



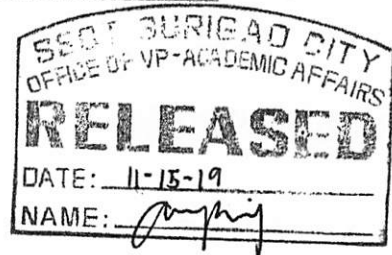
1.6.3. peer teaching/cooperative learning; and



"For Nation's Greater Heights"

**MEMORANDUM**

**REFERENCE NO.** : SSCT, OVPA –11–13, Series 19  
**DATE** : NOVEMBER 15, 2019  
**TO** : COLLEGE DEANS  
 CONCERNED FACULTY  
**FROM** : THE VICE-PRESIDENT FOR ACADEMIC AFFAIRS  
**SUBJECT** : ORIENTATION ON FAST AND GO HIGHER EDUCATION  
 MANAGEMENT INFORMATION SYSTEM

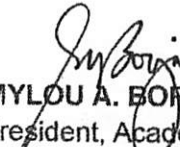


You are hereby requested to attend in the abovementioned orientation on November 18, 2019 at the Academic Hall. Please bring your own laptop/netbook to be used for the activity.

Below is the assigned time for each college.

- College of Teacher Education - 8:00 am
- College of Arts and Sciences - 9:00 am
- College of Engineering and Information Technology - 10:00 am

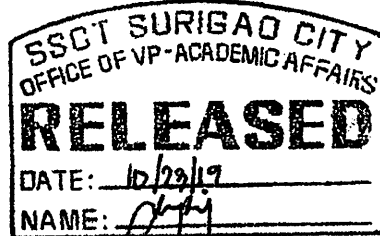
Please be guided accordingly.

  
**EMMYLOU A. BORJA, EdD**  
 Vice-President, Academic Affairs

**OFFICE OF THE VICE PRESIDENT FOR ACADEMIC AFFAIRS**

**MEMORANDUM**

**REFERENCE NO.** : SSCT, OVPA -10-14, Series 19  
**DATE** : OCTOBER 23, 2019  
**TO** : ALL FACULTY  
**FROM** : THE VICE-PRESIDENT FOR ACADEMIC AFFAIRS  
**SUBJECT** : WORKSHOP ON OBE SYLLABI ENHANCEMENT

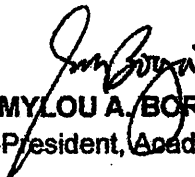


You are hereby requested to attend in the aforementioned workshop organize by this office at SSCT Academic Hall. The workshop will be on the following schedule.

- College of Teacher Education (CTE) -October 28-29, 2019
- College of Arts and Sciences (CAS) - October 30-31, 2019
- College of Engineering and Information Technology (CEIT)-November 4-5, 2019
- College of Technology (COT) - November 6-7, 2019

The participants are requested to bring laptop, books and references, and hard/soft copies of their syllabi.

Please be guided accordingly.

  
**EMMYLOU A. BORJA, EdD**  
Vice-President, Academic Affairs



**COLLEGE OF ENGINEERING & INFORMATION TECHNOLOGY**

**OFFICE MEMO**

**REFERENCE NO.** : SSCT – CEIT – 09 – 014, S. 19

**DATE** : SEPTEMBER 26, 2019

**TO** :

Engr Josephine V. Acido	Arvin E. Mag-Usara
Dr Rosanne E. Andaluz	Engr Darwin C. Mangca (PC)
Engr Richard A. Badiola	Dr Amor C. Montejo
Engr Joselito S. Baldapan (PC)	Dr Analyn S. Morite (PC)
Renz M. Buctuan	Engr Crispin P. Noguerra
Dr Unife O. Cagas	Engr Gracechell M. Pascua
Engr Aldrich B Calinawan	Arch Lufre Potente
Engr Levi A. Corvera	Engr Vime P. Portugues
Dr Monalee A. Dela Cerna (PC)	Alma Christie C. Reyna (PC)
Engr Conrado Jr. B. Delosa	Engr Ritchie A. Reyna
Trashy P. Dumaicos	Engr Perfecto Jr. R. Ruaya
Dr Jessica Rose E. Fernandez (PC)	Arch Marlon C. Solloso
Dr Virnille C. Francisco	Teresita L. Toledo
Jovie M. Gallera	Dr Vrian Jay V. Ylaya
Dr Aurea M. Madelo	
Ralph Aran C. Cabañero	Jessa G. Hambre
Engr Ingrid Escabal	Engr Vernon V. Liza
Engr Jemielou M. Fideles	Engr Andy Bong F. Navarro
Engr Galgen B. Galila	Engr Erlito M. Orit
Engr Ghandi B. Galila	Engr Elmario Pejan
Engr Archie C. Gegona	Hasmer Salubre

**FROM** : ENGR ROBERT R. BACARRO, MECE, MBA  
Dean, CEIT

**SUBJECT** : USE OF ISO DOCUMENTS IN THE CONDUCT OF MIDTERM EXAMINATION AS SCEHDULED ON OCTOBER 2-4, 2019

Greetings!

