
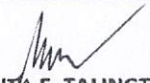


INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW (IPCR)

I, _____, of the SURIGAO STATE COLLEGE OF TECHNOLOGY, Division of Accounting commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January -June 2021.

Administrative Asst. II
Date: _____

Legend:		Reviewed by	Date	Approved by:	Date			
5 - Outstanding 4 - Very Satisfactory 3 - Satisfactory 2-Unsatisfactory 1- Poor		 GAY ROSE M. SEGUERA, CPA Accountant III		 RONITA E. TALINGTING, Ph.D. Campus Director				
No.	MFO/PAP	SUCCESS INDICATORS (TARGETS + MEASURES)	Actual Accomplishments	Rating				Remarks
				Q ¹	E ²	T ³	A ⁴	
	CORE FUNCTIONS: 70%							
1	Preparation of payroll for regular employees	Payroll of Regular Employees should be prepared in Three (3) days	Prepared Payroll for Regular Employees in Two (2) days					Very Satisfactory
2	Preparation of payroll for casual & Job Order employees	Payroll of Casual & Job Order Employees should be prepared in one (1) and half (1/2) day	Prepared Payroll of Casual & Job Order Employees in One (1) day					Very Satisfactory
3	Preparation of Remittances	Remittances should be prepared in Three (3) days	Prepared Remittances in Two (2) and Half (1/2) days					Very Satisfactory
4	Preparation of disbursement vouchers for retainer's fee, contractals, faculty scholars, security services, etc.	Retainer's fee should be prepared on the 2nd day of the following month and security services, contractals, etc be prepared Two (2) days after billing and DTR received	Payroll of Retainer's fee are prepared on the 1st day of the month and security services, etc are prepared One (1) day after billing and DTR received.					Very Satisfactory
5	Preparation of payroll registers (regular, casual, Job Order & Guest lecturers)	100% of Payroll for Payroll Registers received for the day should be prepared in Thirty (30) minutes	100% of Payroll for Payroll Registers prepared in Twenty Five (25) minutes					Very Satisfactory
6	Computation of Tentative Annual Tax Due	Withholding Taxes be adjusted One (1) day before the preparation of payroll	Taxes withheld adjusted Two (2) days before the preparation of payroll					Very Satisfactory
			sub-total					
			Equivalent					



SUPPORT FUNCTION:30%							
1	Procurement of office supplies and materials	Procures 100% of office supplies and materials based on the approved Annual Procurement Plan	100% procured.				Outstanding
2	Attendance to Institutional meetings/seminars.	Attends 100% of Institutional meetings/seminars.	95% attended.				Satisfactory
3	Submission of monthly DTR to the Office of the HRMO.	Submits monthly DTR to the Office of the HRMO every first week of the following month.	100% submitted				Outstanding
4	Attendance to community sponsored activities.	100% attendance to community sponsored activities.	95% attended.				Satisfactory
5	Regularity and punctuality of attendance to duty.	100% attendance to duty and on time.	95% attended to work and on time.				Satisfactory
6	Prepares and submits of Annual Procurement Plan	100% Preparation and Submission of APP	100% submitted				Outstanding
7	Submission of updated SALN & PDS	100% Submission of updated SALN on March 31 & PDS last week of January	100% submitted 5 days before the respective deadline				Outstanding
			sub-total				
			Equivalent				
		Distribution	Equivalent				Final Rating
Strategic							
Core							
		70%					
Support							
		30%					
Total Rating							
Final Rating							
Adjectival rating							
Very Satisfactory							
Comments and Recommendations for Development Purposes:							
Conforme:		Assessed by:		Approved by:		Date	
E		GAY ROSE M. SEGUERA, CPA Accountant III		RONITA E. TALINGTING, Ph.D. Campus Director			
Date:		Date:		Date:			
Legend: 1 - Quantity 2- Efficiency 3- Timeliness 4- Average							

SURIGAO STATE COLLEGE OF TECHNOLOGY

COLLEGE OF ARTS AND SCIENCES (CAS)

IPCR

Rating Period: January to June 2020	Rating Period: July to December 2020
-------------------------------------	--------------------------------------

