



IMPLEMENTATION

I.1. The Head Librarian and staff, in coordination with other officials of the institution, prepare and manage the annual library budget.



"For Nation's Greater Heights"

Republic of the Philippines
SURIGAO STATE COLLEGE OF TECHNOLOGY
Narciso Street, Surigao City



OFFICE OF THE VICE-PRESIDENT FOR ADMINISTRATION

OFFICE MEMORANDUM

REF. NO. : SSCT - OVPA – 06-01 Series 2022
 DATE : JUNE 6, 2022
 TO : VICE-PRESIDENTS
 CAMPUS DIRECTORS
 COLLEGE DEANS
 OFFICE HEADS
 FROM : THE VICE-PRESIDENT FOR ADMINISTRATION
 SUBJECT : SUBMISSION OF THE REVISED PROJECT
 PROCUREMENT MANAGEMENT PLAN (PPMP) FOR
 FY 2022



You are hereby advised to submit your hard & soft copy of PPMP FY 2022 for consolidation and for the formulation of the College Annual Procurement Plan (APP) FY 2022 to be submitted to the Department of Budget and Management (DBM). The deadline for the submission will be on June 8, 2022.

Further, the Indicative APP will be presented to the Board for approval.

Please be guided accordingly.


ROWENA A. PLANDO, PhD
 Vice-President for Administration



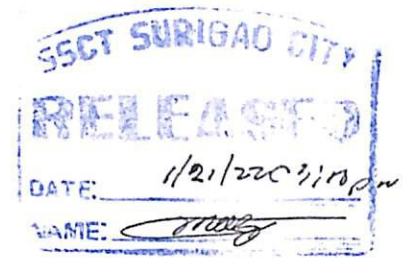
"For Nation's Greater Heights"

Republic of the Philippines
SURIGAO STATE COLLEGE OF TECHNOLOGY
Narciso Street, Surigao City



MEMORANDUM

REFERENCE NO. : SSCT - ADMIN-01-35, Series 2022
DATE : January 21, 2022
TO : (Please see attached file)
FROM : The COLLEGE PRESIDENT
SUBJECT : ATTENDANCE TO 2021 COLLEGE STRATEGIC PLAN
PERFORMANCE REVIEW & 2022 OPERATIONAL
PLANNING AT JB FARM, BARANGAY SUKAILANG,
SURIGAO CITY ON JANUARY 27-28, 2022



Per request and in the exigency of the service, you are hereby advised to attend the aforementioned activity at JB Farm, Barangay Sukailang, Surigao City on January 27-28, 2022.

Further, Mr. Raganas and Mr. Tubaon are advised to prepare the College vehicle (Montero and Toyota Hi-Ace Van) to conduct and fetch the College Officials for the same purpose.

Expenses incident to your travel will be charged against local school funds subject to usual accounting and auditing rules & regulations.

Attached herewith is the program of activities.

Please be guided accordingly.


GREGORIO Z. GAMBOA, Jr., Ed.D.
College President 



"For Nation's Greater Heights"

2021 College Strategic Plan Performance Review & 2022 Operational Planning

February 16-17, 2022

JB Farm, Brgy. Sukailang, Surigao City

ATTENDANCE

February 17, 2022 – Morning

NO.	NAME	GENDER	DESIGNATION	SIGNATURE
1	Dr. Gregorio Z. Gamboa, Jr.	M	College President	
2	Dr. Rowena A. Plando	F	VP – Administration	
3	Dr. Emmylou A. Borja	F	VP – Academic	
4	Dr. Mauricio S. Adlaon	M	VP – RDE/Planning Director	
5	Mr. Kristopher M. Ngilangil	M	Planning Officer – City Campus	
6	Dr. Ronita E. Talingting	F	Campus Director – City Campus	
7	Dr. Carmeline P. Mosa	F	Dean, CTE	
8	Dr. Marilou B. Carnicer	F	Dean, COT	
9	Dr. Louida P. Patac	F	Dean, CAS	
10	Engr. Robert R. Bacarro	M	Dean, CEIT	
11	Dr. Manny P. Eviota	M	Program Chair, Graduate Studies	
12	Ms. Louella S. Degamon	F	Director, International Affairs	
13	Dr. Romel dela C. Cruz	M	DRRMO – Focal	
14	Arch. Marlon C. Solloso	M	Head, Building & State	
15	Ms. Maria Fe C. Guerra	F	Director, Student Affairs	
16	Mr. Felipe T. Cacho	M	Budget Officer III	
17	Ms. Lowela E. Paqueo	F	Cashier	
18	Ms. Gay Rose M. Seguera	F	Accountant III	
19	Ms. Evelyn M. Madrid	F	Supply Officer - Designate	
20	Mr. Ruel T. Buba	M	Research Director	
21	Ms. Alvie Elma C. Plaza	F	Extension Director	
22	Ms. Claret D. Ruaya	F	Registrar	
23	Dr. Rosemarie C. Arcaya	F	HRMO - Designate	
24	Dr. Adriano V. Patac	M	Director, ITSO	
25	Ms. Marites F. Gellegan	F	BAC	
26	Ms. Ivy B. Mabanto	F	Librarian	
27	Dr. Quincy C. Dumanig	F	Guidance Counselor	
28	Engr. Darwin C. Mangca	M	Director, ICT	
29	Mr. Arvin E. Mag-usara	M	Head, TSG	
30	Dr. Amor C. Montejo	F	Director, QA	
31	Dr. Merlyn L. Estoque	F	ISO, Internal Auditor	
32	Ms. Medielyn M. Odtojan	F	ISO, Focal Person	
33	Mr. Ricky T. Osorio	M	Science Lab Incharge	
34	Dr. Leonielyn G. Malicay	F	Campus Director – Malimono	
35	Dr. Bernard C. Gomez	M	Dean, CAAS – Malimono	
36	Dr. Francis Mervin L. Agdana	F	Planning Officer – Malimono	
37	Dr. Romy Jun A. Sunico	M	Campus Director – Del Carmen	
38	Mr. Elwin S. Argana	M	Extension Coordinator – Del Carmen	
39	Dr. Joey G. Escauso	F	Planning Officer – Del Carmen	
40	Mr. Edwin C. Escobal	M	Campus Director – Mainit	
41	Ms. Rolit Joan C. Ferol,	F	Planning Officer – Mainit	
42	Dr. Emalina L. Ebol	F	Academic Coordinator – Mainit	
43	Mr. Nonito G. Cordita	M	Sports Coordinator	
44	Mr. Ireneo C. Plando Jr.	M	Director, NSTP	
45	Ms. Roselle E. Bertulfo	F	SFAU – Focal	
46	Ms. Cheysser C. Lelis	F	OPC – Claver	
47	Ms. Gracechell M. Pascua	F	GAD Coordinator	
48	Mr. Roberto P. Raganas	M	Transportation Staff	
	MANAGEMENT OFFICE	F	PLACEMENT OFFICE	
	Manuel R. Aran	M	OSHA office	



"For Nation's Greater Heights"

2021 College Strategic Plan Performance Review & 2022 Operational Planning
 February 16-17, 2022
 JB Farm, Brgy. Sukailang, Surigao City

ATTENDANCE

February 17, 2022

NO.	NAME	AM Snack	Lunch	PM Snack
1	Dr. Gregorio Z. Gamboa, Jr.			
2	Dr. Rowena A. Plando			
3	Dr. Emmylou A. Borja			
4	Dr. Mauricio S. Adlaon			
5	Mr. Kristopher M. Ngilangil			
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45	Ms. Roselle E. Bertulfo			
46	Ms. Cheysson C. Lelis			
47	Ms. Gracechell M. Pascua			
48	Mr. Roberto P. Raganas			
49	<i>Incorrect name</i>			
50	Mannel R. Arun			



"For Nation's Greater Heights"

2021 College Strategic Plan Performance Review & 2022 Operational Planning

February 16-17, 2022

JB Farm, Brgy. Sukailang, Surigao City

ATTENDANCE

February 17, 2022 – Afternoon

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"For Nation's Greater Heights"

2021 College Strategic Plan Performance Review & 2022 Operational Planning

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48	Mr. Roberto P. Raganas	M	Transportation Staff	

49. Mannel Arcon
 50. Nicanor Tubason
 51. Mr. Jobart Sabajon

GABA - Focal

PLACE HERE OFFICE



"For Nation's Greater Heights"

2021 College Strategic Plan Performance Review & 2022 Operational Planning
 February 16-17, 2022
 JB Farm, Brgy. Sukailang, Surigao City

