



**SSCT**

*"For Nation's Greater Heights"*

1.7.1.2 faculty;



**OFFICE OF THE VICE PRESIDENT FOR ACADEMIC AFFAIRS**

**CURRICULUM REVIEW**

JUNE 27, 2019

PARKWAY HOTEL

Administrators & Faculty

|    | Name                  | Sex<br>F/M | Designation/Position   | AM                 | PM                 |
|----|-----------------------|------------|------------------------|--------------------|--------------------|
| 30 | ROBERT R. BARCERO     | M          | DEAN, CBIT             | <i>[Signature]</i> | <i>[Signature]</i> |
| 31 | Elesia B. Buenafina   | F          | PROFESSOR              | <i>[Signature]</i> | <i>[Signature]</i> |
| 32 | Eusebio V. Tin        | M          | Instructor I           | <i>[Signature]</i> | <i>[Signature]</i> |
| 33 | JOSEPH S. BALDAPAN    | M          | PC, BSBE               | <i>[Signature]</i> | <i>[Signature]</i> |
| 34 | Antoinette B. Dams    | F          | Faculty                | <i>[Signature]</i> | <i>[Signature]</i> |
| 35 | Sheryllyn L. Paragas  | F          | Admin Aide             | <i>[Signature]</i> | <i>[Signature]</i> |
|    | Meredithyn Andra      | F          | Program Chair, AB-EL   | <i>[Signature]</i> | <i>[Signature]</i> |
| 37 | ROVELYN P. ESPINOSA   | F          | Admin - Aide           | <i>[Signature]</i> | <i>[Signature]</i> |
| 38 | ANGELITO X. SUMARINO  | M          | COT BAC/INACR          | <i>[Signature]</i> | <i>[Signature]</i> |
| 39 | DENARD C. SILVERIO    | M          | COT                    | <i>[Signature]</i> | <i>[Signature]</i> |
| 40 | Richard A. Radiaca    | M          | CBIT / Faculty         | <i>[Signature]</i> | <i>[Signature]</i> |
| 41 | DEX C. VELASQUEZ      | M          | PROGRAM CHAIR, IT (D2) | <i>[Signature]</i> | <i>[Signature]</i> |
| 42 | Ann E. Nemenzo        | F          | Faculty                | <i>[Signature]</i> | <i>[Signature]</i> |
| 43 | JOCELYNT. MATURAN     | F          | CTE                    | <i>[Signature]</i> | <i>[Signature]</i> |
| 44 | Per-anoy, Jaminal A.  | M          | SSG Student            | <i>[Signature]</i> | <i>[Signature]</i> |
|    | JARRILYN S. CARNICEN  | F          | Dean COT               | <i>[Signature]</i> | <i>[Signature]</i> |
| 46 | Denita S. Baud        | F          |                        | <i>[Signature]</i> | <i>[Signature]</i> |
| 47 | ALICIA L. PEREZ       | F          | PC / BIVTEd / BTTE     | <i>[Signature]</i> | <i>[Signature]</i> |
| 48 | Clara P. Libay        | M          | Librarian              | <i>[Signature]</i> | <i>[Signature]</i> |
| 49 | Estelita B. Hernandez | F          | Admin Staff            | <i>[Signature]</i> | <i>[Signature]</i> |
| 50 | Geoffrey Hernandez    | M          | Conduct School         | <i>[Signature]</i> | <i>[Signature]</i> |
| 51 | Patwhin, Bluis P      | M          | CAS                    | <i>[Signature]</i> | <i>[Signature]</i> |
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"For Higher's Greater Heights"