Please be informed that the following ISO forms are posted already in our facebook group SSCTCEITFaculty as listed below;

1. Table of Specification Template
2. Test Questionnaire Template
3. Answer Sheet Template

As an ISO certified institution, you are hereby required to use these templates during our midterm examination.

Thank you for your support.

**ENGR ROBERT R. BACARRO, MECE, MBA**  
Dean, CEIT

Noted by:

**DR EMMYLOU A. BORJA**  
VP for Academic Affairs



"For Nation's Greater Heights"

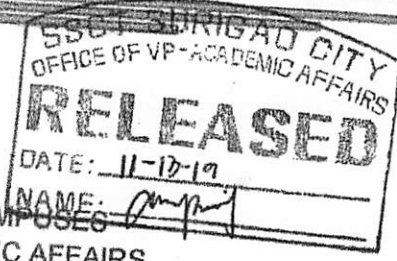
Republic of the Philippines  
**SURIGAO STATE COLLEGE OF TECHNOLOGY**  
Narciso Street, Surigao City



CERTIFICATE NUMBER: AJA19-0225

**MEMORANDUM**

REFERENCE NO. : SSCT, OVPA -11-09, Series 19  
 DATE : NOVEMBER 13, 2019  
 TO : ALL PROGRAM CHAIRS ACROSS CAMPUSES  
 FROM : THE VICE-PRESIDENT FOR ACADEMIC AFFAIRS  
 SUBJECT : AS STATED



You are hereby requested to fill up the forms for all the Teaching Strategies/Methods, assessment methods and tools which are employed/utilized by the faculty in your College/Campus. The gathered data will be used in the formulation of Quality Assurance Teaching Manual.

The deadline for submission is on November 22, 2019.

Please be guided accordingly.

*Emmylou A. Borja*  
**EMMYLOU A. BORJA, EdD**  
Vice-President, Academic Affairs

*Log CTE 11/14/19*

*CAS - fu 11/14/19*

*COT - gu 11-14-19 8:40 PM*

*CE 11 - 11-14-19 8:50*





**COLLEGE OF ENGINEERING AND INFORMATION TECHNOLOGY**

**FACULTY LOAD**

First Semester, A.Y. 2021-2022

Name:	<u>ENGR. VICENTE Z. DELANTE</u>	Designation:	<u>15.0</u> Hours (Chairman EE E
Academic Rank:	<u>Assistant Professor 111</u>	Teaching Load:	<u>        </u> Hours
Educational Qualification:	<u>Bachelor of Science in Electrical Engineering (542203)</u>	Consultation Time:	<u>3.0</u> Hours
	<u>Master in Engineering</u>	Research:	<u>6.0</u> Hours
Major/Minor Field:	<u>        </u>	Extension:	<u>3.0</u> Hours
	<u>        </u>	Other Related Duties:	<u>13.0</u> Hours
Eligibility:	<u>License EE (0048426) Valid until(04/19/24)</u>	Total Faculty Load:	<u>19.0</u> Hours
National/ International Certificate:	<u>        </u>	Classroom Teaching Hours:	<u>31.0</u> Hours
No. of Years in the Service:	<u>4 months</u>	Overtime Units:	<u>9.0</u> Hours
Number of Preparations:	<u>6</u>	Service Credits:	<u>7.0</u> Hours
Average Class Size:	<u>        </u>		
Number of Programs:	<u>1</u>		
Average Class Hours/Day:	<u>        </u>		

Course Code	Subjects Taught Descriptive Title (NF Code) - Section	Number of Units	Number of Loads	Number of Hours Per Week			
				Lecture	Laboratory	Total	Man Hours
IC 102	Introduction to Electrical Engineering (542203)-EE 1	3	1	3	0	3	3
EE 101L	Circuits Lab 1	1	1	0	3	3	3
EE 112	EE Project Study 1 (542203) - EE-4	3	1	1	6	7	7
EE 140	Research Methods (542203) EE- 4	1	2	0	3	6	6
EE 116	Power Systems Analysis and Design (542203) EE -5	4	1	3	3	6	6
ES 142	Material Science (542203) EE - 4A & EE - 4B	3	2	3	0	6	6
<b>TOTAL</b>		<b>19</b>	<b>8</b>	<b>10</b>	<b>15</b>	<b>31</b>	<b>31</b>

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
7:00 - 7:30						
7:30 - 8:00						
8:00 - 8:30						
8:30 - 9:00						
9:00 - 9:30						
9:30 - 10:00						
10:00 - 10:30		EE 116 - EE5 Rm 304		EE 116 - EE5 Rm 305		
10:30 - 11:00						
11:00 - 11:30	ES 142 material Science EE 4A		ES 142 material Science EE 4A		ES 142 material Science EE 4A	
11:30 - 12:00						
12:00 - 12:30	<b>LUNCH BREAK</b>					
12:30 - 1:00						
1:00 - 1:30			ES 142 material Science EE 4B			
1:30 - 2:00	ES 142 material Science EE 4B	EE -140B - EE 4 Rm. 304		EE -140 A- EE 4 Rm 304	EE 101L - EE 2 Rm. 303	
2:00 - 2:30						
2:30 - 3:00			IC 102 - EE1 Rm 304			
3:00 - 3:30						
3:30 - 4:00						
4:00 - 4:30	<b>BREAK</b>					
4:30 - 5:00						
5:00 - 5:30						
5:30 - 6:00	EE 112 - EE4 Rm 303	EE 112 - EE 4 Rm 303	EE 112 - EE4 Rm 303	IC 102 - EE 1 Rm 304		
6:00 - 6:30						
6:30 - 7:00						
7:00 - 7:30						

