison mayor in its maximum period (10 years and one day to 12 years) if in consequence of the hazing the victim shall have been ill or incapacitated for the performance on the activity or work in which he was habitually engaged for a period of more than thirty (30) days.
6. The penalty of prison mayor in its medium period (8 years and one day to 10 years) if in consequence of the hazing the victim shall have been ill or incapacitated for the performance on the activity or work in which he was habitually engaged for a period of ten (10) days or more, or that the injury sustained shall require medical assistance for the same period.
7. The penalty of prison mayor in its minimum period (6 years and one day to 8 years) if in consequence of the hazing the victim shall have been ill or incapacitated for the performance on the activity or work in which he was habitually engaged from one (1) to nine (9) days, or that the injury sustained shall require medical assistance for the same period.
8. The penalty of prison correccional in its maximum period (4 years, 2 months and one day to 6 years) if in consequence of the hazing the victim sustained physical injuries which do not prevent him from engaging in his habitual activity or work nor require medical attendance.

The responsible officials of the school or of the police, military or citizen's army training organization, may impose the appropriate administrative sanctions on the person or the persons charged under this provision even before their conviction. The maximum penalty herein provided shall be imposed in any of the following instances:

- a) when the recruitment is accompanied by force, violence, threat, intimidation or deceit on the person of the recruit who refuses to join;
- b) when the recruit, neophyte or applicant initially consents to join but upon learning that hazing will be committed on his person, is prevented from quitting;
- c) when the recruit, neophyte or applicant having undergone hazing is prevented from reporting the unlawful act to his parents or guardians, to the proper school authorities, or to the police authorities, through force, violence, threat or intimidation;
- d) when the hazing is committed outside of the school or institution; or
- e) when the victim is below twelve (12) years of age at the time of the hazing.

The owner of the place where hazing is conducted shall be liable as an accomplice, when he has actual knowledge of the hazing conducted therein but failed to take any action to prevent the same from occurring. If the hazing is held in the home of one of the officers or members of the fraternity, group, or organization, the parents shall be held liable as principals when they have actual knowledge of the hazing conducted therein but failed to take any action to prevent the same from occurring.

The school authorities including faculty members who consent to the hazing or who have actual knowledge thereof, but failed to take any action to prevent the same from occurring shall be punished as accomplices for the acts of hazing committed by the perpetrators.

The officers, former officers, or alumni of the organization, group, fraternity or sorority who actually planned the hazing although not present when the acts constituting the hazing were committed shall be liable as principals. A fraternity or sorority's adviser who is present when the acts constituting the hazing were committed and failed to take action to prevent the same from occurring shall be liable as principal.

The presence of any person during the hazing is prima facie evidence of participation therein as principal unless he prevented the commission of the acts punishable herein.

Any person charged under this provision shall not be entitled to the mitigating circumstance that there was no intention to commit so grave a wrong.

This section shall apply to the president, manager, director or other responsible officer of a corporation engaged in hazing as a requirement for employment in the manner provided herein.

Section 5. If any provision or part of this Act is declared invalid or unconstitutional, the other parts or provisions thereof shall remain valid and effective.

Section 6. All laws, orders, rules or regulations which are inconsistent with or contrary to the provisions of this Act are hereby amended or repealed accordingly.

Section 7. This Act shall take effect fifteen (15) calendar days after its publication in at least two (2) national newspapers of general circulation.

APPROVED.

Excerpts from the Anti-Violence Against Women and their Children Act of 2004 (RA 9262)

Republic Act No. 9262

AN ACT DEFINING VIOLENCE AGAINST WOMEN AND THEIR CHILDREN, PROVIDING FOR PROTECTIVE MEASURES FOR VICTIMS, PRESCRIBING PENALTIES THEREFORE, AND FOR OTHER PURPOSES

SECTION 1. Short Title. This Act shall be known as the "Anti-Violence Against Women and Their Children Act of 2004".

- a. "Physical Violence" refers to acts that include bodily or physical harm;
- b. "Sexual violence" refers to an act which is sexual in nature, committed against a woman or her child. It includes, but is not limited to:
 - c. rape, sexual harassment, acts of lasciviousness, treating a woman or her child as a sex object, making demeaning and sexually suggestive remarks, physically attacking the sexual parts of the victim's body, forcing her/him to watch obscene publications and indecent shows or forcing the woman or her child to do indecent acts and/or make films thereof, forcing the wife and mistress/lover to live in the conjugal home or sleep together in the same room with the abuser;

- b. acts causing or attempting to cause the victim to engage in any sexual activity by force, threat of force, physical or other harm or threat of physical or other harm or coercion;
- c. Prostituting the woman or child.