**OFFICE OF THE VICE PRESIDENT FOR ACADEMIC AFFAIRS**

**CURRICULUM REVIEW**

JUNE 27, 2019

PARKWAY HOTEL

Faculty & Students

|    | Name                      | Sex<br>F/M | Designation/Position               | AM          | PM          |
|----|---------------------------|------------|------------------------------------|-------------|-------------|
| 1  | PERFERIO P. ALARON        | M          | BMET - MT PROGRAM CHAIR            | [Signature] | [Signature] |
| 2  | NEIL X. DIVINAGRACIA      | M          | BAET - PROGRAM CHAIR               | [Signature] | [Signature] |
| 3  | ALEJANDRO B. MAGAD        | M          | WAF - INSTRUCTOR II                | [Signature] | [Signature] |
| 4  | RENE A. NALA              | M          | BAET/BSH-PROGRAM CHAIR<br>DRAFTING | [Signature] | [Signature] |
| 5  | ARNE M. DIVINAGRACIA      | M          | BEET/BSIT - do-                    | [Signature] | [Signature] |
| 6  | Arum, M. R.               | M          | BEET/MSIT-                         | [Signature] | [Signature] |
| 7  | JOHNNY REY X. LIBAY       | M          | BAET                               | [Signature] | [Signature] |
| 8  | PILMORE M. CAUSINE        | F          | TED-Faculty                        | [Signature] | [Signature] |
|    | JESSICA ROSE E. FERNANDEZ | F          | PC, BSIS                           | [Signature] | [Signature] |
| 10 | ANILAN P. PATAO           | F          | PC, BSMAth                         | [Signature] | [Signature] |
| 11 | Isabelina S. Beneraffel   | F          | Prog Chair - BS ECTS               | [Signature] | [Signature] |
| 12 | Therese M. Maglanta       | F          | BAE - Program Head                 | [Signature] | [Signature] |
| 13 | Jerry B. Acebo            | M          | Market Group (BSAT)                | [Signature] | [Signature] |
| 14 | Ewalina L. Ebol           | F          | Main Campus (BSAT)                 | [Signature] | [Signature] |
| 15 | Arlene P. Lincuna         | F          | Main Campus                        | [Signature] | [Signature] |
| 16 | Mondalee A. dela Cruz     | F          | PC, BSCE/MT, Main Campus           | [Signature] | [Signature] |
| 17 | ARON, BECILA B            | F          | Asso. Prof. 3                      | [Signature] | [Signature] |
|    | HACHAN, LMB               | F          | BSHM - PC                          | [Signature] | [Signature] |
| 19 | ALMA MORNA                | F          | PC BSIT                            | [Signature] | [Signature] |
| 20 | Arann Morato              | F          | PC BSCE                            | [Signature] | [Signature] |
| 21 | Darwin Mangca             | M          | PC - BS ECTS                       | [Signature] | [Signature] |
| 22 | Therese M. Maglanta       | M          | Prog Chair - BS ECTS               | [Signature] | [Signature] |
| 23 | Eileen Mier C             | M          | Contest Lec - CTE                  | [Signature] | [Signature] |
| 24 | Amador, TIM P             | M          | Educ Program Chair                 | [Signature] | [Signature] |
| 25 | EDDIE L. BESTU            | M          | CD - Malinao                       | [Signature] | [Signature] |
| 26 | Angela, Alicia V          | F          | CTE                                | [Signature] | [Signature] |
| 27 | TERESA P. SORIANO         | F          | BSHM Dept Head (Malinao)           | [Signature] | [Signature] |
| 28 | ELINA E. BAYANAS          | F          | Asso. Prof. 1                      | [Signature] | [Signature] |
| 29 | ALDRICH B. CALIMANAN      | M          | FACULTY CBT                        | [Signature] | [Signature] |