Name of faculty	Rating	Adjectival Rating	Name of Faculty	Rating	Adjectival Rating
1. Babas, Rhea Mae C.	4.014	VS	1. Babas, Rhea Mae C.	4.027	VS
2. Bertulfo, Roselle E.	4.004	VS	2. Bertulfo, Roselle E.	4.011	VS
3. Buba, Ruel T.	3.278	VS	3. Buba, Ruel T.	3.261	VS
4. Buenaflor, Gheleene S.	4.369	VS	4. Buenaflor, Gheleene S.	4.372	VS
5. Bustamante, Prudence Peace V.	4.006	VS	5. Bustamante, Prudence Peace V.	4.009	VS
6. Cuadredo, Jerry T.	4.047	VS	6. Cuadredo, Jerry T.	4.036	VS
7. Cabitana, Gracelino B.	3.794	VS	7. Cabitana, Gracelino B.	3.769	VS
8. Canda, Merdolyn B.	4.042	VS	8. Canda, Merdolyn B.	4.045	VS
9. Diaz, Annabelle N.	3.706	VS	9. Diaz, Annabelle N.	3.656	VS
10. Docoy, Lucihida M.	3.826	VS	10. Docoy, Lucihida M.	3.851	VS
11. Echin, Elma C.	3.856	VS	11. Echin, Elma C.	3.822	VS
12. Escultor, Gemma R.	3.876	VS	12. Escultor, Gemma R.	3.876	VS
13. Estoque, Merlyn L.	4.009	VS	13. Estoque, Merlyn L.	4.037	VS
14. Eviota, Manny P.	4.045	VS	14. Eviota, Manny P.	4.017	VS
15. Gomez, Venchita B.	3.876	VS	15. Gomez, Venchita B.	3.876	VS
16. Gingo, Verna L.	3.573	VS	16. Gingo, Verna L.	3.587	VS
17. Hugo, Rosalia L.	4.049	VS	17. Hugo, Rosalia L.	4.077	VS
18. Jovero, Marijul B.	4.006	VS	18. Juvero, Marijul B.	4.034	VS
19. Leong, Grace H.	3.747	VS	19. Leong, Grace H.	3.711	VS
20. Macabodbod, Jonathan C.	3.406	VS	20. Macabodbod, Jonathan C.	3.364	VS
21. Madelo, Christine P.	3.650	VS	21. Madelo, Christine P.	3.692	VS
22. Magno, Perlita S.	3.906	VS	22. Magno, Perlita S.	3.934	VS
23. Memenzo, Alnie E.	3.852	VS	23. Memenzo, Alnie E.	3.810	VS
24. Ngilangil, Kristopher M.	4.390	VS	24. Ngilangil, Kristopher M.	4.409	VS
25. Odtohan, Medielyn M.	4.294	VS	25. Odtohan, Medielyn M.	4.066	VS
26. Osorio, Ricky T.	3.928	VS	26. Osorio, Ricky T.	3.942	VS
27. Oxtero, Irish A.	4.115	VS	27. Oxtero, Irish A.	4.074	VS
28. Paglinawan, Esperanza P.	3.876	VS	28. Paglinawan, Esperanza P.	3.876	VS
29. Palmejar, Hannah T.	3.818	VS	29. Palmejar, Hannah T.	3.779	VS
30. Panganduyon,	4.046	VS	30. Panganduyon,	4.009	VS

Michelle T.			Michelle T.		
31. Paredes, Judel D.	3.595	VS	31. Paredes, Judel D.	3.854	VS
32. Paymalan, Irmalyn B.	4.000	VS	32. Paymalan, Irmalyn B.	4.001	VS
33. Ruaya, Randel B.	3.414	VS	33. Ruaya, Randel B.	3.439	VS
34. Sulima, Florencia T.	3.894	VS	34. Sulima, Florencia T.	3.866	VS
35. Velarde, Vanisa E.	3.691	VS	35. Velarde, Vanisa E.	3.741	VS
36. Yangson, Catherine B.	3.655	VS	36. Yangson, Catherine B.	3.651	VS

37. Palac, Lourida 4.220 VS

4.220 VS

Prepared by:



MA. VENGIE L. GUERRA

CD-Staff (J.O.)