Prepared by:   
**ENGR. VICENTE Z. DELANTE**  
 Program Chair, BSEE

Noted by:  
**ENGR. ROBERT R. BACARRO, MECE**  
 Dean, CEIT

Recommended by:   
**RONITA E. TALINGTING, PhD**  
 Campus Director

Approved:   
**EMMYLOU A. BORJA, EdD**  
 VP for Academic Affairs

Conformed:   
**ENGR. VICENTE Z. DELANTE**  
 Assistant Professor 111







"For Nation's Greater Heights"

**SURIGAO STATE COLLEGE OF**

**COLLEGE OF ENGINEERING AND INFORMATION TECHNOLOGY**

**FACULTY LOAD**

First Semester, A.Y. 2020-2021

Department/Office No.	FM-SSCT-ACAD-007
Page No.	93
Printed Date	29 September 2018
Page No.	1 of 1

Name: ENGR CONRADO B. DELOSA JR  
 Academic Rank: Instructor 2  
 Educational Qualification: BSEE  
 Major/Minor Field: \_\_\_\_\_  
 Eligibility: Licensed Electrical Engineer  
 National/ International Certificate \_\_\_\_\_  
 No. of Years in the Service: 9 years  
 Number of Preparations: 5  
 Average Class Size \_\_\_\_\_  
 Number of Programs: \_\_\_\_\_  
 Average Class Hours/Day: \_\_\_\_\_

Designation: 0.0 Hours  
 Teaching Load: 25.0 Hours  
 Consultation Time: 3.0 Hours  
 Research: 6.0 Hours  
 Extension: 3.0 Hours  
 Other Related Duties: 0.0 Hours  
 Total Faculty Load: 40.0 Hours  
 Classroom Teaching Hours: 25.0 Hours  
 Oveload Units: 7.0 Hours  
 Service Credits: 0.0 Hours

Subjects Taught	Number of Units	Number of Loads	Number of Hours Per Week			
			Lecture	Laboratory	Total	Man Hours
EE 302 Electrical Machines 1 (EE3A, EE3B)	2	2	2	0	4	4
EE 103 Circuits 3 (EE4)	4	1	3	(3)	3	3
EE 109 Instrumental and Control (EE5)	3	1	2	(3)	2	2
EE 104 DC Machinery (EE4)	3	1	2	(3)	2	2
EE 111 Electrical System Design (EE5)	3	1	2	(3)	2	2
Laboratory Instructor (EE103L, EE109L, EE104L, EE111L)		1	0	12	12	12
<b>TOTAL</b>		<b>7</b>	<b>11</b>	<b>12</b>	<b>25</b>	<b>25</b>

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
7:00 - 7:30						
7:30 - 8:00						
8:00 - 8:30	EE104 - EB 303		EE104 - EB 303			
8:30 - 9:00	BSEE-4	EE 111 - EB 404	BSEE-4	EE 111 - EB 404		
9:00 - 9:30	EE 104L - EB 203	BSEE - 5	EE 104L - EB 203	BSEE - 5		
9:30 - 10:00		EE109-EB302		EE109-EB302		
10:00 - 10:30	Laboratory Instructor	BSEE5	Laboratory Instructor	BSEE5		
10:30 - 11:00						
11:00 - 11:30	EE 109L EE5-EB203		EE 109L EE5-EB203			
11:30 - 12:00	Laboratory Instructor		Laboratory Instructor			
12:00 - 1:00	LUNCH BREAK					
1:00 - 1:30		EE103L - BSEE4		EE103L - BSEE4		
1:30 - 2:00		Laboratory Instructor		Laboratory Instructor		
2:00 - 2:30	EE 111L - EB 203		EE 111L - EB 203		EE 111L - EB 203	
2:30 - 3:00	Laboratory Instructor		Laboratory Instructor		Laboratory Instructor	
3:00 - 3:30						
3:30 - 4:00						
4:00 - 4:30	BREAK					
4:30 - 5:00	EE 302 - EB 304		EE 302 - EB 304		EE103 - EB 409	
5:00 - 5:30	BSEE 3B		BSEE 3B		BSEE-4	
5:30 - 6:00						
6:00 - 6:30	EE103 - EB 409	EE 302 - EB 303	EE103 - EB 409	EE 302 - EB 303		
6:30 - 7:00	BSEE-4	BSEE - 3A	BSEE-4	BSEE - 3A		