**SURIGAO STATE COLLEGE OF TECHNOLOGY**  
Surigao City

**PROGRAM OFFERINGS**

| No. | Campus      | Programs Offered  | Authority to Offer       |
|-----|-------------|---|--------------------------|
| 1   | City Campus | Doctor of Philosophy in Education, with specialization in Technology Mgmt.          | BOT Res. No. 54 s. 2010  |
| 2   |             | Master in Industrial Education, Major in Automotive Technology                      | BOT Res. No. 15 s. 1999  |
| 3   |             | Master in Industrial Education, Major in Civil Technology                           | BOT Res. No. 15 s. 1999  |
| 4   |             | Master in Industrial Education, Major in Electrical Technology                      | BOT Res. No. 15 s. 1999  |
| 5   |             | Master in Industrial Education, Major in Mechanical Technology                      | BOT Res. No. 15 s. 1999  |
| 6   |             | Master in Industrial Education, Major in Electronics Technology                     | BOT Res. No. 15 s. 1999  |
| 7   |             | Master in Industrial Education, Major in Architectural Drafting Technology          | BOT Res. No. 15 s. 1999  |
| 8   |             | Master in Industrial Education, Major in Foods Technology                           | BOT Res. No. 15 s. 1999  |
| 9   |             | Master in Industrial Education, Major in Home Economics Technology                  | BOT Res. No. 15 s. 1999  |
| 10  |             | Master in Industrial Education, Major in Industrial Arts                            | BOT Res. No. 15 s. 1999  |
| 11  |             | Master of Arts in Mathematics Education   | BOT Res. No. 15 s. 1999  |
| 12  |             | <del>Master of Arts in Education, Major in General Science</del>                    | BOT Res. No. 299 s. 2004 |
| 13  |             | <del>Master of Arts in Education, Major in English</del>                            | BOT Res. No. 719 s. 2009 |
| 14  |             | <del>Master of Arts in Education, Major in Filipino</del>                           | BOT Res. No. 607 s. 2008 |
| 15  |             | Master in Information Technology  | BOT Res. No. 607 s. 2008 |
| 16  |             | Teacher Certificate Curriculum  | BOT Res. No. 718 s. 2009 |
| 17  |             | Bachelor of Science in Civil Engineering  | BOT Res. No. 21 s. 2012  |
| 18  |             | Bachelor of Science in Electronics Engineering                                      | BOT Res. No. 302 s. 2004 |
| 19  |             | Bachelor of Science in Electrical Engineering                                       | BOT Res. No. 415 s. 2005 |
| 20  |             | Bachelor of Science in Computer Engineering   | BOT Res. No. 415 s. 2005 |
| 21  |             | Bachelor in Automotive Engineering Technology                                       | BOT Res. No. 415 s. 2005 |
| 22  |             | Bachelor in Electrical Engineering Technology                                       | BOT Res. No. 21 s. 2010  |
| 23  |             | Bachelor in Electronics Engineering Technology                                      | BOT Res. No. 21 s. 2010  |
| 24  |             | Bachelor in Architectural Engineering Technology                                    | BOT Res. No. 21 s. 2010  |
| 25  |             | Bachelor in Mechanical Engineering Technology, with concentration in Mechanical Te  | BOT Res. No. 21 s. 2010  |
| 26  |             | Bachelor in Mechanical Engineering Technology, with concentration in RAC Technolog  | BOT Res. No. 21 s. 2010  |
| 27  |             | Bachelor in Mechanical Engineering Technology, with concentration in WAF Technolo   | BOT Res. No. 21 s. 2010  |
| 28  |             | Bachelor of Science in Industrial Technology  | BOT Res. No. 21 s. 2010  |
| 29  |             | Bachelor of Science in Hotel and Restaurant Management                              | BOT Res. No. 9 s. 2018   |
| 30  |             | Bachelor of Science in Information System   | BOT Res. No. 588 s. 2008 |
| 31  |             | Bachelor of Science in Information Technology                                       | BOT Res. No. 415 s. 2005 |
| 32  |             | Bachelor of Science in Computer Science   | BOT Res. No. 211 s. 2003 |
| 33  |             | Bachelor of Technical Teacher Education, major in Architectural Drafting Technology | BOT Res. No. 415 s. 2005 |
| 34  |             | Bachelor of Technical Teacher Education, major in Automotive Technology             | BOT Res. No. 589 s. 2008 |
| 35  |             | Bachelor of Technical Teacher Education, major in Electrical Technology             | BOT Res. No. 589 s. 2008 |
| 36  |             | Bachelor of Technical Teacher Education, major in Electronics Technology            | BOT Res. No. 589 s. 2008 |
| 37  |             | Bachelor of Technical Teacher Education, major in Food & Services Mgmt.             | BOT Res. No. 589 s. 2008 |
| 38  |             | Bachelor of Technical Teacher Education, major in Mechanical Technology             | BOT Res. No. 589 s. 2008 |
| 39  |             | Bachelor of Technical Teacher Education, major in RAC Technology                    | BOT Res. No. 589 s. 2008 |
| 40  |             | Bachelor of Technical Teacher Education, major in WAF Technology                    | BOT Res. No. 589 s. 2008 |
| 41  |             | Bachelor of Secondary Education, Major in English                                   | BOT Res. No. 589 s. 2008 |
| 42  |             | Bachelor of Secondary Education, Major in Filipino                                  | BOT Res. No. 157 s. 2002 |
| 43  |             | Bachelor of Secondary Education, Major in Physical Science                          | BOT Res. No. 70 s. 2017  |
| 44  |             | Bachelor of Secondary Education, Major in Biological Science                        | BOT Res. No. 720 s. 2009 |
| 45  |             | Bachelor of Secondary Education, Major in Mathematics                               | BOT Res. No. 720 s. 2009 |
| 46  |             | Bachelor of Elementary Education  | BOT Res. No. 70 s. 2017  |
| 47  |             | Bachelor of Science in Environmental Science  | BOT Res. No. 300 s. 2004 |
| 48  |             | Bachelor of Science in Mathematics  | BOT Res. No. 20 s. 2012  |
| 49  |             | Bachelor of Science in Tourism  | BOT Res. No. 20 s. 2012  |
| 50  |             | Bachelor of Science in Physical Education   | BOT Res. No. 8 s. 2018   |
| 51  |             | Bachelor of Arts in English Language & Literature                                   | BOT Res. No. 8 s. 2018   |
|     |             | BOT Res. No. 20 s. 2012   |                          |

