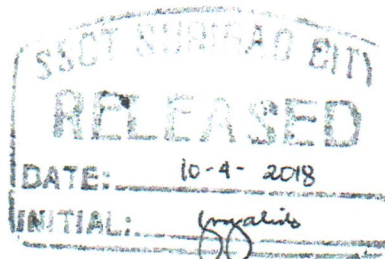




**SURIGAO STATE COLLEGE OF TECHNOLOGY**  
Surigao City

**OFFICE ORDER**  
No. 120 s. of 2018

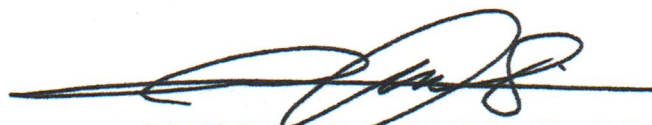
**To: MS. JOCELYN A. QUITALIG**  
**From: OFFICE OF THE PRESIDENT**  
**Date: OCTOBER 4, 2018**  
**Re: DESIGNATION AS LABORATORY IN-CHARGE**



In the exigency of the service, you are hereby designated as **LABORATORY IN-CHARGE** effective today, October 4, 2018 for a period of two (2) years unless earlier revoked without additional compensation.

As such, you shall perform your duties and responsibilities inherent to your designation and do other related functions as may deem appropriate to the best interest of the College.

Please be guided accordingly.

  
**GREGORIO Z. GAMBOA, JR., EdD**  
College President

Conforme:

  
**MS. JOCELYN A. QUITALIG**

cc. VPs,  
Deans,  
CAO  
COA  
HRMO