Prepared by: Escabal  
 ENGR INGRID ESCABAL, MSEE  
 Program Chair, BSEE

Noted by: [Signature]  
 ENGR. ROBERT R. BACARRO, MECE, MBA  
 Dean, CEIT

Recommended by: [Signature]  
 DR. ROMITA E. TALINGTING  
 Campus Director

Approved: [Signature]  
 EMMYLOU A. BORJA, EdD  
 VP for Academic Affairs

Conforms: [Signature]  
 ENGR CONRADO B. DELOSA JR  
 Instructor 2





**SURIGAO STATE COLLEGE OF**

**COLLEGE OF ENGINEERING AND INFORMATION TECHNOLOGY**

**FACULTY LOAD**

First Semester, A.Y. 2020-2021

Document Code No.	FM-SSCT-A-CAD-007
Revision No.	00
Revision Date	20 September 2019
Page No.	1 of 1

Name: MARK MARVIN D. PAGLINAWAN  
 Academic Rank: Guest Lecturer  
 Educational Qualification: BSEE  
 Major/Minor Field: \_\_\_\_\_  
 Eligibility: Licensed Electrical Engineer  
 National/ International Certificate: \_\_\_\_\_  
 No. of Years in the Service: \_\_\_\_\_  
 Number of Preparations: 1 Semester  
 Average Class Size: 4  
 Number of Programs: \_\_\_\_\_  
 Average Class Hours/Day: \_\_\_\_\_

Designation: \_\_\_\_\_ 0.0 Hours  
 Teaching Load: \_\_\_\_\_ 23.0 Hours  
 Consultation Time: \_\_\_\_\_ 0.0 Hours  
 Research: \_\_\_\_\_ 0.0 Hours  
 Extension: \_\_\_\_\_ 0.0 Hours  
 Other Related Duties: \_\_\_\_\_ 0.0 Hours  
 Total Faculty Load: \_\_\_\_\_ 0.0 Hours  
 Classroom Teaching Hours: \_\_\_\_\_ 23.0 Hours  
 Overload Units: \_\_\_\_\_ 0.0 Hours  
 Service Credits: \_\_\_\_\_ 0.0 Hours

Subjects Taught	Number of Units	Number of Loads	Number of Hours Per Week			
			Lecture	Laboratory	Total	Man Hours
ES 246 Environmental Science and Engineering (EE3A, EE3B, ECE2)	3	3	3	0	9	9
EE 312 Fundamentals of Electronics Communications (EE3A, EE3B)	3	2	3	0	6	6
EE 117 Information and Communication Technology (EE5)	2	1	2	(3)	2	2
IC 102 Introduction to Electrical Engineering (EE1)	4	1	3	0	3	3
Laboratory Instructor (EE117)		1	0	3	3	3
<b>TOTAL</b>	<b>12</b>	<b>6</b>	<b>11</b>	<b>3</b>	<b>23</b>	<b>23</b>

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
7:00 - 7:30	ES 246 - EB 301		ES 246 - EB 301		ES 246 - EB 301	
7:30 - 8:00	BSEE-3B		BSEE-3B		BSEE-3B	
8:00 - 8:30	ES 246 - EB 406		ES 246 - EB 406		ES 246 - EB 406	
8:30 - 9:00	BSEE -3A		BSEE -3A		BSEE -3A	
9:00 - 9:30						
9:30 - 10:00						
10:00 - 10:30	IC 102 - 303		IC 102 - 303		IC 102 - 303	
10:30 - 11:00	BSEE - 1	EE 117L - EB 203	BSEE - 1	EE 117L - EB 203	BSEE - 1	
11:00 - 11:30		Laboratory Instructor		Laboratory Instructor		
11:30 - 12:00						
12:00 - 1:00	LUNCH BREAK					
1:00 - 1:30	EE 312 - EB 302		EE 312 - EB 302		EE 312 - EB 302	
1:30 - 2:00	BSEE - 3B		BSEE - 3B		BSEE - 3B	
2:00 - 2:30	EE 312 - EB 406		EE 312 - EB 406		EE 312 - EB 406	
2:30 - 3:00	BSEE - 3A	EE 117 - EB 404	BSEE - 3A	EE 117 - EB 404	BSEE - 3A	
3:00 - 3:30	ES 246 - EB 401	BSEE-5	ES 246 - EB 401	BSEE-5	ES 246 - EB 401	
3:30 - 4:00	BSECE - 2		BSECE - 2		BSECE - 2	
4:00 - 4:30	BREAK					
4:30 - 5:00						
5:00 - 5:30						
5:30 - 6:00						
6:00 - 6:30						
6:30 - 7:00						

Prepared by: *Ingrid Escabal*  
 ENGR INGRID ESCABAL, MSEE  
 Program Chair, BSEE

Noted by: *Robert R. Bacarro*  
 ENGR. ROBERT R. BACARRO, MECE, MBA  
 Dean, CEIT

Recommended by: *Ronita E. Talinting*  
 DR RONITA E. TALINGTING  
 Campus Director

Approved: *Emmylou A. Borja*  
 EMMYLOU A. BORJA, EdD  
 VP for Academic Affairs

Conforms: *Mark Marvin D. Paglinawan*  
 MARK MARVIN D. PAGLINAWAN  
 Guest Lecturer