SECTION 5. Acts of Violence Against Women and Their Children.- The crime of violence against women and their children is committed through any of the following acts:

- (a) Causing physical harm to the woman or her child;
- (b) Threatening to cause the woman or her child physical harm;
- (c) Attempting to cause the woman or her child physical harm;
- (d) Placing the woman or her child in fear of imminent physical harm;
- (e) Attempting to compel or compelling the woman or her child to engage in conduct which the woman or her child has the right to desist from or desist from conduct which the woman or her child has the right to engage in, or attempting to restrict or restricting the woman's or her child's freedom of movement or conduct by force or threat of force, physical or other harm or threat of physical or other harm, or intimidation directed against the woman or child. This shall include, but not limited to, the following acts committed with the purpose or effect of controlling or restricting the woman's or her child's movement or conduct:
 - (1) Threatening to deprive or actually depriving the woman or her child of custody to her/his family;
 - (2) Depriving or threatening to deprive the woman or her children of financial support legally due her or her family, or deliberately providing the woman's children insufficient financial support;
 - (3) Depriving or threatening to deprive the woman or her child of a legal right;
 - (4) Preventing the woman in engaging in any legitimate profession, occupation, business or activity or controlling the victim's own money or properties, or solely controlling the conjugal or common money, or properties;
- (f) Inflicting or threatening to inflict physical harm on oneself for the purpose of controlling her actions or decisions;
- (g) Causing or attempting to cause the woman or her child to engage in any sexual activity which does not constitute rape, by force or threat of force, physical harm, or through intimidation directed against the woman or her child or her/his immediate family;

(h) Engaging in purposeful, knowing, or reckless conduct, personally or through another, that alarms or causes substantial emotional or psychological distress to the woman or her child. This shall include, but not be limited to, the following acts:

- (1) Stalking or following the woman or her child in public or private places;
- (2) Peering in the window or lingering outside the residence of the woman or her child;
- (3) Entering or remaining in the dwelling or on the property of the woman or her child against her/his will;
- (4) Destroying the property and personal belongings or inflicting harm to animals or pets of the woman or her child; and
- (5) Engaging in any form of harassment or violence;
- (i) Causing mental or emotional anguish, public ridicule or humiliation to the woman or her child, including, but not limited to, repeated verbal and emotional abuse, and denial of financial support or custody of minor children of access to the woman's child/children.

SECTION 6. Penalties.- The crime of violence against women and their children, under Section 5 hereof shall be punished according to the following rules:

(a) Acts falling under Section 5(a) constituting attempted, frustrated or consummated parricide or murder or homicide shall be punished in accordance with the provisions of the Revised Penal Code.

If these acts resulted in mutilation, it shall be punishable in accordance with the Revised Penal Code; those constituting serious physical injuries shall have the penalty of prison mayor; those constituting less serious physical injuries shall be punished by prison correccional; and those constituting slight physical injuries shall be punished by arresto mayor.

Acts falling under Section 5(b) shall be punished by imprisonment of two degrees lower than the prescribed penalty for the consummated crime as specified in the preceding paragraph but shall in no case be lower than arresto mayor.

- (b) Acts falling under Section 5(c) and 5(d) shall be punished by arresto mayor;
- (c) Acts falling under Section 5(e) shall be punished by prison correccional;
- (d) Acts falling under Section 5(f) shall be punished by arresto mayor;
- (e) Acts falling under Section 5(g) shall be punished by prison mayor;
- (f) Acts falling under Section 5(h) and Section 5(i) shall be punished by prison mayor.

If the acts are committed while the woman or child is pregnant or committed in the presence of her child, the penalty to be applied shall be the maximum period of penalty prescribed in the section.

In addition to imprisonment, the perpetrator shall (a) pay a fine in the amount of not less than One hundred thousand pesos (P100,000.00) but not more than three hundred thousand pesos (300,000.00); (b) undergo mandatory psychological counseling or psychiatric treatment and shall report compliance to the court.