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46	Ms. Cheysson C. Lelis	F	OPC – Claver	
47	Ms. Gracechell M. Pascua	F	GAD Coordinator	
48	Mr. Roberto P. Raganas	M	Transportation Staff	

49 - Manuel R. Asan

50. Nicamor Tubanon
 51. Jobert Sabeyon



STRATEGIC PLAN PERFORMANCE REVIEW & 2022 OPERATIONAL PLANNING



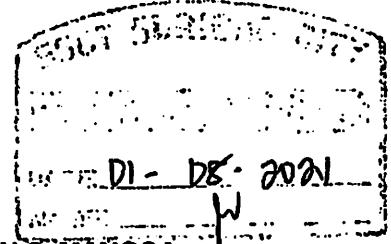






MEMORANDUM

REFERENCE NO. : SSCT - ADMIN-01-12, Series 2021
 DATE : JANUARY 6, 2021
 TO :



DR. GREGORIO Z. GAMBOA, JR.
 DR. ROWENA A. PLANDO
 DR. EMMYLOU A. BORJA
 DR. GIDEON A. EBARSABAL
 DR. CARLOS H. DONOSO
 DR. RONITA E. TALINGTING
 DR. MAURICIO S. ADLAON
 DR. VRIAN JAY V. YLAYA
 DR. ROSEMARIE C. ARCAYA
 DR. JERLOU B. SAL
 DR. ARVIN E. MAG-USARA
 ARCHT. MARLON SOLLOSO
 ARCHT. LUFREY B. POTENTE
 MR. REYMON ESPAÑOLA
 MR. MATT B. SINACA

ENGR. DARWIN C. MANGCA
 ENGR. ALDRICH CALINAWAN
 ENGR. ERLITO M. ORIT
 MR. KRISTOPHER M. NGILANGIL
 MR. FELIPE T. CACHO
 MS. MARY ANN NARCISO
 MS. VENISSA BROQUEZA
 MS. IVY B. MABANTO
 MS. LORENA C. BADIOLA
 MR. RONALD C. GRAVINO
 MS. MELANIE O. SAMOYA
 MR. LEO MONTEJO
 MS. ROICEE ROSE O.GADDI
 MS. SHERGELYN PATAGAN

FROM : THE COLLEGE PRESIDENT
 SUBJECT : ATTENDANCE TO 87TH REGULAR BOARD OF TRUSTEES
 ZOOM VIDEO CONFERENCE ON JANUARY 14, 2021 AT
 10:00 AM AT THE BOARD ROOM, SSCT, SURIGAO CITY

In the exigency of the service, you are hereby advised to attend the 87TH Regular Board of Trustees Zoom Video Conference on January 14, 2021 at 10:00AM at the Board Room, SSCT, Surigao City.

Please be guided accordingly.



GREGORIO Z. GAMBOA, Jr. Ed.D.
 College President

Conforme:

DR. GREGORIO Z. GAMBOA, JR.
 DR. ROWENA A. PLANDO
 DR. EMMYLOU A. BORJA
 DR. GIDEON A. EBARSABAL
 DR. CARLOS H. DONOSO
 DR. RONITA E. TALINGTING
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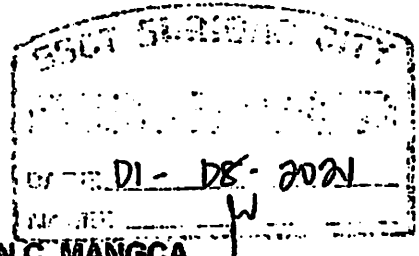
ENGR. DARWIN C. MANGCA
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 MS. MELANIE O. SAMOYA
 MR. LEO B. MONTEJO
 MS. ROICEE ROSE O.GADDI
 MS. SHERGELYN L. PATAGAN



"For Nation's Greater Heights"

MEMORANDUM

REFERENCE NO. : SSCT - ADMIN-01-12, Series 2021
 DATE : JANUARY 6, 2021
 TO :



DR. GREGORIO Z. GAMBOA, JR.
 DR. ROWENA A. PLANDO
 DR. EMMYLOU A. BORJA
 DR. GIDEON A. EBARSABAL
 DR. CARLOS H. DONOSO
 DR. RONITA E. TALINGTING
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 MS. MELANIE O. SAMOYA
 MR. LEO MONTEJO
 MS. ROICEE ROSE O.GADDI
 MS. SHERGELYN PATAGAN

FROM : THE COLLEGE PRESIDENT

SUBJECT : ATTENDANCE TO 87TH REGULAR BOARD OF TRUSTEES
 ZOOM VIDEO CONFERENCE ON JANUARY 14, 2021 AT
 IP: 000000 AT THE BOARD ROOM, SSCT, SURIGAO CITY

In the exigency of the service, you are hereby advised to attend the 87TH Regular Board of Trustees Zoom Video Conference on January 14, 2021 at 10:00AM at the Board Room, SSCT, Surigao City.

Please be guided accordingly.

GREGORIO Z. GAMBOA, Jr., Ed.D.
 College President

Conforme:

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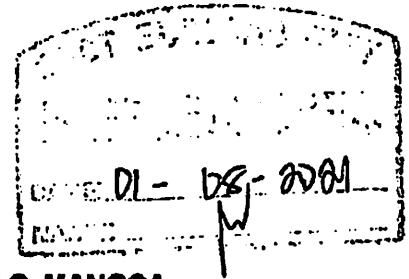
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 MS. IVY B. MABANTO
 MS. LORENA C. BADIOLA
 MR. RONALD C. GRAVINO
 MS. MELANIE O. SAMOYA
 MR. LEO B. MONTEJO
 MS. ROICEE ROSE O.GADDI
 MS. SHERGELYN L. PATAGAN



"For Nation's Greater Heights"

MEMORANDUM

REFERENCE NO. : SSCT - ADMIN-01-11, Series 2021
 DATE : JANUARY 6, 2021
 TO :



DR. GREGORIO Z. GAMBOA, JR.
 DR. ROWENA A. PLANDO
 DR. EMMYLOU A. BORJA
 DR. GIDEON A. EBARSABAL
 DR. CARLOS H. DONOSO
 DR. RONITA E. TALINGTING
 DR. MAURICIO S. ADLAON
 DR. VRIAN JAY V. YLAYA
 DR. ROSEMARIE C. ARCAYA
 DR. JERLOU B. SAL
 DR. ARVIN E. MAG-USARA
 ARCHT. MARLON SOLLOSO
 ARCHT. LUFREY B. POTENTE
 MR. REYMON ESPAÑOLA
 MR. MATT B. SINACA

ENGR. DARWIN C. MANGCA
 ENGR. ALDRICH CALINAWAN
 ENGR. ERLITO M. ORIT
 MR. KRISTOPHER M. NGILANGIL
 MR. FELIPE T. CACHO
 MS. MARY ANN NARCISO
 MS. VENISSA BROQUEZA
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 MS. LORENA C. BADIOLA
 MR. RONALD C. GRAVINO
 MS. MELANIE O. SAMOYA
 MR. LEO MONTEJO
 MS. ROICEE ROSE O.GADDI
 MS. SHERGELYN PATAGAN

FROM : THE COLLEGE PRESIDENT

SUBJECT : ATTENDANCE TO BOARD FINANCE AND ADMINISTRATIVE COMMITTEE VIA ZOOM VIDEO CONFERENCE ON JANUARY 11, 2021 AT 1:00PM AT THE BOARD ROOM, SSCT, SURIGAO CITY

In the exigency of the service, you are hereby advised to attend the Board Finance and Administrative Committee Zoom Video Conference on January 11, 2021 at 1:00PM at the Board Room, SSCT, Surigao City.

Please be guided accordingly.