"For Nation's Greater Heights"

**SURIGAO STATE COLLEGE OF**

**COLLEGE OF ENGINEERING AND INFORMATION TECHNOLOGY**

**FACULTY LOAD**

First Semester, A.Y. 2020-2021

Document Code No.	FM-SSCT-ACAD-007
Revision No.	00
Effective Date	20 September 2018
Page No.	1 of 1

Name: VERNON V. LIZA  
 Academic Rank: Guest Lecturer  
 Educational Qualification: BSEE  
 Major/Minor Field: \_\_\_\_\_  
 Eligibility: Licensed Electrical Engineer  
 National/ International Certificate: \_\_\_\_\_  
 No. of Years in the Service: 2 Years  
 Number of Preparations: 5  
 Average Class Size: \_\_\_\_\_  
 Number of Programs: \_\_\_\_\_  
 Average Class Hours/Day: \_\_\_\_\_

Designation: 0.0 Hours  
 Teaching Load: 23.0 Hours  
 Consultation Time: 0.0 Hours  
 Research: 0.0 Hours  
 Extension: 0.0 Hours  
 Other Related Duties: 0.0 Hours  
 Total Faculty Load: 0.0 Hours  
 Classroom Teaching Hours: 23.0 Hours  
 Oveload Units: 0.0 Hours  
 Service Credits: 0.0 Hours

Subjects Taught	Number of Units	Number of Loads	Number of Hours Per Week			
			Lecture	Laboratory	Total	Man Hours
MATH 114 Engineering Data Analysis (EE2)	3	1	3	0	3	3
ES 242 Materials Science and Engineering (ECE2)	3	1	3	0	3	3
EE 125 Electrical Transmission and Distribution System (EE5)	4	1	3	(3)	3	3
EE 201 Electrical Circuits 1 (EE2)	4	1	3	(3)	3	3
EE 110 Illumination Engineering Design (EE5)	3	1	2	(3)	2	2
Laboratory Instructor (EE125L, EE201L, EE110L)			0	9	9	9
<b>TOTAL</b>	<b>17</b>	<b>5</b>	<b>14</b>	<b>9</b>	<b>23</b>	<b>23</b>

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
7:00 - 7:30	EE201L - EB203		EE201L - EB203		EE201L - EB203	
7:30 - 8:00	Laboratory Instructor		Laboratory Instructor		Laboratory Instructor	
8:00 - 8:30						E125L - EB 203
8:30 - 9:00						
9:00 - 9:30						
9:30 - 10:00						
10:00 - 10:30						
10:30 - 11:00		MATH 114 - EB 302		MATH 114 - EB 302		
11:00 - 11:30		BSEE - 2		BSEE - 2		Laboratory Instructor
11:30 - 12:00						
12:00 - 1:00	LUNCH BREAK					
1:00 - 1:30		EE110 - EB 304		EE110 - EB 304		
1:30 - 2:00		BSEE-5		BSEE-5		
2:00 - 2:30	EE201 - EB404		EE201 - EB404		EE201 - EB404	
2:30 - 3:00	BSEE2		BSEE2		BSEE2	
3:00 - 3:30		ES 242 - EB 401		ES 242 - EB 401		
3:30 - 4:00		BSECE - 2		BSECE - 2		
4:00 - 4:30	BREAK					
4:30 - 5:00		EE 125 - EB 304		EE 125 - EB 304		
5:00 - 5:30		BSEE - 5		BSEE - 5		
5:30 - 6:00	EE110L - EB 203		EE 110L - EB 203			
6:00 - 6:30						
6:30 - 7:00	Laboratory Instructor		Laboratory Instructor			

Prepared by: Ingrid Escabal  
 ENGR INGRID ESCABAL, MSEE  
 Program Chair, BSEE

Noted by: Robert R. Bacarro  
 ENGR. ROBERT R. BACARRO, MECE, MBA  
 Dean, CEIT

Recommended by: Ronita E. Talingting  
 DR RONITA E. TALINGTING  
 Campus Director

Approved: Emmylou A. Borja  
 EMMYLOU A. BORJA, EdD  
 VP for Academic Affairs

Confirms: Vernon V. Liza  
 VERNON V. LIZA  
 Guest Lecturer



"For Nation's Greater Heights"

**SURIGAO STATE COLLEGE OF**

**COLLEGE OF ENGINEERING AND INFORMATION TECHNOLOGY**

**FACULTY LOAD**

First Semester, A.Y. 2020-2021

Department Code No.	FM-SSCT-ACAD-007
Revision No.	00
Effective Date	20 September 2019
Page No.	1 of 1

Name: GALGEN B. GALILA  
 Academic Rank: Guest Lecturer  
 Educational Qualification: BSEE  
 Major/Minor Field: \_\_\_\_\_  
 Eligibility: Licensed Electrical Engineer  
 National/ International Certificate: \_\_\_\_\_  
 No. of Years in the Service: 3 Years  
 Number of Preparations: 4  
 Average Class Size: \_\_\_\_\_  
 Number of Programs: \_\_\_\_\_  
 Average Class Hours/Day: \_\_\_\_\_