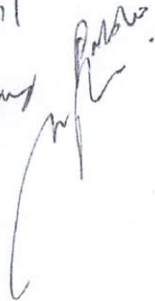
Noted by:



RONITA E. TALINGTING, PhD

City Main Campus Director

Received
12/31/20
Roung Palac





"For Nation's Greater Progress"

**SURIGAO STATE COLLEGE
OF TECHNOLOGY**

COLLEGE OF ENGINEERING AND INFORMATION TECHNOLOGY
First Semester, AY 2020 – 2021

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MONITORING FORM FOR FACULTY REQUIREMENTS



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COLLEGE OF ENGINEERING AND INFORMATION TECHNOLOGY
First Semester, AY 2020 – 2021

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NAME OF FACULTY	SUBJECT(S) TAUGHT	Syllabus with Signatories		Learning Module - pdf		Laboratory Manual - pdf		Midterm TOS		Midterm Test Questionnaire		Final TOS		Final Test Questionnaire		Grade Sheet				REMARKS
		Date	Sig.	Date	Sig.	Date	Sig.	Date	Sig.	Date	Sig.	Date	Sig.	Date	Sig.	Date	Sig.	Date	Sig.	
BS IN COMPUTER SCIENCE PROGRAM																				
DELA CERNA, Monalee A.	Quantitative Methods	8/17/20	[Signature]	8/24/20	[Signature]					[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]					
	Quantitative Methods (inclg. Modeling & Simulation)	8/17/20	[Signature]	8/24/20	[Signature]					[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]					
FRANCISCO, Virnille C.	Animation and Game Development	8/17/20	[Signature]	8/24/20	[Signature]					[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]					
	Information Assurance and Security	8/17/20	[Signature]	8/24/20	[Signature]					[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]					
	Human Computer Interaction	8/17/20	[Signature]	8/24/20	[Signature]					[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]					
TOLEDO, Teresita L.	Data Structures and Algorithm	8/17/20	[Signature]	8/24/20	[Signature]					[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]					
	Software Engineering 1	8/17/20	[Signature]	8/24/20	[Signature]					[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]					
	Platform Technologies	8/17/20	[Signature]	8/24/20	[Signature]					[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]					
CAGAS, Unife O.	Data Structures and Algorithms	8/17/20	[Signature]	8/24/20	[Signature]					[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]					
	Free Elective 2 (Creative Computing Studies)	8/17/20	[Signature]	8/24/20	[Signature]					[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]					
	Network Administration	8/17/20	[Signature]	8/24/20	[Signature]					[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]					

Prepared and Monitored by:

DR MONALEE A. DELA CERNA
Program Chair, BSCS

Noted by:

ENGR ROBERT R. BACARRO, MECE, MBA
Dean, CEIT



**SURIGAO STATE COLLEGE
OF TECHNOLOGY**

"For Nation's Greater Heights"

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	Free Elective 3 (Management Information System)	8/18/20	8/24/20										
	IS Innovations and New Technologies	8/18/20	8/24/20										
BIRAO, Eva Mary A.	Business Process Management	8/18/20	8/24/20										
	Organizational & Management Concepts	8/18/20	8/24/20										

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 Program Chair, BSIS

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"For Nation's Greater Heights"

SURIGAO STATE COLLEGE OF TECHNOLOGY

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ALMA CHRISTIE C. REYNA, MIT
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Noted by:

Robert R. Bacarro
ENGR ROBERT R. BACARRO, MECE, MBA
Dean, CEIT

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		Date	Sig.	Date	Sig.	Date	Sig.	Date	Sig.	Date	Sig.	Date	Sig.	Date	Sig.	Date	Sig.	Date	Sig.	
PASCUA, Gracechell M.	Logic Circuits and Switching Theory	8/17/20	[Signature]	8/25/20	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	
	Computer System Architecture w/ Interfacing Technique	8/17/20	[Signature]	8/25/20	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	
	Operating Systems	8/17/20	[Signature]	8/25/20	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	
	Logic Circuits and Switching Theory	8/17/20	[Signature]	8/25/20	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	
	Living in the IT Era	8/17/20	[Signature]	8/25/20	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	
CERDAN, Alvin S.	Introduction to HDL	8/17/20	[Signature]	8/25/20	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	
	Digital Signal Processing	8/17/20	[Signature]	8/25/20	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	

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ENGR LEVI A. CORVERA, MIT
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COLLEGE OF ENGINEERING AND INFORMATION TECHNOLOGY
First Semester, AY 2020 – 2021