GREGORIO Z. GAMBOA, Jr., Ed.D.
 College President

Conforme:

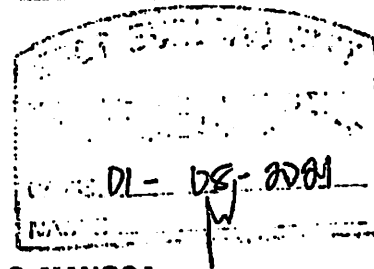
DR. GREGORIO Z. GAMBOA, JR.
 DR. ROWENA A. PLANDO
 DR. EMMYLOU A. BORJA
 DR. GIDEON A. EBARSABAL
 DR. CARLOS H. DONOSO
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 MR. RONALD C. GRAVINO
 MS. MELANIE O. SAMOYA
 MR. LEO B. MONTEJO
 MS. ROICEE ROSE O.GADDI
 MS. SHERGELYN L. PATAGAN



MEMORANDUM

REFERENCE NO. : SSCT - ADMIN-01-11, Series 2021
 DATE : JANUARY 6, 2021
 TO :



DR. GREGORIO Z. GAMBOA, JR.
 DR. ROWENA A. PLANDO
 DR. EMMYLOU A. BORJA
 DR. GIDEON A. EBARSABAL
 DR. CARLOS H. DONOSO
 DR. RONITA E. TALINGTING
 DR. MAURICIO S. ADLAON
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 MR. RONALD C. GRAVINO
 MS. MELANIE O. SAMOYA
 MR. LEO MONTEJO
 MS. ROICEE ROSE O.GADDI
 MS. SHERGELYN PATAGAN

FROM : THE COLLEGE PRESIDENT
 SUBJECT : ATTENDANCE TO BOARD FINANCE AND ADMINISTRATIVE COMMITTEE VIA ZOOM VIDEO CONFERENCE ON JANUARY 11, 2021 AT 1:00PM AT THE BOARD ROOM, SSCT, SURIGAO CITY

In the exigency of the service, you are hereby advised to attend the Board Finance and Administrative Committee Zoom Video Conference on January 11, 2021 at 1:00PM at the Board Room, SSCT, Surigao City.

Please be guided accordingly.

GREGORIO Z. GAMBOA, Jr., Ed.D.
 College President

Conforme:

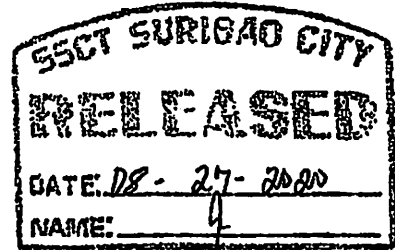
DR. GREGORIO Z. GAMBOA, JR.
 DR. ROWENA A. PLANDO
 DR. EMMYLOU A. BORJA
 DR. GIDEON A. EBARSABAL
 DR. CARLOS H. DONOSO
 DR. RONITA E. TALINGTING
 DR. MAURICIO S. ADLAON
 DR. VRIAN JAY V. YLAYA
 DR. ROSEMARIE C. ARCAYA
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 MR. RONALD C. GRAVINO
 MS. MELANIE O. SAMOYA
 MR. LEO B. MONTEJO
 MS. ROICEE ROSE O.GADDI
 MS. SHERGELYN L. PATAGAN



MEMORANDUM

REFERENCE NO. : SSCT-ADMIN-08-02, Series 20
DATE : August 27, 2020
TO : VICE PRESIDENTS
 CAMPUS DIRECTORS
 COLLEGE DEANS
 PLANNING DIRECTOR
 PLANNING OFFICERS (ALL CAMPUSES)
 OFFICE HEADS
FROM : The VICE PRESIDENT FOR ADMINISTRATION
SUBJECT : **ATTENDANCE TO A MEETING ON SEPTEMBER 2, 2020
 AT 9:00AM AT THE BOARD ROOM, SSCT, SURIGAO
 CITY**




You are hereby advised to attend a meeting on September 2, 2020 at 9:00 o'clock in the morning at the President's Board Room, SSCT.

Agenda: Presentation of Project Procurement and Management Plan (PPMP) and Annual Procurement Plan (APP) 2021.

Please take note of the following below:
 Meeting ID: 814 499 8559
 Password: 246 891

Please be guided accordingly.


ROWENA A. PLANDO, PhD.
Vice President for Administration

CONFORME:

VICE PRESIDENTS
 CAMPUS DIRECTORS
 COLLEGE DEANS
 PLANNING DIRECTOR
 PLANNING OFFICERS (ALL CAMPUSES)
 OFFICE HEADS



ATTENDANCE SHEET

Title of Activity: PPMP Presentation

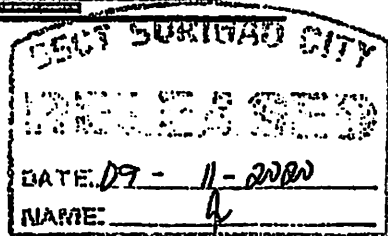
Date and Time: Sept 2, 2018
Venue: Prov Office

NO.	NAME	^{S/SO} GENDER	DESIGNATION	SIGNATURE
1	C.A. Bernal	M	CAD	[Signature]
2	EDDIE B. BESO	M	CD	[Signature]
3	ROWENA A. PLANDO	F	VP-Admin	[Signature]
4	IGUINED, MARIA REZA. MAE D.	F	CENSUS	[Signature]
5	SPIDRYLE E. KUTRYA	M	CENSUS - PSA	[Signature]
6	DANICA C. PATRIARCA	F	CENSUS PSA	[Signature]
7	KRISTOPHER M. NEILANSEL	M	C-P.O	[Signature]
8	LEONIDYLN G. MALICAY	F	Dean, CTE	[Signature]
9	Ronita E. Talangbong	F		
10	Shergelyn Potagan	F	VP-Admin-Staff	[Signature]
11	ROBERT R. SACRADO	M	DEAN, CETT	[Signature]
12	Maria Fe C. Jusung	F	DSA	[Signature]
13	CHRISTINO MEG M. VIBOGAS	F	COLLEGE NURSE	[Signature]
14	QUINCY C. DUMALA	F	GUARDIAN COUNSELLOR	[Signature]
15	MARK D. SORIANO	M	STAFF FORUM P.I.P.M.	[Signature]
16	ANGIELEE S. GUILLEN	F	AD LOT	[Signature]
17	LEOPOLDO G. BESINIO JR	M	AD LOT	[Signature]
18	DACALPO BERNACETTE P	F	Praktis	[Signature]
19	Miriam Fe H. Ullis	F	Supervisor, Lactation	[Signature]
20	LOUDA P. PATAE	F	Dean, CAS	[Signature]
21	ERWIN C. ESCOBAR	M	CD Monitor	[Signature]
22	JOHN PAUL A. LLANO	M	Planning Maint	[Signature]
23	FRANCA, Emeechell M.	F	CAD - Coordinator	[Signature]
24				
25				
26	EDWIN S. ARGONA	M	GUARDIAN - DE	[Signature]
27	KUMY JUN A. Sunico	M	CD - Del Carmen	[Signature]
28	Dr. Eberhard			
29	Dr. A. Marciano			
30	Ened Margela			
31	Dr. Amos			
32	Dr. Bong			
33				
34	Clara Ruyra	F	Registrar	[Signature]
35				
36				



MEMORANDUM

REFERENCE NO. : SSCT - ADMIN-09-06, Series 2020
DATE : September 10, 2020
TO : DR. GREGORIO Z. GAMBOA, JR.
 DR. ROWENA A. PLANDO
 DR. EMMYLOU A. BORJA
 DR. GIDEON A. EBARSABAL
 DR. CARLOS H. DONOSO
 DR. RONITA E. TALINGTING
 DR. VRIAN JAY V. YLAYA
 DR. MAURICIO S. ADLON
 DR. ROSEMARIE C. ARCAYA
 MS. LORENA C. BADIOLA
 MS. CLARET D. RUAYA
 MR. KRISTOPHER M. NGILANGIL



MS. IVY B. MABANTO
 ARCHT. MARLON SOLLOSO
 MS. MELANIE O. SAMOYA
 MS. EVELYN M. MADRID
 MR. LEO B. MONTEJO
 ENGR. DARWIN C. MANGCA
 MS. SHERGELYN PATAGAN
 MS. ROICEE ROSE O.GADDI
 MS. MARY ANN M. NARCISO
 MS. VANESSA BROQUEZA


FROM : The COLLEGE PRESIDENT
SUBJECT : ATTENDANCE TO 86th REGULAR BOARD OF TRUSTEES
 TELECONFERENCE ON SEPTEMBER 23, 2020 AT 10:00AM
 AT THE BOARD ROOM, SSCT, SURIGAO CITY

In the exigency of the service, you are hereby advised to attend the Board of Trustees Teleconference on September 23, 2020 at 10:00AM at the Board Room, SSCT, Surigao City.

Please take note of the following Zoom details below:

Meeting ID : 814-499-8559
 Password : 105-10

Please be guided accordingly.