|    |               |  |                          |
|----|---------------|--|--------------------------|
| 1  | Malimono      | Bachelor in Fisheries  | BOT Res. No. 23 s. 2012  |
| 3  | Campus        | Bachelor in Marine Biology   | BOT Res. No. 74 s. 2001  |
| 3  |               | Bachelor in Secondary Education Major in English                               | BOT Res. No. 157 s. 2002 |
| 1  | Del Carmen    | Bachelor of Technical Teacher Education major in Automotive Technology         | BOT Res No. 70 s. 2017   |
| 2  | Campus        | Bachelor of Technical Teacher Education major in Architectural Technology      | BOT Res No. 70 s. 2017   |
| 3  |               | Bachelor of Technical Teacher Education major in Civil Technology              | BOT Res No. 70 s. 2017   |
| 4  |               | Bachelor of Technical Teacher Education major in Electrical Technology         | BOT Res No. 70 s. 2017   |
| 5  |               | Bachelor of Technical Teacher Education major in Electronics Technology        | BOT Res No. 70 s. 2017   |
| 6  |               | Bachelor of Technical Teacher Education major in Food Service Management       | BOT Res No. 70 s. 2017   |
| 7  |               | Bachelor of Technical Teacher Education major in Fashion in design             | BOT Res No. 70 s. 2017   |
| 8  |               | Bachelor od Science in Industrial Technology major in Automotive Technology    | BOT Res No. 70 s. 2017   |
| 9  |               | Bachelor od Science in Industrial Technology major in Architectural Technology | BOT Res No. 70 s. 2017   |
| 10 |               | Bachelor od Science in Industrial Technology major in Civil Technology         | BOT Res No. 70 s. 2017   |
| 11 |               | Bachelor od Science in Industrial Technology major in Electrical Technology    | BOT Res No. 70 s. 2017   |
| 12 |               | Bachelor od Science in Industrial Technology major in Electronics Technology   | BOT Res No. 70 s. 2017   |
| 13 |               | Bachelor od Science in Industrial Technology major in Foods Technology         | BOT Res No. 70 s. 2017   |
| 14 |               | Bachelor od Science in Industrial Technology major in Garments Technology      | BOT Res No. 70 s. 2017   |
| 15 |               | Bachelor of Science in Information Technology                                  | BOT Res. No. 211 s. 2003 |
| 16 |               | Bachelor of Secondary Education Major in Biological Science                    | BOT Res. No. 50 s. 2012  |
| 17 |               | Bachelor of Secondary Education Major in Physical Science                      | BOT Res. No. 50 s. 2012  |
| 18 |               | Bachelor of Science in Hotel and Restaurant Management                         | BOT Res. No. 512 s. 2007 |
| 19 |               | Bachelor of Agricultural Technology  | BOT Res. No. 05 s. 2013  |
|    |               | Bachelor of Science in Fisheries   | BOT Res. No. 04 s. 2013  |
| 1  | Mainit Campus | Bachelor of Secondary Education Major in Technology Livelihood Education       | BOT Res No. 70 s. 2017   |
| 2  |               | Bachelor in Agricultural Technology  | BOT Res No. 70 s. 2017   |
| 3  |               | Bachelor of Science in Fisheries   | BOT Res No. 70 s. 2017   |
| 4  |               | Bachelor of Science in Hotel and Restaurant Management ( <i>Phased-out</i> )   | BOT Res No. 70 s. 2017   |
| 5  |               | Bachelor of Science in Agro Forestry   | BOT Res No. 70 s. 2017   |