Designation: 0.0 Hours  
 Teaching Load: 23.0 Hours  
 Consultation Time: 0.0 Hours  
 Research: 0.0 Hours  
 Extension: 0.0 Hours  
 Other Related Duties: 0.0 Hours  
 Total Faculty Load: 0.0 Hours  
 Classroom Teaching Hours: 23.0 Hours  
 Overload Units: 0.0 Hours  
 Service Credits: 0.0 Hours

Subjects Taught	Number of Units	Number of Loads	Number of Hours Per Week			
			Lecture	Laboratory	Total	Man Hours
EE 311 Industrial Electronics (EE3A, EE3B)	4	2	3	(3)	6	6
ES 302 Fluid Mechanics (EE2)	2	1	2	0	2	2
EE 202 Circuits 2 (ECE3)	4	1	3	(3)	3	3
ES 108 Mechanics of Fluid (CE4)	3	1	3	0	3	3
Laboratory Instructor (EE311 3A/3B, EE202)		1	0	9	9	9
<b>TOTAL</b>	<b>13</b>	<b>6</b>	<b>11</b>	<b>9</b>	<b>23</b>	<b>23</b>

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
7:00 - 7:30						
7:30 - 8:00						
8:00 - 8:30	EE 311 - EB 302		EE 311 - EB 302		EE 311 - EB 302	
8:30 - 9:00	BSEE-3B		BSEE-3B		BSEE-3B	
9:00 - 9:30	EE 202 - EB 402		EE 202 - EB 402		EE 202 - EB 402	
9:30 - 10:00	BSECE3		BSECE3		BSECE3	
10:00 - 10:30	EE 202L - EB 202		EE 202L - EB 202		EE 202L - EB 202	
10:30 - 11:00	Laboratory Instructor	ES108 - EB 405	Laboratory Instructor	ES108 - EB 405	Laboratory Instructor	
11:00 - 11:30	ES 302 - EB 303		ES 302 - EB 303			
11:30 - 12:00	BSEE2	BSCE4	BSEE2	BSCE4		
12:00 - 1:00	LUNCH BREAK					
1:00 - 1:30		EE 311 - EB 406		EE 311 - EB 406		
1:30 - 2:00		BSEE - 3A		BSEE - 3A		
2:00 - 2:30						
2:30 - 3:00						
3:00 - 3:30						
3:30 - 4:00						
4:00 - 4:30	BREAK					
4:30 - 5:00	EE 311L - EB 203	EE311L - EB203	EE 311L - EB 203	EE311L - EB203	EE 311L - EB 203	
5:00 - 5:30	Laboratory Instructor	Laboratory Instructor	Laboratory Instructor	Laboratory Instructor	Laboratory Instructor	
5:30 - 6:00						
6:00 - 6:30						
6:30 - 7:00						

Prepared by: Ingrid Escabal  
 ENGR INGRID ESCABAL, MSEE  
 Program Chair, BSEE

Noted by: Robert R. Bagarro  
 ENGR. ROBERT R. BAGARRO, MECE, MBA  
 Dean, CEIT

Recommended by: Ronita E. Talingting  
 DR RONITA E. TALINGTING  
 Campus Director

Approved: Emmylou A. Borja  
 EMMYLOU A. BORJA, EdD  
 VP for Academic Affairs

Confirms: Galgen B. Galila  
 GALGEN B. GALILA  
 Guest Lecturer





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**SURIGAO STATE COLLEGE OF**

**COLLEGE OF ENGINEERING AND INFORMATION TECHNOLOGY**

**FACULTY LOAD**

First Semester, A.Y. 2020-2021

Faculty Code	FM-SSCT-ACAD-007
Division	CE
Faculty Rank	Asst. Professor III
Pay Grade	12-1

Name	ENGR. JEMIELOU M. FILDELES
Academic Rank	Guest Lecturer
Educational Qualification	BSEE
Major/Minor Field	
Eligibility	Licensed Electrical Engineer
National/International Certificate	
No. of Years in the Service	2 Years
Number of Preparations	5
Average Class Size	
Number of Programs	
Average Class Hours/Day	

Designation	0.0	Hours
Teaching Load	23.0	Hours
Consultation Time	0.0	Hours
Research	0.0	Hours
Extension	0.0	Hours
Other Related Duties	0.0	Hours
Total Faculty Load	0.0	Hours
Classroom Teaching Hours	23.0	Hours
Overload Units	0.0	Hours
Service Credits	0.0	Hours

Subjects Taught	Number of Units	Number of Loads	Number of Hours Per Week			
			Lecture	Laboratory	Total	Man Hours
ES 134 Statics of Rigid Bodies (CE2A, CE2B)	3	2	3	0	6	6
PHYS141 Physics 2 (ECE2)	4	1	3	(3)	3	3
ES 261 Fundamentals of Deformable Bodies (EE3A)	2	1	2	0	2	2
ECE 119 ECE Elective 1 (ECE4) Math Review	3	1	3	0	3	3
ES 255 Engineering Mechanics (EF2)	3	1	3	0	3	3
CpE 378 Feedback and Control Systems (BSCpE 3)	3	1	3	0	3	3
Laboratory Instructor (PHYS141)			0	3	3	3
<b>TOTAL</b>		<b>7</b>	<b>17</b>	<b>3</b>	<b>23</b>	<b>23</b>