GREGORIO Z. GAMBOA, Jr., Ed.D.
 College President

Conforme:

DR. GREGORIO Z. GAMBOA, JR.
 DR. ROWENA A. PLANDO
 DR. EMMYLOU A. BORJA
 DR. GIDEON A. EBARSABAL
 DR. CARLOS H. DONOSO
 DR. RONITA E. TALINGTING
 DR. VRIAN JAY V. YLAYA
 DR. MAURICIO S. ADLON
 DR. ROSEMARIE C. ARCAYA
 MS. LORENA C. BADIOLA
 MS. CLARET D. RUAYA
 MR. KRISTOPHER M. NGILANGIL

MS. IVY B. MABANTO
 ARCHT. MARLON SOLLOSO
 MS. MELANIE O. SAMOYA
 MS. EVELYN M. MADRID
 MR. LEO B. MONTEJO
 ENGR. DARWIN C. MANGCA
 MS. SHERGELYN PATAGAN
 MS. ROICEE ROSE O.GADDI
 MS. MARY ANN M. NARCISO
 MS. VENISSA N. BROQUEZA



ATTENDANCE SHEET

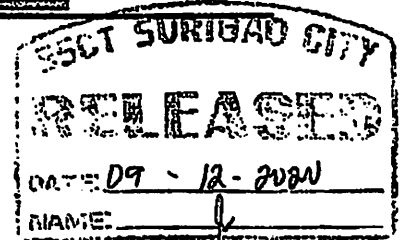
Title of the Meeting: **86th REGULAR BOARD OF TRUSTEES TELECONFERENCE**
 Date and Time: **SEPTEMBER 23, 2020 @ 10:00 A.M. to 5:00 P.M.**
 Venue: **VIA ZOOM @ SSCT BOARD ROOM**

NO.	NAME	GENDER		SIGNATURE
		MALE	FEMALE	
1	DARWIN C MANGCA	/		<i>[Signature]</i>
2	MARKON C. SOLLOSA	/		<i>[Signature]</i>
3	Jing B. Mabanta		/	<i>[Signature]</i>
4	Mary Ann M. Naruse		/	<i>[Signature]</i>
5	Venissa N. Broquera		/	<i>[Signature]</i>
6	ERMO M. OMI	/		<i>[Signature]</i>
7	ROSALEO C. GRAVIA	/		<i>[Signature]</i>
8	JERLOU B. SAL	/		<i>[Signature]</i>
9	Roicce Gaddi		/	<i>[Signature]</i>
10	Kristopher M. Ngilangil	/		<i>[Signature]</i>
11	Adleen, Mauricio S.	/		<i>[Signature]</i>
12	Inelma D. Sarmiento		/	<i>[Signature]</i>
13	Leo B. Montejó	/		<i>[Signature]</i>
14	Lorena C. Badiola		/	<i>[Signature]</i>
15	Emelyn M. Madina		/	<i>[Signature]</i>
16	Dr. Emmylou A. Borja		/	<i>[Signature]</i>
17	Claret Ruyana		/	<i>[Signature]</i>
18	Dr. Gideon Ebarabari	/		
19	Dr. Rosemarie Arcayon			
20	Shogelyn Patagan		/	<i>[Signature]</i>
21	Roicce Gaddi		/	
22	Dr. Gregorio Z. Gamboa	/		
23	Dr. Rowann Plando		/	
24				
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MEMORANDUM

REFERENCE NO. : SSCT - ADMIN-09-01, Series 2020
DATE : September 11, 2020
TO : DR. GREGORIO Z. GAMBOA, JR.
 DR. ROWENA A. PLANDO
 DR. EMMYLOU A. BORJA
 DR. GIDEON A. EBARSABAL
 DR. CARLOS H. DONOSO
 DR. RONITA E. TALINGTING
 DR. VRIAN JAY V. YLAYA
 DR. MAURICIO S. ADLAON
 DR. ROSEMARIE C. ARCAYA
 MS. LORENA C. BADIOLA
 MS. CLARET D. RUAYA
 MR. KRISTOPHER M. NGILANGIL



MS. IVY B. MABANTO
 ARCHT. MARLON SOLLOSO
 MS. MELANIE O. SAMOYA
 MS. EVELYN M. MADRID
 MR. LEO MONTEJO
 ENGR. DARWIN C. MANGCA
 MS. SHERGELYN PATAGAN
 MS. ROICEE ROSE O.GADDI
 MS. MARY ANN M. NARCISO
 MS. VANESSA BROQUEZA

FROM : The COLLEGE PRESIDENT
SUBJECT : ATTENDANCE TO BOARD FINANCE AND ADMINISTRATIVE COMMITTEE ZOOM VIDEO CONFERENCE ON SEPTEMBER 14, 2020 AT 1:00PM AT THE BOARD ROOM, SSCT, SURIGAO CITY

In the exigency of the service, you are hereby advised to attend the Board Finance and Administrative Committee Zoom Video Conference on September 14, 2020 at 1:00PM at the Board Room, SSCT, Surigao City.

Please take note of the following Zoom details below:

Meeting ID : 814-499-8559
 Password : 66-066

Please be guided accordingly.

GREGORIO Z. GAMBOA, Jr., Ed.D.
 College President

Conforme:

DR. GREGORIO Z. GAMBOA, JR.
 DR. ROWENA A. PLANDO
 DR. EMMYLOU A. BORJA
 DR. GIDEON A. EBARSABAL
 DR. CARLOS H. DONOSO
 DR. RONITA E. TALINGTING
 DR. VRIAN JAY V. YLAYA
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MS. IVY B. MABANTO
 ARCHT. MARLON SOLLOSO
 MS. MELANIE O. SAMOYA
 MS. EVELYN M. MADRID
 MR. LEO MONTEJO
 ENGR. DARWIN C. MANGCA
 MS. SHERGELYN PATAGAN
 MS. ROICEE ROSE O.GADDI
 MS. MARY ANN M. NARCISO
 MS. VENISSA N. BROQUEZA



ATTENDANCE SHEET

Title of the Meeting: BOARD FINANCE & ADMINISTRATIVE COMMITTEE VIDEO CONFERENCE
 Date and Time: SEPTEMBER 14, 2020 @ 1:00 P.M. to 5:00 P.M.
 Venue: SSCT BOARD ROOM

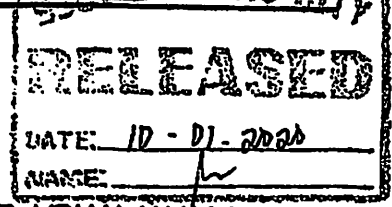
NO.	NAME	GENDER		SIGNATURE
		MALE	FEMALE	
1	Claine D. Ruayon		/	<i>[Signature]</i>
2	Domin C. Manera	/		<i>[Signature]</i>
3	KRISTOPHER M. NGILANEN	/		<i>[Signature]</i>
4	Mericio S. Adlan	✓		<i>[Signature]</i>
5	VILMA JAY V. YUMIA	✓		<i>[Signature]</i>
6	MONTIJO, LEO B	✓		<i>[Signature]</i>
7	Gregorio A. Gamboa Jr.	✓		<i>[Signature]</i>
8	Dr. Gregorio Z. Gamboa Jr.	✓		<i>[Signature]</i>
9	Dr. Rowena A. Plando		/	<i>[Signature]</i>
10	Melanie O. Samoya		/	<i>[Signature]</i>
11	Evelyn Madrid		/	<i>[Signature]</i>
12	Arch. Marlon Goloso	/		<i>[Signature]</i>
13	Dr. Jerwin Sal	/		<i>[Signature]</i>
14	Sherylyn Padagan		/	<i>[Signature]</i>
15	Roicce Rose Caddi		/	<i>[Signature]</i>
16	Dr. Carlos H. Donoso	/		<i>[Signature]</i>
17	Leo B. Montejo	/		<i>[Signature]</i>
18	Lorena C. Badiola		/	<i>[Signature]</i>
19	LUCRECY B. POTENTE	/		<i>[Signature]</i>
20	Romina G. Talang		✓	<i>[Signature]</i>
21	ROSEMARIE C. ARCAYA		✓	<i>[Signature]</i>
22				
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"For Nation's Greater Heights"

SURIGAO CITY

MEMORANDUM



REFERENCE NO. : SSCT - ADMIN-09-01, Series 2020

DATE : September 30, 2020

TO : DR. ROWENA A. PLANDO
 DR. EMMYLOU A. BORJA
 DR. GIDEON A. EBARSABAL
 DR. RONITA E. TALINGTING
 DR. ROMY JUN A. SUNICO
 DR. EDWIN ESCOBAL
 DR. EDDIE L. BESTO
 DR. LEONILYN G. MALICAY
 DR. LOUIDA P. PATAC
 ENGR. ROBERT R. BACARRO
 DR. ROSEMARIE C. ARCAYA
 MR. KRISTOPHER M. NGILANGIL

DR. VRIAN JAY V. YLAYA
 DR. MAURICIO S. ADLAON
 MS. MARIA FE C. GUERRA
 MS. IVY B. MABANTO
 MR. JOHN PAUL A. LLANO
 ARCHT. MARLON C. SOLLOSO
 DR. JOEY G. ESCAUSO
 DR. MARILOU B. CARNICER
 MR. VIRGILIO B. RATUNIL, JR.
 MR. FRANCIS MERVIN L. AGDANA

FROM : The COLLEGE PRESIDENT

SUBJECT : ATTENDANCE TO A SPECIAL MEETING VIA ZOOM ON
 OCTOBER 1, 2020 AT THE PRESIDENT'S BOARD ROOM
 AT 10:00AM

You are hereby advised to attend a Special Meeting on October 1, 2020 at at the President's Board Room at 10:00AM.