Prepared by:

  
**CLARET D. RUAYA**  
 Registrar III

Noted:

  
**DR. RONITA E. TALINGTING**  
 VP-Academic Affairs



**SURIGAO STATE COLLEGE OF TECHNOLOGY**  
Surigao City, Philippines 8400  
Tel. Nos. (086) 826-6346; 231-7741 Telefax: (086) 826-6346  
Official Website: [www.ssct.edu.ph](http://www.ssct.edu.ph)

**EXCERPT FROM THE MINUTES OF MINUTES OF THE JOINT ACADEMIC AND ADMINISTRATIVE COUNCIL MEETING HELD ON APRIL 13, 2018 AT THE OLD COLLEGE LIBRARY, SSCT, SURIGAO CITY**

- **Implementation of Curricular Programs based on the New Policies, Standards and Guidelines of CHED**

The Vice President for Academic Affairs, Dr. Ronita E. Talingting informed the Councils that a Curriculum Review was conducted on February 9, 2018 at the Parkway Hotel, Surigao City.

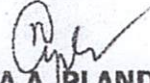
This was attended by CHED Specialists, College Deans, Program Chairs, industry experts, DepEd Representatives, student leaders and parents.

The conduct of the same was in preparation for the new general education curriculum and CHED's framework for outcomes based on the new Policies, Standards and Guidelines to be implemented SY 2018-2019 upon Board approval.

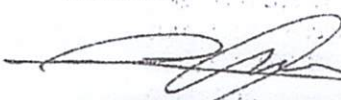
Dr. Talingting said that the revisions were already submitted to CHED Regional Office for endorsement.

Noted

Certified true and correct:

  
**ROWENA A. PLANDO, Ph.D**  
Board Secretary V

Attested:

  
**GREGORIO Z. GAMBOA, Jr., EdD,**  
College President

## BOARD FINANCE AND ADMINISTRATIVE COMMITTEE MEETING

Venue: Conference Room, NEDA Building, Butuan City  
Date : February 23, 2018  
Time : 10:00 A.M.

### Attendance:

**Hon. MYLAH FAYE AURORA B. CARINO** Presiding Chair  
Regional Director, NEDA -13

**Hon. GREGORIO Z. GAMBOA, JR.** Vice-Chair  
College President

**Hon. DOMINGA D. MALLONGA** Member  
Regional Director, DOST-13

**HON. ROY N. YGONG** Member  
Private Sector Representative

**Hon. CACEL R. AZARCON** Member  
Private Sector Representative

**HON. MARJORIE T. QUIAGNON** Member  
President, Federated Faculty Association

**HON. GEOFFREY A. GATELA** Member  
President, SSG Federated

### Non-member

**ROWENA A. PLANDO**  
Board Secretary V

### Agenda

#### I Preliminary Matters

1. Call to Order
2. Determination of Quorum
3. Approval of the Provisional Agenda
4. Highlights of the Minutes of the Previous Meeting

- Board Finance and Administrative Committee Meeting  
(November 14, 2017, Conference Room, CSU, Butuan City)

5. Matters Arising from the 75<sup>th</sup> Board Meeting
  - Proposed Purchase of Grammarly and Plagiarism Detection Software
  - Proposed Procurement of Land Located at Brgy. Bonifacio, Surigao City
  - Proposed Admission and Retention Policy

#### II NEW BUSINESS

**A. FINANCE MATTERS**

- Request Approval for the Procurement of Various Supplies and Delivery of Equipment for CHED K-12 DARE TO Project (PHP2, 119,032.00)