"For Nation's Greater Heights"

Document Code No.	FM-SSCT-ACAD-002
Revision No.	00
Effective Date	20 September 2018
Page No.	1 of 10

COLLEGE OF ENGINEERING AND INFORMATION TECHNOLOGY
City Campus
Second Semester, Academic Year 2021-2022

Outcomes Based-Education (OBE) Syllabus in EE 201
ELECTRICAL CIRCUITS 1
Course Credit: 4.0 units (108hrs)

Institutional Vision, Mission, and Goals

Vision:

An innovative and technologically-advanced State College in Caraga.

Mission:

To provide relevant,

- a. high quality and sustainable instruction,
- b. research, production and extension programs and
- c. services within a culture of credible and responsive institutional governance.

Goals:

1. Foster application of the discipline and provide its learner with industry-based training and education particularly in engineering, technology and fisheries.
2. Conduct and utilize studies for the development of new products, systems and services relevant to Philippine life and of the global village.
3. Promote transfer of technology and spread useful technical skills, thus empowering its learners and their activities.

SSCT Core Values

Service-Oriented Socially Responsive Committed Transformational

SSCT Quality Policy

Surigao State College of Technology provides quality instruction, research, extension programs and production services to satisfy its customers by responding to their needs and expectations and continually improving its quality management system.



Document Code No.	FM-SSCT-ACAD-002
Revision No.	00
Effective Date	20 September 2018
Page No.	2 of 10

Institutional Graduate Attributes (IGA)

- :
- Visionary Leader
 - Effective Communicator
 - Competent Technologist
 - Self-Directed Lifelong Learner

Program Goals

The Electronics Engineering program aims to use fundamental and advance knowledge of electronics to produce a registered Electronic Engineers that can work as a Technical Manager in a networking industry which have positive work ethics and flexibility in work conditions for nations greater heights.

Program Educational Objectives (PEO) and Relationship to Institutional Mission

Program Educational Objectives (PEO)	Mission		
	a	b	c
ECE-PEO1. Demonstrate professionalism in electrical engineering and apply professional ethics thru communication and collaboration.	✓	✓	✓
ECE-PEO2. Use appropriate techniques, resources, and modern tools necessary for analysis, design, and modeling of complex electrical systems	✓	✓	✓
ECE-PEO3. Plan, lead, and implement designated tasks, interact with other engineering professionals, and take leadership roles in electrical engineering organization.	✓	✓	✓
ECE-PEO4. Engage in lifelong learning able to discover new opportunities for continuing personal and professional development in electrical engineering	✓	✓	✓

Program Outcomes (PO) and Relationship to Program Educational Objectives (PEO)

Program Outcomes (PO)	Program Educational Objectives (PEO)			
	1	2	3	4
ECE-POa. Apply knowledge of mathematics and science to solve engineering problems	✓	✓	✓	✓
ECE-POb. Design and conduct experiments, as well as to analyze and interpret data;				
ECE-POc. design a system, component, or process to meet desired needs				



"For Nation's Greater Heights"

Document Code No.	FM-SSCT-ACAD-002
Revision No.	00
Effective Date	20 September 2018
Page No.	3 of 10

within realistic constraints such as economic, environmental, social, political, ethical, health and safety, manufacturability, and sustainability, in accordance with standards				
ECE-POd.Function on multidisciplinary teams				
ECE-POe.Identify, formulate, and solve engineering problems				
ECE-POf.Apply professional and ethical responsibility				
ECE-POg.Communicate effectively				
ECE-POh.Identify the impact of engineering solutions in a global, economic, environmental, and societal context				
ECE-POi.Recognize the need for, and an ability to engage in life-long learning				
ECE-POj.Apply knowledge of contemporary issues				
ECE-POk.Use techniques, skills, and modern engineering tools necessary for engineering practice				
ECE-POl.Apply knowledge of engineering and management principles as a member and leader in a team, to manage projects and in multidisciplinary environments				
ECE-POm. Understand at least one specialized field of Electronics Engineering practice				

Course Description

Fundamental relationships in circuit theory, mesh and node equations; resistive networks, network theorems; solutions of network problems using Laplace transform; transient analysis; methods of circuit analysis.