Please take note of the following below:

Agenda: Universityhood Application
 Meeting ID: 814-499-8559
 Password: 642-0-8

Please be guided accordingly.

GREGORIO Z. GAMBOA, Jr., Ed.D.
 College President

Conforms:

DR. ROWENA A. PLANDO	DR. VRIAN JAY V. YLAYA
DR. EMMYLOU A. BORJA	DR. MAURICIO S. ADLAON
DR. GIDEON A. EBARSABAL	MS. MARIA FE C. GUERRA
DR. RONITA E. TALINGTING	MS. IVY B. MABANTO
DR. ROMY JUN A. SUNICO	MR. JOHN PAUL A. LLANO
DR. EDWIN ESCOBAL	ARCHT. MARLON SOLLOSO
DR. EDDIE L. BESTO	DR. JOEY G. ESCAUSO
DR. LEONILYN G. MALICAY	DR. MARILOU B. CARNICER
DR. LOUIDA P. PATAC	MR. VIRGILIO B. RATUNIL, JR.
ENGR. ROBERT R. BACARRO	MR. FRANCIS MERVIN L. AGDANA



"For Nation's Greater Heights"

CERTIFICATE NUMBER: AJA19-0228

MEMORANDUM

REFERENCE NO. : SSCT - ADMIN-10-03, Series 2020

DATE : October 1, 2020

TO :

DR. ROWENA A. PLANDO	ARCHT. MARLON C. SOLLOSO
DR. EMMYLOU A. BORJA	DR. MAURICIO S. ADLAON
DR. GIDEON A. EBARSABAL	DR. AMOR C. MONTEJO
DR. CARLOS H. DONOSO	DR. MERLYN L. ESTOQUE
DR. RONITA E. TALINGTING	DR. MARILOU B. CARNICER
DR. ROMY JUN A. SUNICO	MS. IVY B. MABANTO
MR. EDWIN ESCOBAL	MS. CHRISTINE MEG M. VILLEGAS
DR. EDDIE L. BESTO	MR. JOHN PAUL A. LLANO
DR. LEONILYN G. MALICAY	MR. RONALD C. GRAVINO
DR. LOUIDA P. PATAC	MS. CLARET D. RUAYA
ENGR. ROBERT R. BACARRO	MR. FRANCIS MERVIN L. AGDANA
DR. ROSEMARIE C. ARCAYA	MS. ANGIELEE F. GUILLEN
DR. LEOPOLDO G. BESINIO	MS. MELANIE O. SAMOYA
MR. KRISTOPHER M. NGILANGIL	
DR. JESSICA ROSE E. FERNANDEZ	
DR. JOEY G. ESCAUSO	

FROM : The COLLEGE PRESIDENT

SUBJECT : ATTENDANCE TO A SPECIAL MEETING VIA ZOOM ON OCTOBER 2, 2020 AT THE PRESIDENT'S BOARD ROOM AT 9:00AM

You are hereby advised to attend a Special Meeting on October 2, 2020 at the President's Board Room at 9:00AM.

Please take note of the following below:

Agenda: Universityhood Application
 Meeting ID: 814-499-8559
 Password: 12345

Please be guided accordingly.

GREGORIO Z. GAMBOA, Jr., Ed.D.
College President

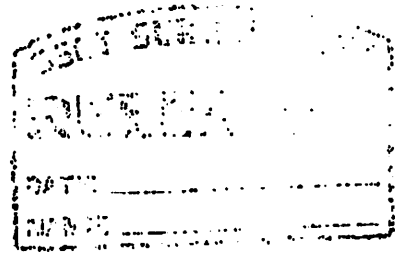
Conforme:

DR. ROWENA A. PLANDO	ARCHT. MARLON C. SOLLOSO	DR. ROSEMARIE C. ARCAYA
DR. EMMYLOU A. BORJA	DR. MAURICIO S. ADLAON	MS. ANGIELEE F. GUILLEN
DR. GIDEON A. EBARSABAL	DR. AMOR C. MONTEJO	MR. KRISTOPHER M. NGILANGIL
DR. CARLOS H. DONOSO	DR. LOUIDA P. PATAC	DR. LEOPOLDO G. BESINIO
DR. RONITA E. TALINGTING	DR. JOEY G. ESCAUSO	DR. MERLYN L. ESTOQUE
DR. ROMY JUN A. SUNICO	DR. MARILOU B. CARNICER	MS. CLARET D. RUAYA
MR. EDWIN ESCOBAL	MS. CHRISTINE MEG M. VILLEGAS	MS. MELANIE O. SAMOYA
DR. EDDIE L. BESTO	MR. JOHN PAUL A. LLANO	MR. RONALD C. GRAVINO
DR. LEONILYN G. MALICAY	MS. IVY B. MABANTO	
ENGR. ROBERT R. BACARRO	MR. FRANCIS MERVIN L. AGDANA	
DR. JESSICA ROSE E. FERNANDEZ		



MEMORANDUM

REFERENCE NO. : SSCT-ADMIN-12-04, Series 20
 DATE : December 10, 2020
 TO : **COLLEGE PRESIDENT
 VICE PRESIDENTS
 CAMPUS DIRECTORS
 OFFICE HEADS
 IQA TEAM**
 FROM : The COLLEGE PRESIDENT
 SUBJECT : **ATTENDANCE TO A MEETING VIA ZOOM ON DECEMBER
 21, 2020 AT 8:00AM TO 5:00PM AT THE BOARD ROOM, SSCT**



You are hereby advised to attend a meeting on December 21, 2020 at the Board Room, SSCT as mentioned in the above subject.

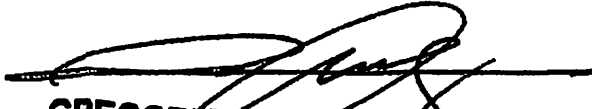
Please take note of the following details below:

Agenda of meeting:

- ISO Management Review
- Presentation of 4th Internal Quality Audit Report
- Meeting ID: 814-499-8559
- Passcode: 680-2-4

Participants from external campuses shall connect via Online while participants from the City Campus shall proceed to the Board Room, SSCT to physically attend the same.

Please be guided accordingly.


GREGORIO Z. GAMBOA, Jr., Ed.D.
 College President

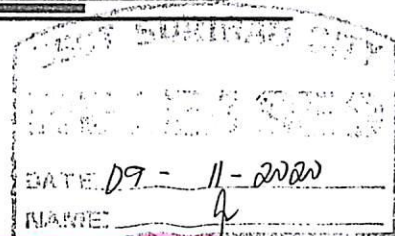


MEMORANDUM

REFERENCE NO. : SSCT - ADMIN-09-06, Series 2020

DATE : September 10, 2020

TO : DR. GREGORIO Z. GAMBOA, JR.
 DR. ROWENA A. PLANDO
 DR. EMMYLOU A. BORJA
 DR. GIDEON A. EBARSABAL
 DR. CARLOS H. DONOSO
 DR. RONITA E. TALINGTING
 DR. VRIAN JAY V. YLAYA
 DR. MAURICIO S. ADLAON
 DR. ROSEMARIE C. ARCAYA
 MS. LORENA C. BADIOLA
 MS. CLARET D. RUAYA
 MR. KRISTOPHER M. NGILANGIL



MS. IVY B. MABANTO
 ARCHT. MARLON SOLLOSO
 MS. MELANIE O. SAMOYA
 MS. EVELYN M. MADRID
 MR. LEO B. MONTEJO
 ENGR. DARWIN C. MANGCA
 MS. SHERGELYN PATAGAN
 MS. ROICEE ROSE O. GADDI
 MS. MARY ANN M. NARCISO
 MS. VANESSA BROQUEZA

FROM : The COLLEGE PRESIDENT

SUBJECT : ATTENDANCE TO 86th REGULAR BOARD OF TRUSTEES
 TELECONFERENCE ON SEPTEMBER 23, 2020 AT 10:00AM
 AT THE BOARD ROOM, SSCT, SURIGAO CITY

In the exigency of the service, you are hereby advised to attend the Board of Trustees Teleconference on September 23, 2020 at 10:00AM at the Board Room, SSCT, Surigao City.