MONITORING FORM FOR FACULTY REQUIREMENTS

NAME OF FACULTY	SUBJECT(S) TAUGHT	Syllabus with Signatories		Learning Module - pdf		Laboratory Manual - pdf		Midterm TOS		Midterm Test Questionnaire		Final TOS		Final Test Questionnaire		Grade Sheet				REMARKS
		Date	Sig.	Date	Sig.	Date	Sig.	Date	Sig.	Date	Sig.	Date	Sig.	Date	Sig.	Date	Sig.	Date	Sig.	
BS IN ELECTRONICS ENGINEERING PROGRAM																				
MANGCA, Darwin C.	Principles of Communications	5/21/20	[Signature]	8/25/20	[Signature]					[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]				
	Principles of Communication Systems	5/21/20	[Signature]	8/25/20	[Signature]					[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]				
BACARRO Robert	ECE Project Study 1	5/21/20	[Signature]	8/25/20	[Signature]					[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]				
	EE Project Study 1	5/21/20	[Signature]	8/25/20	[Signature]					[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]				
	CE Project Study 1	5/21/20	[Signature]	8/25/20	[Signature]					[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]				
	Differential Equations - Claver	5/21/20	[Signature]	8/25/20	[Signature]					[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]				
YLAYA, Vrian Jay V.	Instrumentation and Control	5/17/20	[Signature]	8/25/20	[Signature]					[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]				
	Transmissions Media and Antenna System	5/17/20	[Signature]	8/25/20	[Signature]					[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]				
	Signals, Spectra, Signal Processing	5/17/20	[Signature]	8/25/20	[Signature]					[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]				
MADELO, Aurea M.	Introduction to Electronics Engineering	5/17/20	[Signature]	8/25/20	[Signature]					[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]				
	Electronics 3	5/17/20	[Signature]	8/25/20	[Signature]					[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]				
	Electronic Circuit Analysis and Design	5/17/20	[Signature]	8/25/20	[Signature]					[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]				
	Fundamentals of Electrical Circuits	5/17/20	[Signature]	8/25/20	[Signature]					[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]				
CALINAWAN, Aldrich B.	Numerical Methods	5/17/20	[Signature]	8/25/20	[Signature]					[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]				
	Fundamentals of Deformable Bodies	5/17/20	[Signature]	8/25/20	[Signature]					[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]				
	Numerical Methods and Analysis	5/17/20	[Signature]	8/25/20	[Signature]					[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]				

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ENGR DARWIN C. MANGCA, MSEE
Program Chair, BSECE

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Dean, CEIT



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		Date	Sig.	Date	Sig.	Date	Sig.	Date	Sig.	Date	Sig.	Date	Sig.	Date	Sig.	Date	Sig.	
PAGLINAWAN, Mark Marvin	Environmental Science and Engineering	8/17/20	[Signature]	8/25/20	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	
	Fundamentals of Electronics Communications	8/17/20	[Signature]	8/25/20	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	
	Information and Communication Technology	8/17/20	[Signature]	8/25/20	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	
	Introduction to Electrical Engineering	8/17/20	[Signature]	8/25/20	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	
NAVARRO, Andy Bong F.	Mechanics of Fluid	8/17/20	[Signature]	8/25/20	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	
	Calculus 1	8/17/20	[Signature]	8/25/20	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	
	EE Elective 3	8/17/20	[Signature]	8/25/20	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	
ACIDO, Josephine V.	Engineering Economics	8/17/20	[Signature]	8/25/20	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	
	Engineering Materials	8/17/20	[Signature]	8/25/20	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	
	Engineering Management	8/17/20	[Signature]	8/25/20	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	[Signature]	

Prepared and Monitored by:

[Signature]

ENGR INGRID B. ESCABAL, MSEE
Program Chair, BSEE

Noted by:

[Signature]

ENGR ROBERT R. BACARRO, MECE, MBA
Dean, CEIT



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		Date	Sig.	Date	Sig.	Date	Sig.	Date	Sig.	Date	Sig.	Date	Sig.	Date	Sig.	Date	Sig.	Date	Sig.		
GEGONA, Archie C.	Structural Design III - Steel Design	8/17/20	<i>[Signature]</i>		<i>[Signature]</i>		<i>[Signature]</i>		<i>[Signature]</i>		<i>[Signature]</i>		<i>[Signature]</i>		<i>[Signature]</i>		<i>[Signature]</i>				
JUMAWAN, Emmanuel J.	Structural Theory	8/17/20																			
	Fundamentals of Deformable Bodies	8/17/20																			
	Mechanics of Deformable Bodies - SC	8/17/20																			
ORIT, Erlito M.	Structural Design II - Reinforced Concrete 2	8/17/20																			
PEJAN, Elmario	Highway Engineering	8/17/20																			
	Construction Methods and Project Management	8/17/20																			
DONOSO, Carlos H.	Chemistry for Engineers	8/17/20																			

Prepared and Monitored by:

[Signature]

ENGR RICHARD A. BADIOLA, M.Eng
Program Chair, BSCE

Noted by:

[Signature]

ENGR ROBERT R. BACARRO, MECE, MBA
Dean, CEIT