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
7:00 - 7:30		ES 134 - EB 304		ES 134 - EB 304		
7:30 - 8:00						
8:00 - 8:30		BSECE3B		BSECE2B		
8:30 - 9:00	ES134-BSECE2A		ES134-BSECE2A			
9:00 - 9:30	EB302		EB302			
9:30 - 10:00						
10:00 - 10:30	PHYS 141 - EB 302		PHYS 141 - EB 302		PHYS 141 - EB 302	
10:30 - 11:00	BSECE2	CpE 378 - EB 404	BSECE2	CpE 378 - EB 404	BSECE2	
11:00 - 11:30	PHYS 141L - EB 302		PHYS 141L - EB 302		PHYS 141L - EB 302	
11:30 - 12:00	Laboratory Instructor	BSCpE 3	Laboratory Instructor	BSCpE 3	Laboratory Instructor	
12:00 - 1:00	LUNCH BREAK					
1:00 - 1:30	ES255 - EB 303		ES255 - EB 303		ES255 - EB 303	
1:30 - 2:00	BSEE2		BSEE2		BSEE2	
2:00 - 2:30	ECE119-EB402		ECE119-EB402		ECE119-EB402	
2:30 - 3:00	BSECE4		BSECE4		BSECE4	
3:00 - 3:30		ES 261 - EB 406		ES 261 - EB 406		
3:30 - 4:00		BSEE 3A		BSEE 3A		
4:00 - 4:30	BREAK					
4:30 - 5:00						
5:00 - 5:30						
5:30 - 6:00						
6:00 - 6:30						
6:30 - 7:00						

Prepared by  
  
 ENGR. INGRID ESCABAL, MSEE  
 Program Chair, BSEE

Noted by  
  
 ENGR. ROBERT R. BACARRO, MECE, MBA  
 Dean, CEIT

Recommended by  
  
 RONITA E. TALINGTING, Ph. D.  
 Campus Director

Applied  
  
 EMMYLOU A. BORJA, EdD  
 VP for Academic Affairs

Confirmer  
 ENGR. JEMIELOU M. FILDELES  
 Guest Lecturer



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**SURIGAO STATE COLLEGE  
OF TECHNOLOGY**

**COLLEGE OF ENGINEERING AND INFORMATION TECHNOLOGY**

**FACULTY LOAD**  
First Semester, A.Y. 2019-2020

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Effective Date	20 September 2018
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Name: ENGR ANDY BONG F. NAVARRO  
 Academic Rank: Guest Lecturer  
 Educational Qualification: BSEE  
 Major/Minor Field: \_\_\_\_\_  
 Eligibility: Licensed Electrical Engineer  
 National/International Certificate: \_\_\_\_\_  
 No. of Years in the Service: \_\_\_\_\_  
 Number of Preparations: 7  
 Average Class Size: 94.5  
 Number of Programs: 3  
 Average Class Hours/Day: \_\_\_\_\_

Designation: \_\_\_\_\_ Hours  
 Teaching Load: 30.0 Hours  
 Consultation Time: \_\_\_\_\_ Hours  
 Research: \_\_\_\_\_ Hours  
 Extension: \_\_\_\_\_ Hours  
 Other Related Duties: \_\_\_\_\_ Hours  
 Total Faculty Load: 30.0 Hours  
 Classroom Teaching Hours: 30.0 Hours  
 Overage Units: \_\_\_\_\_ Hours  
 Service Credits: \_\_\_\_\_ Hours

Subjects Taught	Number of Units	Number of Loads	Number of Hours Per Week			
			Lecture	Laboratory	Total	Man Hours
MATH 111	3	2	3	0	6	6
255	3	2	3	0	6	6
ES 242	3	1	3	0	3	3
ES 137	3	1	3	0	3	3
MATH 4	3	1	3	0	3	3
MATH 3**	3	1	3	0	3	3
PHYS 102**	4	1	3	3	6	6
<b>TOTAL</b>	<b>22</b>	<b>9</b>	<b>21</b>	<b>3</b>	<b>30</b>	<b>30</b>

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
07:00-08:00						
08:00-09:00				MATH 111 ECE1 EB302		
09:00-10:00	MATH111 ECE1 EB412 (48)		MATH111 ECE1 EB412 (48)			
10:00-11:00		ES255 EE2B EB405 (31)		ES255 EE2B EB405 (31)		
11:00-12:00	MATH111 EE1 EB301 (50)	MATH111 EE1 EB301 (50)	MATH111 EE1 EB301 (50)			
12:00-01:00	LUNCH BREAK					
01:00-02:00	ES137 CpE2A EB307 (40)		ES137 CpE2A EB307 (40)			
02:00-03:00	ES242 ECE2 EB303 (9)		ES242 ECE2 EB 303 (9)			
03:00-04:00						
04:00-05:00	ES255 EE2A EB303 (40)	ES 255 EE2A EB303 (40)	ES255 EE2A EB303 (40)	ES137 CpE2A EB405 (40)		
05:00-05:30	BREAK					
05:30-06:30						
06:30-07:30	PHYS102 EB405 (2)	MATH3 CS (2)	PHYS102 EB405 (2)	MATH4 CS3A EB306 (8)		
07:30-08:30						