Please take note of the following Zoom details below:

Meeting ID : 814-499-8559
 Password : 105-10

Please be guided accordingly.

GREGORIO Z. GAMBOA, Jr., Ed.D.
 College President

Conforme:

DR. GREGORIO Z. GAMBOA, JR.
 DR. ROWENA A. PLANDO
 DR. EMMYLOU A. BORJA
 DR. GIDEON A. EBARSABAL
 DR. CARLOS H. DONOSO
 DR. RONITA E. TALINGTING
 DR. VRIAN JAY V. YLAYA
 DR. MAURICIO S. ADLAON
 DR. ROSEMARIE C. ARCAYA
 MS. LORENA C. BADIOLA
 MS. CLARET D. RUAYA
 MR. KRISTOPHER M. NGILANGIL

MS. IVY B. MABANTO
 ARCHT. MARLON SOLLOSO
 MS. MELANIE O. SAMOYA
 MS. EVELYN M. MADRID
 MR. LEO B. MONTEJO
 ENGR. DARWIN C. MANGCA
 MS. SHERGELYN PATAGAN
 MS. ROICEE ROSE O. GADDI
 MS. MARY ANN M. NARCISO
 MS. VENISSA N. BROQUEZA



"For Nation's Greater Heights"

SURIGAO STATE COLLEGE OF TECHNOLOGY

Document Code No.	FM-SSCT-ADMIN-003
Revision No.	00
Effective Date	20 September 2018
Page No.	1 of 2

ATTENDANCE SHEET

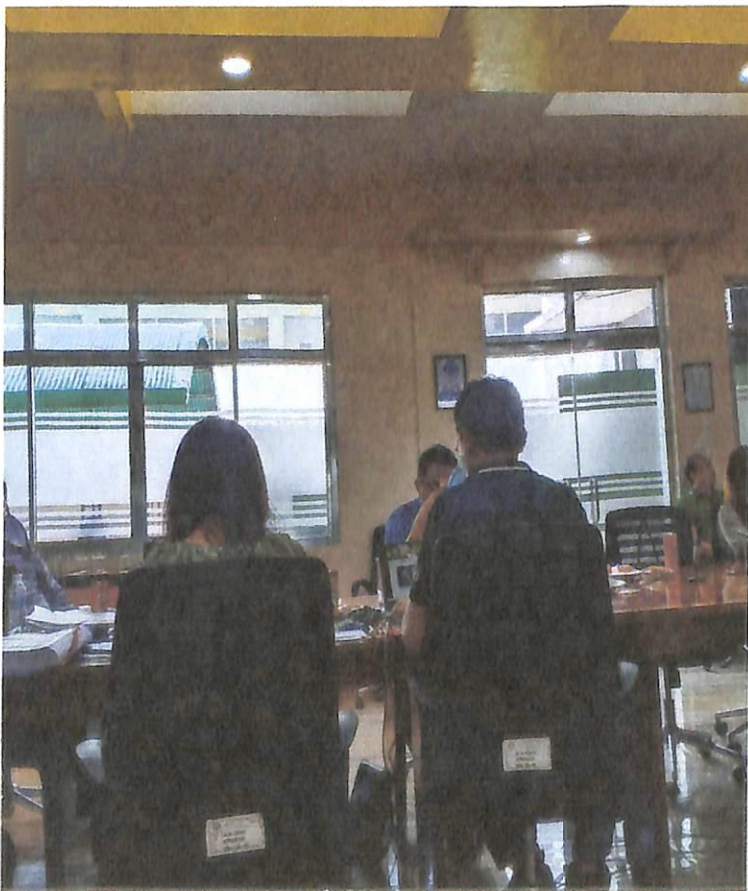
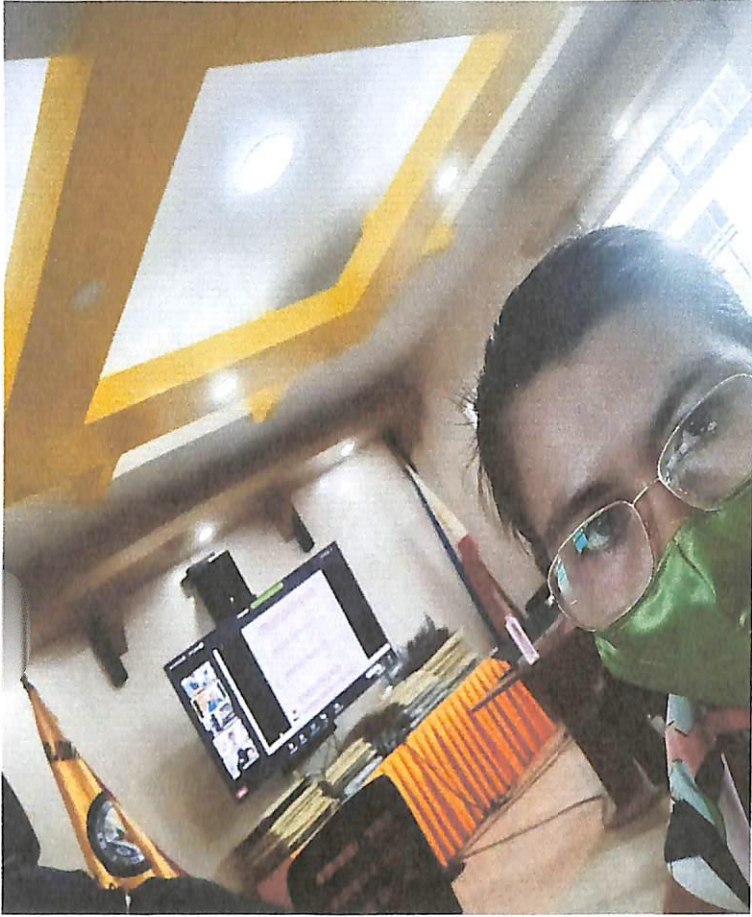
Title of the Meeting: **86th REGULAR BOARD OF TRUSTEES TELECONFERENCE**

Date and Time: **SEPTEMBER 23, 2020 @ 10:00 A.M. to 5:00 P.M.**

Venue: **VIA ZOOM @ SSCT BOARD ROOM**

NO.	NAME	GENDER		SIGNATURE
		MALE	FEMALE	
1	DARWIN C. MANGCA	/		<i>[Signature]</i>
2	MAPLON C. SOLLOSO	/		<i>[Signature]</i>
3	Iny B. Mabanto		/	<i>[Signature]</i>
4	Mary Ann M. Naruse		/	<i>[Signature]</i>
5	Vanissa N. Orquiza		/	<i>[Signature]</i>
6	ERIBO M. OMI	/		<i>[Signature]</i>
7	ROSAUD C. GRAVINS	/		<i>[Signature]</i>
8	JERLOU B. SAL	/		<i>[Signature]</i>
9	Roicee Gaddi		/	<i>[Signature]</i>
10	Kristopher M. Ngrilangil	/		<i>[Signature]</i>
11	Adison, Mauricio F.	/		<i>[Signature]</i>
12	Inelme D. Sarmayn		/	<i>[Signature]</i>
13	Leo B. Montijo	/		<i>[Signature]</i>
14	Lorann C. Badiola		/	<i>[Signature]</i>
15	Emelyn M. Madrit		/	<i>[Signature]</i>
16	Dr. Emmylou A. Borja		/	<i>[Signature]</i>
17	Claret Ruaya		/	<i>[Signature]</i>
18	Dr. Gideon Ebarabari	/		
19	Dr. Rosemarie Arcayn		/	<i>[Signature]</i>
20	Shirley Patagan		/	<i>[Signature]</i>
21	Roicee Gaddi		/	
22	Dr. Gregorio Z. Gamba	/		
23	Dr. Rowenn Plando		/	
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DURING BOARD OF TRUSTEES TELECONFERENCE
September 23, 2020