**B. ACADEMIC MATTERS**

1. Proposed SSCT CAD Focal Point System

2. Request Approval of MOU/MOA

- Proposed Memorandum of Understanding (MOU) between SSCT-Del Carmen, DENR and Nine Municipalities of Sargao
- Proposed Memorandum of Agreement (MOA) between SSCT-Engineering Department and LGU of Tubod, Lanao
- Proposed MOA between SSCT-Del Carmen Information Technology Division and Department of Education - Sargao Division, San Benito Central Elementary School
- Proposed MOA between SSCT-Del Carmen Campus and Orange Hub
- Proposed MOA between SSCT and CSU with LGUs of Mairit, Alegria, Sison, Tubod, Kitcharao, Jubbao, Santiago and Tubay for DARE TO Project

**C. ADMINISTRATIVE MATTERS**

1. Authority for the College President to Sign Contracts for Infrastructure Projects on Behalf of the Board:

Infrastructure Projects:

- > Rehabilitation of Five (5) Storey Commercial and Engineering Building-Phase 1- (Php29,876,406.46)
- > Rehabilitation of Three (3) Storey Research Building-Phase 1 -Php6, 984,563.73)

2. Request Approval for the Procurement of Library Holdings

- City Campus PhP3,860,136.00
- Del Carmen Campus PhP1,601,682.00
- Mairit Campus PhP 918,788.60
- Malimono Campus PhP 336,915.00

6. Request Confirmation of the Designation of Dr. Annabelle N. Diaz as Dean of the College of Teacher Education (TED)

**D. POLICY MATTERS**

- Proposed Editorial Policy of SSCT Journal of Science and Technology

**E. OTHER MATTERS**



| Concern(s)   | Highlights  | Agreements/<br>Required Action |
|--|---|--------------------------------|
| 1. Agenda  |   | Adopted                        |
| 2. Reading of the Highlights of the Minutes  | The Board Finance Committee dispensed the reading of the previous minutes.  | Adopted                        |
| <b>3. Matters Arising from the Previous Meeting</b> <ul style="list-style-type: none"> <li>• Proposed Purchase of Grammarly and Plagiarism Detection Software</li> </ul> | The College President informed the Committee that the cost of the software is very expensive. Hence, the administration is looking for another supplier to the same.  | Deferred                       |
| <ul style="list-style-type: none"> <li>• Proposed Procurement of Land Located at Brgy. Bonifacio, Surigao City</li> </ul>  | The College President shared that meetings were conducted between Atty. Cazel R. Azarcon and Atty. Neil Sam L. Basco, Real Estate Broker of the Property and that more developments will be presented to the Board on the next Board meeting.   | Noted                          |
| <ul style="list-style-type: none"> <li>• Proposed Admission and Retention Policy</li> </ul>  | Suggestions: <ul style="list-style-type: none"> <li>➤ Establish a Parallel Policy in improving the competency of the faculty.</li> <li>➤ Create explicitly a policy that would consider remedial in-between courses.</li> <li>➤ Plan a Bridging Program prior to enrolment.</li> <li>➤ There should be a Common standard for engineering and education.</li> <li>➤ Include in the Retention Policy the intervention of the Guidance Office.</li> <li>➤ There should be an assessment tool to measure the competencies of the students.</li> <li>➤ Ensure that the information of the Retention Policy be disseminated to the students and allow them to sign certifying that they understand the same.</li> <li>➤ Establish the competencies of the faculty members but if there are</li> </ul> |                                |