Conforme:   
 ENGR ANDY BONG F. NAVARRO  
 Guest Lecturer

Prepared by:   
 ENGR. JOSE LITO BAL DAPAN, PEE  
 Program Chair, BSEE

Noted by:   
 ENGR. ROBERT R. BACARRO, MECE, MBA  
 Dean, CEIT

Recommended by:   
 CARLOS H. DONOSO, EdD  
 Campus Director

Approved:   
 EMMYLOU A. BORJA, EdD  
 VP for Academic Affairs





**SURIGAO STATE COLLEGE OF TECHNOLOGY**

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**COLLEGE OF ENGINEERING AND INFORMATION TECHNOLOGY**

**FACULTY LOAD**

First Semester, A.Y. 2019-2020

Name:	<u>ENGR. VERNON LIZA</u>	Designation:	<u>Hours</u>
Academic Rank:	<u>Guest Lecturer</u>	Teaching Load:	<u>33.0</u> Hours
Educational Qualification:	<u></u>	Consultation Time:	<u></u> Hours
Major/Minor Field:	<u></u>	Research:	<u></u> Hours
Eligibility:	<u>Licensed Electrical Engineer</u>	Extension:	<u></u> Hours
National/International Certificate:	<u></u>	Other Related Duties:	<u></u> Hours
No. of Years in the Service:	<u>1</u>	Total Faculty Load:	<u>33.0</u> Hours
Number of Preparations:	<u>4</u>	Classroom Teaching Hours:	<u>33.0</u> Hours
Average Class Size:	<u>30.67</u>	Overload Units:	<u></u> Hours
Number of Programs:	<u>4</u>	Service Credits:	<u></u> Hours
Average Class Hours/Day:	<u>4.8 HRS</u>		

Subjects Taught	Number of Units	Number of Loads	Number of Hours Per Week			
			Lecture	Laboratory	Total	Man Hours
ES 134 Statics of Rigid Bodies - CE 2C	3	1	3	0	3	3
ES 105 Statics of Rigid Bodies - EE/ECE/CpE 3	3	1	3	0	3	3
EE 201 Electrical Circuits 1 - EE 2A, EE 2B	4	2	3	3	12	12
ES 110 Environmental Engineering - EE/ECE/CPE 3	3	1	3	0	3	3
MATH 113 Differential Equation - EE 2A	3	1	3	0	3	3
PHYS 101 COLLEGE PHYSICS I	4	1	3	3	6	6
Math 108 Differential Equation - CE 3	3	1	3	0	3	3
<b>TOTAL</b>	<b>23</b>	<b>8</b>	<b>21</b>	<b>6</b>	<b>33</b>	<b>33</b>

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
07:00-08:00						
08:00-09:00	ES 105 / EE&ECE&CpE3 / EB 410 (35)		ES 105 / EE&ECE&CpE3 / EB 410 (35)		ES 105 / EE&ECE&CpE3 / EB 410 (35)	
09:00-10:00	ES 110 / EE&ECE&CpE 3 / EB ___ (14)		ES 110 / EE&ECE&CpE 3 / EB ___ (14)		ES 110 / EE&ECE&CpE 3 / EB ___ (14)	
10:00-11:00	MATH 113 / EE 2A / EB 408 (39)		MATH 113 / EE 2A / EB 408 (39)		MATH 113 / EE 2A / EB 408 (39)	
11:00-12:00		EE 201 / EE 2A / EB 405 (37)		EE 201 / EE 2A / EB 405 (37)		
12:00-01:00	NOON BREAK	NOON BREAK	NOON BREAK	NOON BREAK	NOON BREAK	
01:00-02:00						
02:00-03:00						
03:00-04:00		EE 201 / EE 2B / EB 411 (30)	EE 201 / EE 2B / EB 411 (30)	ES 134 / CE 2C / EB 304 (17)		
04:00-05:00			ES 134 / CE 2C / EB 302 (17)			
05:00-05:30	BREAK					
05:30-06:30						
06:30-07:30	PHYS 101 EB 409	MATH 108 / CE 3A / EB 411 (26)	EE 201L / EE 2A / EB 203 (37)	EE 201 / EE 2B / EB 203 (30)	PHYS 101L EB 409	
07:30-08:30						

Conforms:  
  
 ENGR. VERNON LIZA  
 Guest Lecturer

Prepared by:  
  
 ENGR. JOSEKITO BALDAPAN, PEE  
 Program Chair, BSEE

Noted by:  
  
 ENGR. ROBERT R. BACARRO, MECE, MBA  
 Dean, CEIT

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Approved:  
  
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 VP for Academic Affairs