MEMORANDUM

REFERENCE NO. : SSCT - ADMIN-09-01, Series 2020
DATE : September 11, 2020
TO : DR. GREGORIO Z. GAMBOA, JR.
 DR. ROWENA A. PLANDO
 DR. EMMYLOU A. BORJA
 DR. GIDEON A. EBARSABAL
 DR. CARLOS H. DONOSO
 DR. RONITA E. TALINGTING
 DR. VRIAN JAY V. YLAYA
 DR. MAURICIO S. ADLAON
 DR. ROSEMARIE C. ARCAYA
 MS. LORENA C. BADIOLA
 MS. CLARET D. RUAYA
 MR. KRISTOPHER M. NGILANGIL

FROM : The COLLEGE PRESIDENT
SUBJECT : ATTENDANCE TO BOARD FINANCE AND ADMINISTRATIVE COMMITTEE ZOOM VIDEO CONFERENCE ON SEPTEMBER 14, 2020 AT 1:00PM AT THE BOARD ROOM, SSCT, SURIGAO CITY

SSCT SURIGAO CITY
 RELEASED
 DATE: 09 - 12 - 2020
 NAME: _____

MS. IVY B. MABANTO
 ARCHT. MARLON SOLLOSO
 MS. MELANIE O. SAMOYA
 MS. EVELYN M. MADRID
 MR. LEO MONTEJO
 ENGR. DARWIN C. MANGCA
 MS. SHERGELYN PATAGAN
 MS. ROICEE ROSE O. GADDI
 MS. MARY ANN M. NARCISO
 MS. VANESSA BROQUEZA

In the exigency of the service, you are hereby advised to attend the Board Finance and Administrative Committee Zoom Video Conference on September 14, 2020 at 1:00PM at the Board Room, SSCT, Surigao City.

Please take note of the following Zoom details below:

Meeting ID : 814-499-8559
 Password : 66-066

Please be guided accordingly.

GREGORIO Z. GAMBOA, Jr., Ed.D.
 College President

Conforme:

DR. GREGORIO Z. GAMBOA, JR.
 DR. ROWENA A. PLANDO
 DR. EMMYLOU A. BORJA
 DR. GIDEON A. EBARSABAL
 DR. CARLOS H. DONOSO
 DR. RONITA E. TALINGTING
 DR. VRIAN JAY V. YLAYA
 DR. MAURICIO S. ADLAON
 DR. ROSEMARIE C. ARCAYA
 MS. LORENA C. BADIOLA
 MS. CLARET D. RUAYA
 MR. KRISTOPHER M. NGILANGIL

MS. IVY B. MABANTO
 ARCHT. MARLON SOLLOSO
 MS. MELANIE O. SAMOYA
 MS. EVELYN M. MADRID
 MR. LEO MONTEJO
 ENGR. DARWIN C. MANGCA
 MS. SHERGELYN PATAGAN
 MS. ROICEE ROSE O. GADDI
 MS. MARY ANN M. NARCISO
 MS. VENISSA N. BROQUEZA

DURING MEETING





ATTENDANCE SHEET

Title of the Meeting: **BOARD FINANCE & ADMINISTRATIVE COMMITTEE VIDEO CONFERENCE**

Date and Time: **SEPTEMBER 14, 2020 @ 1:00 P.M. to 5:00 P.M.**

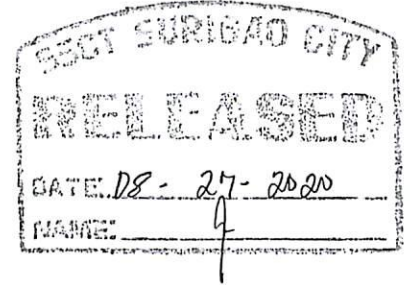
Venue: **SSCT BOARD ROOM**

NO.	NAME	GENDER		SIGNATURE
		MALE	FEMALE	
1	Claine D. Ruayon		/	
2	Domin C. Mancia	/		
3	KRISTOPHER M. NGILANEN	/		
4	Mauricio S. Adlan	✓		
5	VILIAN JAY V. YCOMA	✓		
6	MONTES, LEO B	✓		
7	Godwin A. Buncula	✓		
8	Dr. Gregorio Z. Gamboa Jr.	✓		
9	Dr. Rowena A. Plando		/	
10	Melanie O. Saanoya		/	
11	Evelyn Madrid		/	
12	Arch. Marlon Goloso	/		
13	Dr. Jerwin Sal	/		
14	Sheryllyn Patagan		/	
15	Roicce Rose Caddi		/	
16	Dr. Carlos H. Donoso	/		
17	Leo B. Montejo	/		
18	Lorena C. Badiola		/	
19	LUFREY B. POTENTE	/		
20	Ronda G. Talangh		✓	
21	ROSEMARIE C. ARCAYA		/	
22	Ivy B. Malsanto		/	
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MEMORANDUM

REFERENCE NO. : SSCT-ADMIN-08-02, Series 20
DATE : August 27, 2020
TO : VICE PRESIDENTS
 CAMPUS DIRECTORS
 COLLEGE DEANS
 PLANNING DIRECTOR
 PLANNING OFFICERS (ALL CAMPUSES)
 OFFICE HEADS
FROM : The VICE PRESIDENT FOR ADMINISTRATION
SUBJECT : **ATTENDANCE TO A MEETING ON SEPTEMBER 2, 2020
 AT 9:00AM AT THE BOARD ROOM, SSCT, SURIGAO
 CITY**



You are hereby advised to attend a meeting on September 2, 2020 at 9:00 o'clock in the morning at the President's Board Room, SSCT.

Agenda: Presentation of Project Procurement and Management Plan (PPMP) and Annual Procurement Plan (APP) 2021.

Please take note of the following below:

Meeting ID: 814 499 8559

Password: 246 891

Please be guided accordingly.

ROWENA A. PLANDO, PhD.
Vice President for Administration

CONFORME:

VICE PRESIDENTS
 CAMPUS DIRECTORS
 COLLEGE DEANS
 PLANNING DIRECTOR
 PLANNING OFFICERS (ALL CAMPUSES)
OFFICE HEADS



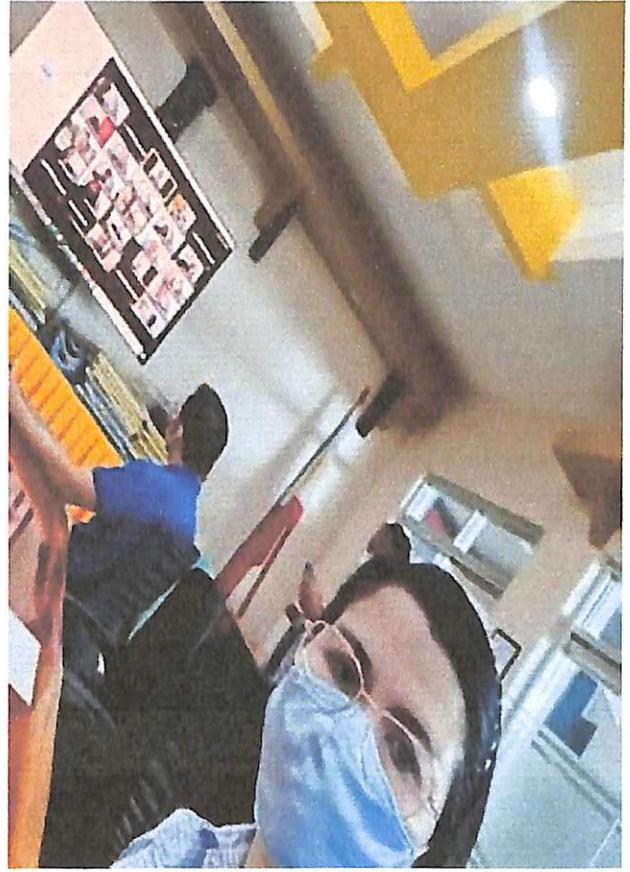
"For Nation's Greater Heights"