| Concern(s)   | Highlights   | Agreements/<br>Required Action   |
|--|--|--|
|  | <p>existing competencies then the same shall be reviewed.</p> <p>➤ The College should strategize in order to help the students to pass.</p>  |  |
| <p><b>NEW BUSINESS</b></p> <p><b>FINANCE MATTERS</b></p> <p>1. Request Approval for the Procurement of Various Supplies and Delivery of Equipment for CHED K-12 DARE TO Project (PhP2, 119.032.00)</p>   | <p>Trustee Dominga D. Mallonga advised to check the price of the UV/VIS Spectrometer since the cost of the same is more or less PhP800,000.00</p> <p>The Committee advised to check on the specifications and prices of the items listed.</p>  | <p>Endorsed subject to integration of comments</p>   |
| <p><b>ACADEMIC MATTERS</b></p> <p>1. Proposed SSCT GAD Focal Point System</p>  | <p>The Committee disclosed that in other agencies, the Chief Administrative Officer (CAO) is designated as the GAD Focal Point System secretariat.</p>   | <p>Endorsed</p>  |
| <p>2. Request Approval of MOU/MOA</p> <p>➤ Proposed Memorandum of Understanding(MOU) between SSCT-Del Carmen, DENR and Nine Municipalities of Siargao</p> <p>➤ Proposed Memorandum of Agreement (MOA) between SSCT-Engineering Department and LGU of Tubod, SDN</p> <p>➤ Proposed MOA between SSCT - Del Carmen Information Technology Division and Department of Education - Siargao Division, San Benito Central Elementary School</p> | <p>Trustee Mylah Faye Aurora B. Cariño informed the Committee that Dir. Fabre has been replaced by Atty. Felix S. Alicer and advised to ask him if he is aware of the proposed MOU between SSCT-Del Carmen and DENR.</p> <p>The Committee advised to review the responsibilities of SSCT</p> <p>The Committee advised to review the work program/plan.</p> | <p>Deferred</p> <p>Endorsed subject to review of the responsibilities of SSCT</p> <p>Endorsed subject to review on its work plan</p> |

| Concern(s)   | Highlights   | Agreements/<br>Required Action   |
|--|--|--|
| <ul style="list-style-type: none"> <li>➤ Proposed MOA between SSCT Del Carmen Campus and Orange Hub.</li> <li>➤ Proposed MOA between SSCT and CSU with LGUs of Mainit, Alegria, Sison, Tubod, Kitcharao, Jubgan, Santiago and Tubay for DARE TO Project</li> </ul>   | <p>The Committee advised to have a background check on the founder and CEO of Orange Hub, Daryl Becera</p> <p>The Committee posed no objection for the same.</p>   | <p>Endorsed<br/>Subject to integration of comments</p> <p>Endorsed</p> |
| <p><b>ADMINISTRATIVE MATTERS</b></p> <p>1. Authority for the College President to Sign Contracts for Infrastructure Projects on Behalf of the Board:</p> <ul style="list-style-type: none"> <li>➤ Rehabilitation of Five (5)-Storey Commercial and Engineering Building-Phase1- (PhP29,878,406.46)</li> <li>➤ Rehabilitation of Three (3)-Storey Research Building-Phase 1-PhP6,984,563.73)</li> </ul> | <p>The Committee carefully reviewed the documents and found that everything is in accordance with R.A. 9184.</p>   | <p>Endorsed</p>  |
| <p>2. Request Approval for the Procurement of Library Holdings</p> <ul style="list-style-type: none"> <li>➤ City Campus<br/>PhP3,860,136.00</li> <li>➤ Del Carmen Campus<br/>PhP1,601,682.00</li> <li>➤ Mainit Campus<br/>PhP 918,788.00</li> <li>➤ Malimono Campus<br/>PhP 336,915.00</li> </ul>  | <p>The Committee posed no objection to the same.</p>   | <p>Endorsed</p>  |
| <p>3. Request Confirmation of the Designation of Dr. Annabelle N. Diaz as Dean of the College of Teacher Education (TED)</p>   | <p>The College President explained that the Dr. Leonilyn G. Malicay formally declined on her designation as Dean of the College of Teacher Education. Hence, Dr. Annabelle N. Diaz was designated instead.</p> | <p>Endorsed</p>  |
| <p><b>POLICY MATTERS</b></p>   |  |  |