DACUM Main Duties (DMD)

- ECE-DMD1. Design, review, and redesign schematic diagrams, plan layout, and execution plan.
- ECE-DMD2. Approve the system operation as per approved project specification.
- ECE-DMD3. Oversee project implementation.
- ECE-DMD4. Site survey.
- ECE-DMD5. Coordinate with team members.

Course Outcomes (CO) and Relationship to Program Outcomes (PO)

Program Outcome (PO) /Level	Course Outcomes (CO)	Assessment Task (CO-AT)	DACUM Links				
			1	2	3	4	5
ECE-POa(Enabling). Apply knowledge of mathematics and	EE201-CO1: Apply knowledge of mathematics and science to solve	Students conduct electrical engineering experiments. These experiments serve as a	✓	✓	✓	✓	✓



"For Nation's Greater Heights"

Document Code No.	FM-SSCT-ACAD-002
Revision No.	00
Effective Date	20 September 2018
Page No.	4 of 10

<p>science to solve engineering problems experimentation, analyze and interpret data</p>	<p>electrical circuit problems.</p>	<p>group activity where they will analyze and interpret data.</p> <p>Criteria – Functionality and lab report</p> <p>Total Points: 100 points</p> <p>Students calculate sets of electrical engineering problems using the electric circuit theory concepts.</p> <p>Criteria – 70% correct answers and solutions</p> <p>Total Points: 100 points</p> <p>Students create a group project and present them in the class.</p> <p>Criteria – creativity, functionality, delivery</p> <p>Total Points: 100 points</p>					
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Course Outcomes (CO) and Relationship to Intended Learning Outcomes (ILO)

Course Outcomes (CO)	Intended Learning Outcomes (ILO)
<p>EE201-CO1: Develop and conduct electrical engineering experimentations and then analyze and interpret the data.</p>	<p>EE201-ILO1: Define the basic theory of electrical circuit and calculate problems utilizing these theories.</p> <p>EE201-ILO2: Analyse resistive network and solve using the fundamental laws that govern electric circuits.</p>



Document Code No.	FM-SSCT-ACAD-002
Revision No.	00
Effective Date	20 September 2018
Page No.	5 of 10

	<p>EE201-ILO3: Develop an understanding of how to use the two Kirchhoff's Laws to write nodal and mesh equations when solving linear electrical circuit problems.</p> <p>EE201-ILO4: Calculate complex electrical circuit problems using network theorems.</p> <p>EE201-ILO5: Calculates a circuit's response over a period of time using transient analysis.</p> <p>EE201-ILO6: Solve network problems using Laplace transform.</p> <p>EE201-ILO7: Analyse the methods of analysis for special circuits.</p>
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Detailed Course Content

Intended Learning Outcomes (ILO)	Topics	Time Frame	Teaching and Learning Activities(TLA)	Assessment Tasks (ILO-AT)	Target	Resources	Values Integration	Remarks
EE201-ILO1: Define the basic theory of electrical circuit and calculate problems utilizing these theories. (EE201-CO1)	1. Fundamental Relationship in Circuit Theory 1.1. Charge and Current 1.2. Voltage 1.3. Power and Energy 1.4. Circuit Elements 1.5. Applications	2.0 hrs. lec	Learning Module 1 <i>Asynchronous</i>	Identification quiz on the basic theory of electric circuits.	70% of the students shall have a rating of at least 3.0	Modules, e-books, textbooks, and worksheets	Core Value: <i>Committed</i> Sub-Value: <i>Determined in learning the basic concepts of electric circuits</i>	
EE201-ILO2: Analyse resistive network and solve using the	2. Resistive Network 2.1. Ohm's Law 2.2. Nodes, Branches	4.0 hrs. lec/ 5.0 hrs.	Learning Module 2 <i>Asynchronous</i>	Problem solving quiz on network theorem.	70% of the students shall have	Videos online, modules, e-books, Multisi	Core Value: <i>Committed</i>	



"For Nation's Greater Heights"