ATTENDANCE SHEET

Title of Activity: PPMP Presentation

Date and Time: Sept 2, 2018
Venue: Pres Office

NO.	NAME	^{SEX} GENDER	DESIGNATION	SIGNATURE
1	C-A. Durnal	M	CAO	[Signature]
2	EDDIE L. BESTO	M	CD	[Signature]
3	ROWENA A. PLANDO	F	VP-Admin	[Signature]
4	GUINED, MARIA REZA, MAE D.	F	CENSUS	[Signature]
5	SPDYCE E. ALWATA	M	CENSUS - PSA	[Signature]
6	DANUA C. PATRIARCA	F	CENSUS PSA	[Signature]
7	KRISTAPHEL M. NEILANIEL	M	C-P.O	[Signature]
8	LEONIDYLN G. MALICAY	F	Dean, CTE	[Signature]
9	Ronita E. Talingsing	F		[Signature]
10	Shergelyn Postagan	F	VP-Admin-staff	[Signature]
11	ROBERT R. BREAÑO	M	DEAN, CETT	[Signature]
12	Maria Fe C. Quinsac	F	DSA	[Signature]
13	CHRISTINA MEG M. VIUGGAS	F	COLLEGE NURSE	[Signature]
14	QUINCY C. DUMAPA	F	GUIDANCE COUNSELLOR	[Signature]
15	MARTIN D. SANCHEZ	M	SPAV focal person	[Signature]
16	ANGIELEE S. GUILLEN	F	AD COT	[Signature]
17	LEOPOLDO G. BESIMO JR	M	AD COT	[Signature]
18	JACARPO, BERNABETTE P	F	Baking	[Signature]
19	Miriam Fe H. Hilas	F	Supervisor, Exchange	[Signature]
20	DOMINA P. PATAK	F	Dean, CAS	[Signature]
21	ERWIN C. ESCOBAR	M	CD Maint	[Signature]
22	JOHN PAUL A. LLANO	M	Planning Maint	[Signature]
23	FRANCO, Emerechell M.	F	CAD Coordinator	[Signature]
24	Ivy B. Mabanto	F	librarian	[Signature]
25				
26	EDWIN S. ARBANA	M	Giftshop - DE	[Signature]
27	ROMY JUN A. SANTIAGO	M	CD - Del Carmen	[Signature]
28	Dr. Gaborzabal			
29	Dr. A. Narciso			
30	Supr. Mergesa			
31	Dr. Amos			
32	Dr. Bong			
33				
34	Clara R. Ruyoga	F	Registrar	[Signature]
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Republic of the Philippines
SURIGAO STATE COLLEGE OF TECHNOLOGY
 Narciso Street, Surigao City



"For Nation's Greater Heights"

MEMORANDUM

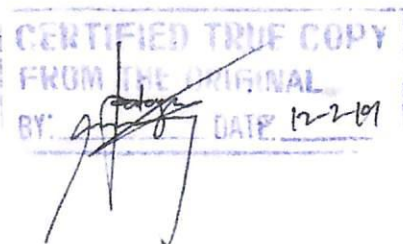
REFERENCE NO. : SSCT - ADMIN-11-162, Series 19
DATE : November 29, 2019
TO : DR. GREGORIO Z. GAMBOA, JR.
 DR. MAURICIO S. ADLON
 MR. FELIPE T. CACHO
 DR. ROWENA A. PLANDO
 MS. SHERGELYN L. PATAGAN
 MR. LEO B. MONTEJO
 MS. EVELYN M. MADRID
 DR. ROSEMARIE C. ARCAYA
 MS. IVY B. MABANTO
 MS. LORENA C. BADIOLA
 MR. REYIAN A. PALOMO
 DR. ROMY JUN A. SUNICO
FROM : The COLLEGE PRESIDENT
SUBJECT : ATTENDANCE TO 83RD REGULAR BOARD OF TRUSTEES
 (BOT) MEETING AT PARK INN BY RADISSON, DAVAO CITY
 ON DECEMBER 20, 2019



In the exigency of the service, you are hereby advised to attend the Board of Trustees (BOT) Meeting as stated in the above subject.

Expenses incident to your travel will be charged against local school funds subject to usual accounting and auditing rules & regulations.

Please be guided accordingly.



[Signature]
GREGORIO Z. GAMBOA, Jr., Ed.D.
 College President

CONFORME:

- | | |
|-----------------------------|-------------------------|
| DR. GREGORIO Z. GAMBOA, JR. | DR. MAURICIO S. ADLON |
| MR. FELIPE T. CACHO | DR. ROWENA A. PLANDO |
| MS. SHERGELYN L. PATAGAN | MR. LEO B. MONTEJO |
| MS. EVELYN M. MADRID | DR. ROSEMARIE C. ARCAYA |
| MS. IVY B. MABANTO | MS. LORENA C. BADIOLA |
| MR. REYIAN A. PALOMO | DR. ROMY JUN A. SUNICO |

Tel. Nos. (086) 826-0135
 (086) 231-7798

Email: surigaostatecollege@yahoo.com
 URL: www.surigaostatecollege.edu.ph



"For Nation's Greater Heights"

Republic of the Philippines
SURIGAO STATE COLLEGE OF TECHNOLOGY
Narciso Street, Surigao City



CERTIFICATE OF APPEARANCE

This is to certify that the following officials, faculty and staff of the Surigao State College of Technology (SSCT) appeared at the Park Inn by Radisson, Davao City on December 20, 2019 during the 83rd Regular Board of Trustees Meeting:

- DR. GREGORIO Z. GAMBOA, JR.
- DR. MAURICIO S. ADLAON
- DR. EMMYLOU A. BORJA
- DR. ROSEMARIE C. ARAYA
- MR. FELIPE T. CACHO
- MR. REYIAN A. PALOMO
- MR. LEO B. MONTEJO
- MS. SHERGELYN L. PATAGAN
- MR. PEPE R. LITERATO
- MS. LORENA C. BADIOLA
- MS. IVY MABANTO
- MS. EVELYN MADRID
- MR. JONAS ROBERT L. MIRANDA
- DR. ROMY JUN A. SUNICO

Issued this 20th day of December 2019 at Park Inn by Radisson, Davao City


ROWENA A. PLANDO, PhD
College and Board Secretary

DURING REGULAR BOARD OF TRUSTEES (BOT) MEETING

DECEMBER 20, 2019





"For Nation's Greater Heights"

SURIGAO STATE COLLEGE OF TECHNOLOGY

Document Code No.	FM-SSCT-ADMIN-003
Revision No.	00
Effective Date	20 September 2018
Page No.	1 of 1

ATTENDANCE SHEET

Title of Activity: Budget Presentation

Date and Time: Nov. 15, 2019

Venue: _____

Am Pm Snacks / LUNCH

NO.	NAME	GENDER	DESIGNATION	SIGNATURE
1	Ellen A. Divinagracia. Debuta	F	AD V / Research Coord.	[Signature]
2	Mannel R. Aron	M	OSTHA Focal	[Signature]
3	ROBERT R. BACANTA	M	DEAN, CEIT	[Signature]
4	EMMYLON A. BORJA	F	VP- AA	[Signature]
5	ERWIN C. ESCOBAR	M	OIC - CD	[Signature]
6	ALTON C. JUDUA	M	SSCT-OL / Faculty	[Signature]
7	George S. Bonifan	M	Planning	[Signature]
8	Leonilyn G. Malicay	F	Dean, CTE	[Signature]
9	Peliano, Elsa C.	F	Supply Officer	[Signature]
10	ENSOM, BELINDA R.	F	IRCO	[Signature]
11	FIDA P. PATAC	F	PH - BSM	[Signature]
12	AMEK C. MONTEN	F	ACCBS	[Signature]
13	Maria F. C. Guena	F	DSA	[Signature]
14	DUMALO, GILBERT C.	F	GUARANTEE COORDINATOR	[Signature]
15	VILLEGAS, CHRISTINE MEG M.	F	HEALTH SERVICES OFFICER	[Signature]
16	Lorena Balliola	F	College Librarian	[Signature]
17	Ivy B. Malabato	F	Librarian	[Signature]
18	JOHN T. CANTO	M	Budget Officer	[Signature]
19	MARILYN B. CARNICER	F	Dean - COJ	[Signature]
20	VIRNE P. PORTUGUE	M	PE	[Signature]
1	Mauricio S. Adlan	M	P.O.	[Signature]
22	EDLON B. SAL	M	STRUCTURAL MAINT.	[Signature]
23	EDDIE L. BESTO	M	CD - Malinao	[Signature]
24	C. H. Ramos	M	Camping Site	[Signature]
25	RAULY PABLO	M	ADMIN STAFF	[Signature]
26	Ronita E. Talangbong	F	VP-Admin	[Signature]
27	Myreen Ann Aron	F		[Signature]
28	ROSEMARIE C. ALCAYA	F	HRMA - Res	[Signature]
29				[Signature]
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