| Concern(s)  | Highlights   | Agreements/<br>Required Action              |
|---|--|---|
| 1. Proposed Editorial Policy of SSCT Journal of Science and Technology  | The Committee suggested to appoint a style editor  | Endorsed subject to integration of comments |
| <b>OTHER MATTERS</b>  |  |   |
| 1. Joint Delivery Voucher Program for Senior High school  | The Committee expressed no objection on the matter.  | Endorsed                                    |
| 2. Proposed Establishment of Extension Campus in Claver, Surigao del Norte                                    | Suggestion:<br>➢ The Committee advised to look at its viability and conduct course preference survey.  | Noted                                       |
| 3. Updates on the Proposed Deed of Usufruct between SSCT and TESDA concerning Mainit Campus (For information) | The College President informed the Committee that a meeting with Sen. Francis Escudero is set on March 5, 2018 to discuss and deliberate issues in Mainit Campus one of which is the proposed Deed of Usufruct between SSCT and TESDA. | Noted                                       |
| 4. Conduct of Curriculum Review (For information)   | Dr. Gamboa shared that the administration conducted a Curriculum Review in all programs. This was attended by faculty members, experts, representatives from industries and concerned CHED officials.                                  | Noted                                       |
| 5. Anonymous Letter complaint against the SSCT Administration   | The College President informed the Committee about the letter and shared that the administration already sent its formal response to the concerned via the agency where the complaint was sent.  | Noted                                       |
| 6. Management Information System (MIS)  | The College President informed the Committee that SSCT is on its way to have the same.   | Noted                                       |
| 7. SSCT as training and Continuing Professional Development (CPD) providers.                                  | Dr. Gamboa also disclosed that SSCT was requested to become the training and CPD providers and that the College is preparing the requirements needed for the same.   | Noted                                       |

The meeting was adjourned at 12:05P.M.

Certified correct

  
ROWENA ALPLANDO, PhD  
Board Secretary V

Noted:

  
GREGORIO Z. GAMBOA, JR., EdD  
College President

Attested:

Hon. MYLAH FAYE AURORA B. CARINO  
Chair, Finance and Administrative Committee  
Regional Director, NEDA-13



**SURIGAO STATE COLLEGE OF TECHNOLOGY**  
Surigao City, Philippines 8400  
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**EXCERPT FROM THE MINUTES OF THE 26<sup>TH</sup> ACADEMIC COUNCIL MEETING OF  
HELD ON AUGUST 23, 2013 AT THE ACADEMIC CENTER, SURIGAO CITY**

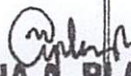
Upon the motion of Dr. Teresita P. Senados and duly seconded by Ms. Maria Fe C. Guerra, the SSCT – Academic Council adopted:

**RESOLUTION NO. 30 , S. 2013**

**Approving the Institutional Policies on  
Curriculum Revisions**

**APPROVED**

Certified true and correct:

  
**ROWENA A. PLANDO, PhD**  
College/ Board Secretary V

Attested:

  
**GLORIA C. GEMPARO, Ph. D.**  
SUC President II



**SURIGAO STATE COLLEGE OF TECHNOLOGY**  
Surigao City

**INSTITUTIONAL POLICIES ON CURRICULUM REVISION**

1. The functional curricular programs of the College shall be subjected for revision every three (3) years to assess its relevance.
2. The revision shall anchor on the policies, standards and guidelines of the latest CHED Memorandum Order as official reference and/or conformity to the minimum requirements set forth by the Commission on Higher Education.
3. The Dean, DepEd Representatives, Division Chair concerned, Industry Heads, Alumni-Representative/s, Faculty-Representative/s, Registrar, Librarian and Student-Representative/s shall be invited to sit en banc and participate during the deliberation of the revised curriculum until they will finally arrive at a consensus.
4. The revised curriculum shall then be presented to the Academic Council for further scrutiny.
5. The said revised curriculum shall be submitted to the CHEDRO for endorsement to the Board of Trustees for approval.
6. The approved curriculum shall take effect immediately and shall apply to all incoming freshman-students across curriculum. However, students in the higher years shall not be affected by the said revision and be entitled to complete their respective academic requirements in the curriculum where they belong accordingly.
7. It shall then be formally diffused or disseminated to all concerned stakeholders through acceptable media form to reach their respective ends.


Prepared by:

  
**ELVIS P. PATULIN, PhD**  
Chair, Teacher Education Division


  
**ROSANNE E. ANDALUZ, MSME**  
Chair, Engineering Division

  
**CECILIA E. ARCON, PhD-TM**  
Chair, Industrial Technology Division

  
**UNIFE O. CAGAS, MBA, MIT**  
Chair, Information Technology Division

  
**MERLYN M. SANCHEZ, PhD**  
Chair, Graduate School

Noted:

  
**JHANE B. JABONERO, PhD**  
Dean, Programs and Standards

Recommending Approval:

  
**GLORIA C. GEMPARO, PhD; CSEE**  
SUC President II