Document Code No.	FM-SSCT-ACAD-002
Revision No.	00
Effective Date	20 September 2018
Page No.	6 of 10

fundamental laws that govern electric circuits. (EE201-CO1)	and Loops 2.3. Kirchhoff's Laws 2.4. Series Resistors and Voltage Division 2.5. Parallel Resistors and Current Division 2.6. Applications	lab			a rating of at least 3.0	m software, and worksheets	Sub-Value: <i>Determined in learning on how to analyse resistive network.</i>	
<i>EE201-ILO3</i> : Develop an understanding of how to use the two Kirchhoff's Laws to write nodal and mesh equations when solving linear electrical circuit problems. (EE201-CO1)	3. Mesh and Node Equations 3.1. <i>Nodal Analysis</i> 3.2. <i>Nodal Analysis with Voltage Sources</i> 3.3. <i>Mesh Analysis</i> 3.4. <i>Mesh Analysis with Current Sources</i> 3.5. <i>Nodal Versus Mesh Analysis</i>	6.0 hrs. lec. / 7.0 hrs. lab	Learning Module 3 <i>Asynchronous</i>	Problem solving quiz on nodal and mesh analysis.	70% of the students shall have a rating of at least 3.0	Videos online, modules, e-books, Multisim software, and worksheets	Core Value: <i>Committed</i> Sub-Value: <i>Dedicated in solving linear electrical circuits using nodal and mesh analysis</i>	
<i>ECE201-ILO4</i> : Calculate complex electrical circuit problems using network theorems. (EE201-CO1)	4. Network Theorems 4.1. Linearity Property 4.2. Superposition 4.3. Source Transformation 4.4. Thevenin's Theorem 4.5. Norton's Theorem 4.6. Maximum Power Transfer 4.7. Wye-Delta Transformations 4.8. Operational Amplifiers	10.0 hrs. lec / 12 hrs. lab	Learning Module 4 <i>Asynchronous</i>	Problem Solving quiz on the various network theorems.	70% of the students shall have a rating of at least 3.0	Videos online, modules, e-books, Multisim software, and worksheets	Core Value: <i>Transformational</i> Sub-Value: <i>Adaptive in learning other techniques to solve complex circuits</i>	

MIDTERM EXAMINATION– 2.0 Hrs.



"For Nation's Greater Heights"

Document Code No.	FM-SSCT-ACAD-002
Revision No.	00
Effective Date	20 September 2018
Page No.	7 of 10

<p><i>EE201-ILO5:</i> Calculates a circuit's response over a period of time using transient analysis.</p> <p>(EE201-CO1)</p>	<p>5. Transient Analysis</p> <p>5.1. The Source-Free RC Circuit</p> <p>5.2. The Source-Free RL Circuit</p> <p>5.3. Singularity Functions</p> <p>5.4. Step Response of an RC Circuit</p> <p>5.5. Step Response of an RL Circuit</p>	<p>6.0 hrs.lec / 7.0 hrs. lab</p>	<p>Learning Module 5</p> <p><i>Asynchronous</i></p>	<p>Problem Solving quiz on transient analysis.</p>	<p>70% of the students shall have a rating of at least 3.0</p>	<p>Videos online, modules, e-books, Multisim software, and worksheets</p>	<p>Core Value: <i>Committed</i></p> <p>Sub-Value: <i>Perseverant in learning the response of circuits over a period of time.</i></p>	
<p><i>EE201-ILO6:</i> Solve network problems using Laplace transform.</p> <p>(EE201-CO1)</p>	<p>6. Solution of Network Problems Using Laplace Transform</p> <p>6.1. Definition of the Laplace Transform</p> <p>6.2. Properties of the Laplace Transform</p>	<p>7.0 hrs.lec / 8.0 hrs. lab</p>	<p>Learning Module 6</p> <p><i>Asynchronous</i></p>	<p>Problem solving quiz on network theorem using laplace transform.</p>	<p>70% of the students shall have a rating of at least 3.0</p>	<p>Modules, e-books, Multisim software, and worksheets</p>	<p>Core Value: <i>Committed</i></p> <p>Sub-Value: <i>Perseverant in solving network problems using laplace transform.</i></p>	
<p><i>EE201-ILO7:</i> Analyse the methods of analysis for special circuits.</p> <p>(EE201-CO1)</p>	<p>7. Methods of Analysis for Special Circuits</p>	<p>7.0 hrs.lec / 9.0 hrs. lab</p>	<p>Learning Module 7</p> <p><i>Asynchronous</i></p>	<p>Problem solving quiz on special circuits.</p>	<p>70% of the students shall have a rating of at least 3.0</p>	<p>Modules, e-books, Multisim software, and worksheets</p>	<p>Core Value: <i>Committed</i></p> <p>Sub-Value: <i>Perseverant in analysing second-order RLC circuits</i></p>	
<p>FINAL EXAMINATION – 3.0 Hrs.</p>								



"For Nation's Greater Heights"

Document Code No.	FM-SSCT-ACAD-002
Revision No.	00
Effective Date	20 September 2018
Page No.	8 of 10

References:

Textbooks

Charles Alexander & Matthew Sadiku (2016).*Fundamentals of Electric Circuits*.6th ed. McGraw-Hill Education
William H. Hayt, Jr. et. al(2012).*Engineering Circuit Analysis*.8th ed.McGraw-Hill

eBooks

MahmoodNahvi, PhD. & Joseph A. Edminister (2017).*Schaum's Outlines of Electric Circuits*. 7thed. McGraw-Hill Education

Course Requirements:

- Laboratory Reports(CO-AT1)
- Problem Sets(CO-AT2)
- Group Project(CO-AT3)
- Quizzes and Assignments
- Midterm and Final exams

Course Evaluation:

<u>Criteria</u>	<u>Lecture Grade</u>
➤ Quizzes and online outputs/interaction (ILO-AT)	20%
➤ Performance Tasks (CO-AT)	40%
➤ Major Exams (Midterm and Final)	40%
TOTAL	100%

Grade Computation: $\frac{\text{Midterm Grade} + \text{Final Grade}}{2} = \text{Average Grade}$

Grade Point	Description
1.0	Excellent
1.5 – 1.1	Very Good
2.0 – 1.6	Highly Satisfactory
2.5 – 2.1	Good
2.9 – 2.6	Satisfactory
3.0	Passing
5.0	Failed due to poor performance, absences, withdrawal without notice



"For Nation's Greater Heights"

DRP
 INC

Dropped with approved dropping slip
 Incomplete requirements but w/ passing class standing. INC is for non-graduating students only

NG

No Grade

Source: *SSCT Student Handbook*

Document Code No.	FM-SSCT-ACAD-002
Revision No.	00
Effective Date	20 September 2018
Page No.	9 of 10

Course Policies:

- Attendance shall be checked in every class session in the Google Meet. This is to monitor the absences incurred by the students in terms of the allowable number of absences for a course as stipulated in the Student Handbook.
- During online classes, video camera shall be turned on all the time and microphone shall be turned off. The microphone shall be unmuted only if the student's name is called to participate in class discussion.
- Major examinations in multiple-choice type shall be done online. For problem solving type, detailed solutions shall be written legibly in separate sheets of paper and shall be converted to pdf form prior to submission.
- Cheating in major examinations which include attempts to defraud, deceive, or mislead the instructor in arriving at an honest assessment shall entail zero score.
- Plagiarism which is a form of cheating that involves presenting the ideas or work of another as one's own work shall entail zero score.
- Projects shall be submitted on or before the deadline. Students who submit unsatisfactory projects shall be given the chance to improve their works on the condition that they resubmit the revised outputs on the date set by the instructor. Non-submission of a project on the deadline shall entail zero score.
- An INC grade shall be given to students who fail to submit the course requirements of at least 95% of the projects and quizzes or failure to take the major examinations.

Revision History:

Revision No.	Revised by	Date of Revision	Date of Implementation	Highlight of Revision
1	Engr. Vernon V. Liza	August 2019	August 2019	Followed OBTL Format as per CMO #101 S. 2017
2	Engr. Mark Marvin D. Paglinawan	July 19, 2021	August 23, 2021	DACUM Workshop vis-à-vis CMO No. 101 S. 2017



Document Code No.	FM-SSCT-ACAD-002
Revision No.	00
Effective Date	20 September 2018
Page No.	10 of 10

"For Nation's Greater Heights"

Prepared by:

ENGR. MARK MARVIN D. PAGLINAWAN
 Guest Lecturer

Date: 1-25-2022

Noted by:

ENGR. ROBERT R. BACARRO, MECE, MBA
 Dean, COLLEGE

Date: 1-28-2022

Checked and reviewed by:

ENGR. VRIAN JAY V. YLAYA, MSEE, MOE
 Program Chair, BSECE

Date: 1-28-2022

Recommended by:

RONITA E. TALINGTING, PhD
 Campus Director

Date: 1-31-2022

Approved by:

EMMYLOU A. BORJA, EdD
 VP for Academic Affairs

Date: 1-31-2022